**Appeal for correction or reconsideration of a 2019-21 major project score**

See Appeal Process for definitions and process details.

Send the completed appeal form via email to the State Board’s Capital Budget Director.

Wayne Doty

wdoty@sbctc.edu

College district submitting appeal: \_\_\_\_\_\_\_\_

Name of project in proposal: \_\_\_\_\_\_\_\_

Type of appeal (Initial or Final): \_\_\_\_\_\_\_\_

Nature of appeal (Administrative Error or Qualitative Error): \_\_\_\_\_\_\_\_

Expect correction of an Administrative Error within 2 business days of receipt of appeal. If the correction affects ranking, the State Board’s Executive Director will release update ranking.

For Qualitative appeals, WACTC Capital will gather information and schedule a hearing of the appeal within 10 business days of the receipt of the appeal. Colleges can expect a decision on the merits of the appeal and corrective action within 2 more business days of WACTC Capital hearing the appeal.

**For Initial appeal**

Date of preliminary rankings: \_\_\_\_\_\_\_\_

*Initial appeal must be submitted within 5 business days of release date of preliminary rankings.*

Date of Initial appeal: \_\_\_\_\_\_\_\_

**For Final appeal**

Date of WACTC Capital decision regarding Initial appeal: \_\_\_\_\_\_\_\_

*Final appeal must be submitted with within 2 business days of release date of WACTC Capital decision regarding Initial appeal.*

Date of Final appeal: \_\_\_\_\_\_\_\_

Provide specific description of error or concern leading to this appeal:

Desired outcome of appeal:

Provide primary contact for communication about this appeal.

Name: \_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_

e-mail: \_\_\_\_\_\_\_\_