



IELCE Frequently Asked Questions (FAQ)

Can students enroll in the fast-track option and never enroll in the I-BEST program?

Yes. IELCE requirements are program requirements, not participant requirements.

Enrollment in I-BEST remains a key student goal.

What are the participant requirements?

IELCE programs are for BEdA ELL students. Students self-report as ELL; this is not tied to their placement on federal tables. In other words, a student in an ABE class can be an ELL and qualify for IELCE programming.

What if an IELCE I-BEST classroom has both ELL and native speakers?

Prorate funds so that ELL students are proportionally supported by IELCE funds.

How do we determine who is an English Language Learner?

The student can self-report that they are an English Language Learner. Programs are expected to maintain this documentation.

What are examples of documentation that someone is an ELL?

It can be a local form/questionnaire, collected as part of WIOA Employment Considerations on the LACES Intake Form, the ctcLink application, or some other method.

Can we include career exploration as part of the IELCE program?

You can include exploration of the available I-BEST options at your institution or a partner institution, and that can include exploratory content specific to those careers.

How contextualized does the “fast-track” program need to be?

A fast-track program prepares students for I-BEST programs. Some programs might have a very specific connection to one I-BEST program, like offering a class that prepares students for an allied health I-BEST. Others might take a more general approach and prepare students to be successful in a range of I-BEST programs offered as part of your IELCE program. In this case, students would complete the same assignments but contextualized to their chosen area of study.

How do CBOs offer the fast-track option?

CBOs can align their fast-track programming to I-BEST programs through a partnership with a college or an employer.

What are the Navigational Component Requirements for IELCE Type 4 Students?

Programs offering an IELCE Type 4 Program should include the following Navigational Components:

- For ELA Levels 1, 2, & 3, a navigator must visit classes at a minimum of once per quarter and deliver a presentation on the I-BEST or I-BEST Work pathways offered by the provider.
- For ELA Levels 4, 5 & 6, a navigator must visit classes at a minimum of two times per quarter. The initial presentation each quarter should cover all the I-BEST or I-BEST @ Work pathways the provider offers. The second presentation can vary depending on the needs and interests of the class. Both presentations should include steps to enroll in the program(s), as well as information on how to schedule a one-on-one appointment with the navigator(s).

Can someone other than a navigator give the required presentations for IELCE Type 4?

Yes, if navigator staffing does not allow for all classes to be visited by a navigator, an ELA instructor can be trained to deliver navigator-created presentations.

How do we satisfy the requirement for navigators to visit classes supported by IELCE Type 4 funds that are online-only?

In the case of online-only classes, we suggest having navigators create videos that can be posted in the Canvas shell for each class with a short follow-up activity to ensure that the video was viewed, along with information on how to schedule a one-on-one meeting with the navigator remotely or in-person.

How do we report IELCE students in LACES?

How you report IELCE students depends on the type of IELCE program you are running. Students served with IELCE funds are tracked in LACES in the following manner:

- Type 1: Check “IELCE”. I-BEST will automatically be marked by appropriate class coding.
- Type 2: Check “IELCE” and “I-BEST @ Work”
- Types 3 & 4: Check “IELCE”

Special note on navigational services: Do not report students who receive information about the IELCE program from an IELCE navigator as IELCE students until the student enrolls in the IELCE program! In LACES, IELCE should only be checked for students enrolled in one of the four IELCE program types.

Can IELCE funds pay for student tuition?

Yes! Please see the IELCE grant fiscal guidelines for details.

Who do I contact with questions about IELCE?

IELCE TYPES 1, 2, & 3 Contact: Nicole Daughtry, Policy Associate, ndaughtry@sbctc.edu, 360-704-4368.

IELCE TYPE 4 Contact: Jodi Ruback, Program Administrator, jruback@sbctc.edu or 360-704-4306.