

APPLIED BACCALAUREATE DEGREE (BAS) IMPLEMENTATION PLANNING TIMELINE FOR 2020-2021 AND 2021-2022

In accordance with the [ICAPP](#)¹ for Higher Education notification, the SBCTC Applied Baccalaureate Degree (BAS) process includes three-steps:

- [Notice of Intent](#)
- [Statement of Need](#)
- [Program Proposal](#)

2020 - 2021 Planning Timeline

Deadlines for Final Adoption at October 14 – 15, 2020 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

- July 17, 2020 – Statement of Need due for initial SBCTC staff review for October State Board meeting consideration.
- Aug. 14, 2020 – Colleges receive revisions from SBCTC staff.
- Sept. 18, 2020 (or earlier) – Statement of Need placed on 30-day review after college revisions and SBCTC staff final review.
- Oct. 14 – 15, 2020 – Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

- Aug. 14, 2020 – Program Proposal due to SBCTC staff for initial review within approximately 12 months of State Board approving the Statement of Need.
- Oct. 2, 2020 – Program Proposal reviewed by peer panel on or before this date.
- Oct. 14 – 15, 2020 – Program Proposal presentation at State Board meeting for action.²

¹ ICAPP represents the Interinstitutional Committee for Academic Program Planning

² Colleges are responsible for securing accreditation approval for substantive changes through the NWCCU and Financial Aid and Veterans' benefits through the Department of Education (DOE). Upon Board approval of a BAS degree, SBCTC will provide the college with a verification letter.

Deadlines for Final Adoption at February 3 – 4, 2021 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

- Oct. 30, 2020 – Statement of Need due to SBCTC staff for February State Board meeting consideration.
- Nov. 20, 2020 – Colleges receive revisions from SBCTC staff.
- Dec. 11, 2020 (or earlier) – Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
- Feb. 3 – 4, 2021 – Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

- Nov. 13, 2020 – Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
- Jan. 15, 2021 – Program Proposal reviewed by peer panel on or before this date.
- Feb. 3 – 4, 2021 – Program Proposal presentation at State Board meeting for action.²



Deadlines for Final Adoption at May 5 – 6, 2021 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

- Feb. 5, 2021 – Statement of Need due to SBCTC staff for May State Board meeting consideration.
- March 1, 2021 – Colleges receive revisions from SBCTC staff.
- March 15, 2021 (or earlier) – Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
- May 5 – 6, 2021 – Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

- Feb. 19, 2021 – Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
- April 9, 2021 – Program Proposal reviewed by peer panel on or before this date.
- May 5 – 6, 2021 – Program Proposal presentation at State Board meeting for action.²

Please note that the above dates are subject to change dependent on State Board calendar and unforeseen scheduling conflicts.

2021 - 2022 Planning Timeline

Deadlines for Final Adoption at October 2021 State Board Meeting (Location: Meeting will be held virtually, times TBD)

BAS Statement of Need

- July 9, 2021 – Statement of Need due to SBCTC staff for October State Board meeting consideration.
- Aug. 6, 2021 – Colleges receive revisions from SBCTC staff.
- Sept. 1, 2021 (or earlier) – Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
- Oct. 2021 (dates TBD) – Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

- Aug. 13, 2021 – Program Proposal due to SBCTC staff for initial review within approximately 12 months of State Board approving the Statement of Need.
- Sept. 20, 2021 – Program Proposal reviewed by peer panel on or before this date.
- Oct. 2021 (dates TBD) – Program Proposal presentation at State Board meeting for board action.²

Deadlines for Final Adoption at Feb. 2022 (dates TBD) State Board Meeting (Location: SBCTC-Olympia)

BAS Statement of Need

- Nov. 1, 2021 – Statement of Need due to SBCTC staff for February State Board meeting consideration.
- Nov. 29, 2021 – Colleges receive revisions from SBCTC staff.
- Dec. 17, 2021 (or earlier) – Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
- Feb. 2022 (dates TBD) – Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

- Nov. 8, 2021 – Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
- Jan. 4, 2022 – Program Proposal reviewed by peer panel on or before this date.
- Feb. 2022 (dates TBD) – Program Proposal presentation at State Board meeting for action.²

Deadlines for Final Adoption at May 2022 (dates TBD) State Board Meeting (Times and Location: TBD)

BAS Statement of Need

- Feb. 4, 2022 – Statement of Need due to SBCTC staff for May State Board meeting consideration.
- March 4, 2022 – Colleges receive revisions from SBCTC staff feedback.
- March 28, 2022 (or earlier) – Statement of Need placed on 30-day review after college revisions and final review by SBCTC staff.
- May 2022 – Consideration for the Statement of Need presented at the State Board meeting. Prior to a 30-day review of the BAS Statement of Need, SBCTC staff will provide feedback and have a final review meeting, including any concerns about the BAS Statement of Need, prior to the State Board meeting.

BAS Program Proposal

- Feb. 11, 2022 – Program Proposal due to SBCTC staff within 12 months of SBCTC approving the Statement of Need.
- April 1, 2022 – Program Proposal reviewed by peer panel on or before this date.
- May 2022 (dates TBD) – Program Proposal presentation at State Board meeting for action.²

Please note that the above dates are subject to change dependent on State Board calendar and unforeseen scheduling conflicts.