

AGENDA

HCM Users Group Fall Meeting

October 8-9, 2026 in-person with virtual option

Zoom Meeting Link: <https://wwcc-edu.zoom.us/j/86014678901>

Bates Technical College - South Campus

2201 S 78th St, Tacoma, WA 98409

Building E – Room 102 (Auditorium)

Thursday, October 8th, 2026

8:30am – 8:45am Gather for casual conversation & light refreshments

NOTE: No official business or training will take place during this time to prevent others still joining missing necessary information.

8:45am – 10:00am ***HCM Business:***

- Welcome message – Marcus Harvey, BTC Executive HR Director
- Recognize new secretary Socheata Lee, Bates Technical College
- Approval of previous meeting minutes – Rachel Russell, Co-Chair, WWCC and Socheata Lee, Bates Technical College
- Treasurer's Report - Kelley Opdyke, HCM Treasurer, Peninsula College
- Advisory Representative Reports - DRS Liaison – Lisa Espedal (SBCTC), HCA Liaison – Pam Kelly (SBCTC), BAR Liaison – Rachel Russell (WWCC), HRMC Liaison – Meena Park (Lake Washington)

10:00am – 10:30am ***Payroll Validations, Pivots and Analysis.*** Socheata Lee, Associate Director of Payroll, Bates Technical College

10:30am – 11:00am ***Pre-retirement benefits assistance.*** Kelley Opdyke, HR Supervisor/Benefit Administrator, Peninsula College

11:00am – 12:00pm ***US Bank Pay Cards & Fraud.*** Jordyn Talen (Anderson) and Colleen Doyle, US Bank Payment Sales Consultants

12:00pm – 1:30pm LUNCH BREAK

1:30pm – 2:30pm ***SBRP & SBVIP retirement benefits.*** Michael Foster, Sr. Client Services Manager

2:30pm – 3:30pm ***Open Enrollment*** by Larry Cade and Honey Grace Amano, Health Care Authority

3:30pm – 4:30pm ***Open Discussion.*** Volunteer Policy, Benefit Tracking, HCM reconciliation process.

Optional Dinner 5:30-7:30. Get to know one another over a delicious meal.

Friday, October 9th, 2026

8:15am - 8:30am Gather for casual conversation & light refreshments. NOTE: No official business or training should take place during this time to prevent others still joining missing necessary information.

8:30am – 9:30am ***ctcLink Updates***. Brian Lanier, SBCTC

9:30am – 10:30am ***Higher Education DRS Benefits***. Jennifer Aho and Tevin Allen

10:30am – 10:45am BREAK

10:45am – 11:45am **FSA / DCAP benefits**. Kelsie Pele, Navia Senior Account Manager

11:45pm – 12:15pm Wrap up business

- Who will host the Spring Conference. What dates?
- Winter will be online only.
- What topics do folks want for upcoming meetings
- Restart college membership dues?

Adjourn