Rethinking Advising
Helping student start smart…and finish strong

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Rethinking Student Advising

From:

Info “dump” at orientation

Advising vs. teaching

Full-time vs. part-time

Scheduling available courses to suit college schedule

To:

JIT support for major decisions along the path

Advisors teach and faculty advise

On-plan vs. off-plan

Scheduling courses on the student’s plan to suit their schedule
Major Decisions Along the Path

**CONNECTION**
From interest to application
- What are my career options?
- Which college offers programs in my field of interest?
- How much will it cost and how will I pay?

**ENTRY**
From entry to passing program gatekeeper courses
- What are my program options?
- What are program requirements?
- Which program is a good fit?
- What will I take?
- Will credits transfer?
- How much time and money to finish?
- What if I change my mind about a major?

**PROGRESS**
From program entry to completion of program requirements
- Am I making progress?
- How do I get related work experience?
- What if I want to change majors?
- What if I am struggling academically?
- How much time and money to finish?
- How do I balance my other obligations?

**COMPLETION / TRANSITION**
From program completion to career advancement and further education
- How do I transfer?
- How do I get a job in my field of interest?
<table>
<thead>
<tr>
<th>PRE-COLLEGE — 0 HOURS</th>
<th>0 — 3 HOURS</th>
<th>31+ HOURS</th>
<th>2ND YEAR — GRADUATION</th>
</tr>
</thead>
</table>
| - AlamoENROLL — Provides enrollment guidance to prospective students through cross-college website including:  
  - Steps to Enrollment Checklist  
  - Open Modules  
  - Ready, Set, Apply  
  - Intro to College and Financing Your Future  
  - Test 101  
  - Resources/Computer labs  
  - AlamoINSTITUTES — Provide advising information regarding career pathways  
  - Health & Biosciences  
  - Advanced Manufacturing & Logistics  
  - Science & Technology  
  - Public Service  
  - Creative & Communication Arts  
  - Business & Entrepreneurship  
  - Early Colleges/Academies — Course enrollment in Fr/Sr through assigned advisor.  
  - Dual Credit — Course enrollment in Jr/Sr year through assigned Advisor.  
  - College Connection — Guide through enrollment process, including completion of ApplyTexas, FAFSA Application, TSI and AlamoENROLL modules.  
  - Grad Guru downloaded | - Initial Enrollment — 1ST SEMESTER  
  - New Student Orientation/Convocation — Orientation new students  
  - Provide Academic Advising Syllabus [0-3]  
  - Assist with scheduling & registering for courses  
  - Orient students to Degree Plans via AlamoINSTITUTES / major course of study  
  - Identify ACOL/PLA  
  - Post Assessment Advising — TSI score interpretation  
  - Academic Refresher — INRW and math  
  - Post Refresher Advising | - 2ND YEAR — GRADUATION  
  - Faculty teamed with an advisor through Degree or Certificate completion via GPS.  
  - Provide Academic Advising Syllabus [31+ hours]  
  - Advising regarding course selection is offered through Group or Individual Sessions to understand the requirements of chosen major at transfer university.  
  - Major Mixers/Major Mania Events  
  - Provide positive feedback at primary success points.  
  - Graduation and Transfer Initiative — Experiential/Career Centers & Faculty Mentors work in tandem to advise, graduate students and proclaim their transfer university [review their degree plan/ISP, and consider transferring to a university]  
  - Advising regarding course selection is offered through Group or Individual Sessions to understand major requirements.  
  - College Ready, 15 Hours, 30 Hours  |
| ACTIONS: Assign Connection Advisor  
  | Certified Advisor Assigned/PIN Given, Institute  
  | Faculty Mentor Assigned  
  | METRICS: Number of Apply Texas Submissions  
  | FTICS Enrolled  
  | Productive Grade Rate (PGR)  
  | # of Certificate & Core Completers  
  | Number of Art. Agreements  
  | Number of Degrees  
  | Number of Certificates  
  | BADGES: Welcome  
  | Core Complete  
  | Cert., Degree, Alum  |
## Jackson College Pathways with Michigan Career Pathways Information

<table>
<thead>
<tr>
<th>Jackson College Pathways</th>
<th>Is This Career Path for You?</th>
<th>Career Categories</th>
<th>Courses in School</th>
<th>Sample Careers and Levels of Education Required</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Liberal Arts</strong></td>
<td>Are you a creative thinker?</td>
<td>Advertising and Public Relations, Creative Writing, Film Production, Foreign Languages, Journalism, Radio and TV Broadcasting.</td>
<td>Journalism, Graphic Arts, Language Arts, Fine Arts Courses, Arts, Drama, Music, Architectural Drafting and Design, Sculpture, Photography.</td>
<td>Public Relations, Executive UG, Dancer D, Film Producer HS, Fashion Designer UG, Journalist UG, Radio and TV Broadcaster HS.</td>
</tr>
<tr>
<td><strong>Skilled Trades and Agriculture</strong></td>
<td>Are you mechanically inclined and patient?</td>
<td>Precision Production Mechanics and Repair, Manufacturing Technology, Drafting, Construction, Agriculture.</td>
<td>Drafting Science, Robotics, Machine Tools, Physical Sciences/Physics/Industrial/Mechanical Drafting, Math, Electronics, Agriculture.</td>
<td>Plumber HS, Electrician HS, Air Traffic Controller HS, Auto Mechanic HS, Draftsman HS, Surveyor HS, Geographer UG, Farmer HS, Landscaper D.</td>
</tr>
<tr>
<td><strong>Human Services</strong></td>
<td>Are you curious about how things work?</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Source:** [https://www.michigan.gov/documents/pathways_8310_7.html](https://www.michigan.gov/documents/pathways_8310_7.html)
Jackson College Student Planning

Using JetSTREAM to customize plan
What makes for a good plan?

✓ Covers *entire* program based on default program maps
✓ Customized for each student to account for:
  • prior credits (dual enrollment, transfer, AP, etc.)
  • educational *goals* and *personal interests*
  • transfer destination and major
  • timeline to completion
✓ Contains at least 1 *program course* in first term, and 3 *program courses* in first year
✓ Easily accessible by student, advisor, faculty
✓ Tied to scheduling/registration process and locked into student information system
COMMUNITY COLLEGE RESEARCH CENTER

STUDENT VIEW OF STUDENT INFORMATION

Advisor View of Student Information

Source: Indian River State College
**Advising Checkpoints for Success Associate Degree**

### “Getting to Know You” - First Advising Session with Assigned Advisor
- □ Discuss transition into college life, which may include exploring skills, interests, goals, time management, and personal responsibility
- □ Establish a program objective that aligns with career goals and transfer plans (or explore meta majors if undecided) and review degree requirements (log transfer major and institution)
- □ Determine eligibility for SB1720 exemption, use Academic Profile to advise of developmental education options (make and log recommendations)
- □ Advise of accelerated credit options: Career Pathways, CLEP, AP, IB, AICE
- □ Create a personalized Guided Pathway (verify Foreign Language requirement)
- □ Discuss financial aid options, scholarship opportunities, and payment plan alternatives
- □ Familiarize student with IRSC technology, i.e. MyIRSC, Rivermail, and Blackboard
- □ Review other IRSC resources and services, i.e. Academic Support Center (ASC), RiverSupport Resources, Smarthinking, The River Shop, and RiverLife
- □ Check RiverSupport status and address any concerns regarding ReachOuts, if applicable

### Checkpoint: 25-49% Benchmark
- □ Confirm program objective selection is current and still applicable to goals
- □ Explore overall experience, inside and outside of the classroom, including the use of IRSC technology, resources, and services
- □ Follow-up on any pending discussion points from previous meeting
- □ Review degree audit and modify Guided Pathway if necessary
- □ Check RiverSupport status and address any concerns regarding ReachOuts, if applicable

### Checkpoint: 50-74% Benchmark
- □ Assist with making plans for transfer or continuation of studies at IRSC
- □ Follow-up on any pending discussion points from previous meeting
- □ Review degree audit and modify Guided Pathway if necessary
- □ Check RiverSupport status and address any concerns regarding ReachOuts, if applicable

### Checkpoint: 75%+ Benchmark
- □ Review remaining degree requirements to ensure that student is on track for graduation
- □ Finalize plans for transfer or continuation of studies at IRSC
- □ Refer to Career and Transition Services for resume development and mock interviewing
- □ Check RiverSupport status and address any concerns regarding ReachOuts, if applicable
- □ Discuss barrier-free graduation and advise of commencement opportunity
Approaches to Redesigning Advising

Connection
From interest to application

Entry
From entry to passing program gatekeeper courses

Progress
From program entry to completion of program requirements

Completion / Transition
From program completion to career advancement and further education

Jackson College (MI)

Navigators (case managers liaise w/ academic departments, financial aid)

Academic Departments & Financial Aid
Advising Redesign **Key Features**

- **Personal contacts early on**, so students feel welcomed and valued
- **Case management approach**, so that every student ideally has one advisor who is overseeing his or her progress throughout
- **Connection with faculty and others in their field of interest** to provide guidance and networking support
- **Responsibility for guiding students into and through program paths shared by all faculty and staff**, regardless of whether they have formal roles as advisors
Welcome Call

1. Time of Day Greeting
   a. “Good Morning (Afternoon) <Student Name>! This is <advisor name> from St. Petersburg College, how are you? {Respond to their response}

2. Reason for the call
   • “The reason I am calling is to first and foremost Welcome YOU to St. Petersburg College! We know there are a lot of options out there, and we are happy to know you chose SPC!
   • I would also like to make you aware of what your next steps for enrolling are, and answer any questions you may have”

3. Community
   • I show that you have applied for <Insert Major> and that is part of our <Insert Community>.
   • Have you had a chance to review the Community page inside of MySPC?
     a) Yes – Fantastic. That is a wonderful area that will provide you with information about your Community, your next steps and your advisor.
     b) No – I recommend that you visit the page when you have a moment. From that page you will be able to see information about the Community, explore next steps and your advisor.

4. Advisor Email
   • After applying you should have received an e-mail from <Insert Assigned Advisor Name>, your advisor. Have you had a chance to review it yet?
     a) No – That’s okay, within that e-mail, we have listed out what you will need to do next, how you can access a Career Assessment and how to sign up for an appointment. I would be more than happy to help you sign up for an appointment today. Can I help you with that?
       1. Yes – Fantastic! (Sign student up for an appointment).
       2. No – That is fine. Our appointment process will allow you to set an appointment from the comfort of your home.
     b) Yes – Fantastic! Have you had a chance to explore our Career Assessment tool called Focus? /
       1. Yes – Great! Bring that information with you when you meet with your advisor. Have you signed up for an appointment to see an advisor?
         a. Yes – When you meet with your advisor, I would recommend that you discuss your career assessment results.
         b. No – Would you like me to set up an appointment between you and your advisor?
           i. Yes – Fantastic (Sign student up for an appointment).
           ii. No – That is fine. Our appointment process will allow you to set an appointment from the comfort of your home.
   2. No – Focus 2 will help you identify specific areas of focus related to your career interests.

4. Go over To Do List
   • Explain how they can locate their To Do List
   • Verify residency is completed. If not provide steps to do so
   • Verify FAFSA is completed. If not provide steps to do so
   • Check if student is required to take a placement test. If so provide CPT information
For more information

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http://ccrc.tc.columbia.edu

where you can download presentations, reports, and briefs, and sign-up for news announcements.

We’re also on Facebook and Twitter.

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