Internal Cash Allocation Process
**Type:**
Allocation Type = **Copy**
Transaction Code = **General**

Pool
Pool
Time Span = YTD_ALLADJ
Zero Pool Amount Option = Calculate this Pool
Target
Time Span = PER133
Offset Record Type: Journal
Offset Ledger: ACTUALS
Specify Field Values As shown
Output Options
Journal ID Mask = ALO
Journal Date Code = Request As of Date
Journal Source = ALO
Adjusting Entry = Adjusting Entry
Other Values = As shown
Batch Records
As shown
### Amount Fields

**As Shown**

![Amount Fields Screen](image)

#### Allocation Amount Field Mappings

<table>
<thead>
<tr>
<th>Field Name</th>
<th>Pool</th>
<th>Target</th>
<th>Offset</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>Posted Transaction Amount</td>
<td>Foreign Amount</td>
<td>Foreign Amount</td>
</tr>
<tr>
<td>Base Amount</td>
<td>Posted Base Currency Amount</td>
<td>Monetary Amount</td>
<td>Monetary Amount</td>
</tr>
<tr>
<td>Log Amount</td>
<td>Allocations Pool Amount</td>
<td>Alloc Target/Offset Amount</td>
<td>Alloc Target/Offset Amount</td>
</tr>
<tr>
<td>Log Base Amount</td>
<td>Allocations Pool PBA Amount</td>
<td>Alloc Target/Offset PBA Amt</td>
<td>Alloc Target/Offset PBA Amt</td>
</tr>
</tbody>
</table>
Create an Allocation Group

![Navigator with options]

- Define Allocation Step
- Copy / Rename / Delete Step
- Define Allocation Group
- Request Allocation

Recent Places
My Favorites
Navigator
Approvals
Define Allocation Group
As Show (but with your Business Unit)
Allocation Group
Effective Date = 7/1/2019 (fiscal year start date)
Description = Internal Cash Allocation Group
Step = 1000199

Request Allocation
1) **As of Date** = 6/30/2020 (last day of fiscal year)

2) **Process Frequency** = Once

3) **Allocation Group**
   Select the ‘1000199Grp’ Allocation Grp created in a previous step

4) **Request Date Option**
   3 Options Exist:
   
   a. Process Date: Uses journals dated before the run date.
   
   b. SYSDATE: Uses journals dated before the system date for your computer.
   
   c. As of Date: Uses journals dated before the date that
you specify in the As of Date field that appears for the line when you select this option.

We recommend using ‘As-Of Date’ which is defined in 3)

5) As of Date: Last day of fiscal year (06/30/2020)

6) Output Options:
   - No Calc Log – Create Output