Guided Pathways Requirements Gathering

_workshop #2_

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August 19 - 20, 2019
SeaTac, WA
Introductions

Introduce yourself to the folks at your table:

- Name
- College
- Position Title
- Role in the Guided Pathways work at your college
- Fun / Interesting Fact About Yourself
Guided Pathways Requirements Gathering Initiative

- Co-Sponsored by Student Success Center & ctcLink Project & using Common Process facilitation strategies
- Creating a system-neutral set of functional requirements for technology and systems to support Guided Pathways at our community & technical colleges
- Evaluating which requirements are met, or can be met, through technology
  SBCTC has already purchased system-wide (ctcLink)
Requirements Gathering Outcomes

● Colleges in the ctcLink pipeline will understand which Guided Pathways functional requirements are met by ctcLink

● System leadership (WACTC-Technology, etc.) will understand which requirements have not been met by ctcLink

● ctcLink experts will better understand Guided Pathways requirements

● Configuration changes to ctcLink may be recommended during workshop #2 to allow ctcLink to meet a requirement; these recommendations will go to WSSSC to be reviewed prior to ctcLink governance
Great things happen when the world agrees *(ISO)*

Requirements Gathering & ctcLink Fit/Gap

| Workshop #1: Gathering the Requirements  
... done in April/May | Workshop #2: Comparison to ctcLink  
August 19 & 20, 2019 |
|----------------------|-------------------|
| ● Create a Common Process Map for Guided Pathways  
● Detail Functional Requirements for Each Role and Step of the Process Map | ● Presentation of PeopleSoft 9.2 functionality by SBCTC experts  
● Analysis of how each Functional Requirement is, or can be, met  
● Making recommendations for requirements as needed |
Great things happen when the world agrees (ISO)

Agenda - Day 1

I. Welcome and Introductions (All) - 8:30am
   ✓ Introductions & Welcome
     ✓ SBCTC Welcome: Kristi Wellington-Baker & Christy Campbell
   ✓ Scope & Context / Expectations / Outcomes
   ✓ Workshop Ground Rules

II. Presentations / Discussions
   ✓ Academic Advisement Report & Student Planner
     ✓ Discussion & Decisions (Q & A, College Requirements Recommendations)

III. Recap Day 1 / Day 2 Expectations (All)
   ✓ Check-out - 5:30pm

Tools Utilized: Presentation / Q & A / Small Group Decisions
Agenda - Day 2

I. Day 1 Recap (All) - 8:30am
   ✓ Check-in / Day 2 Expectations

II. Presentations / Discussions
   ✓ 3C’s (Comms, Comments and Checklists) & Message Center
      ✓ Discussion & Decisions (Q & A, College Requirements Recommendations)
   ✓ Student Homepage & Self-Service (Student Record, Service Indicators, Student Groups)
      ✓ Discussion & Decisions (Q & A, College Requirements Recommendations)

III. Next Steps / Closing (All)
   ✓ Financial Aid & Student Financials
      ✓ Discussion & Decisions (Q & A, College Requirements Recommendations)
   ✓ Placement & Graduation
      ✓ Discussion & Decisions (Q & A, College Requirements Recommendations)
   ✓ Advising & Faculty Self-Service
      ✓ Discussion & Decisions (Q & A, College Requirements Recommendations)
   ✓ Analytics & Reporting for Guided Pathways
   ✓ Check-out - 4:30pm

Tools Utilized: Presentation / Q & A / Small Group Decisions
Recommendation Process

1. **Presentations by PeopleSoft experts on specific functionality**
   a. We have mapped requirements to functionality we believe meets the requirement
   b. We are not presenting on requirements we believe are not met through ctcLink
   c. Write questions on notecards

2. **Discussion & decisions**
   a. Ask questions, we’ll go through the notecards
   b. Decide as a college if requirements linked to the presentation are met and if recommendations for customizations are needed

3. **80% of Participating Colleges**
   a. If a Recommendation has been made by 80% of participating colleges, the recommendation will move on to governance
Recommendation Options

- **Delivered:** This requirement is met by ctcLink as purchased by SBCTC and currently delivered and configured (per the 9.2 DG2 deployment)
- **Global Configuration:** This requirement is met if a change is made to the global (state-wide) configuration
- **Local Configuration:** This requirement is met by the options a college has in their local configuration
- **Customization:** This requirement may be met by a customization proposed during the workshop
  - *Customization means we hire a developer to add custom code to PeopleSoft*
- **Not Met:** The requirement is not met by ctcLink as presented
Making Your Recommendation

1. Each college has been given access to a Tab on a Master Google Spreadsheet
2. Choose a participant from your college to enter your Recommendations
3. After each presentation, select a recommendation
4. You can come back to your recommendations, edit them, etc.
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Ground Rules

- Minimize distractions so you can fully participate
- Listen to understand
- Be respectful of others’ opinions
- Everyone should be heard
- No side conversations
- Be on time
WiFi Information

Network: Marriott_CONFERENCE

Conference Code: COLLEGE19
Break / Back @ ...