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Transcript Posting Requirements for State Approved Transfer Degrees and Academic Subject Concentrations/Emphases for Washington State Community and Technical Colleges

The purpose of this document is to inform colleges of the transcript posting requirements for state approved transfer degrees and academic subject concentrations to be in compliance with existing SBCTC policy, state authorization, and federal regulations.

State Approved Transfer Degrees

Transfer degree titles, specifically those designated as state approved degrees such as the Direct Transfer Agreement (DTA), Associate in Science-Transfer (AS-T), or any with the Major Related Pathway (MRP) designation carry the official State Board title. These degree titles represent specific negotiated agreements between the State Board for Community and Technical Colleges (representing the 34 community and technical colleges) and the public and private four-year baccalaureate institutions.

Locally designed associate degrees also intended for transfer by an individual college may not carry the DTA, AS-T, or DTA/MRP designated titles and/or abbreviations unless approved by the SBCTC transfer degree approval process and registered on the [transfer degree inventory](#).

Academic Subject Concentrations/Emphases

State law authorizes the community and technical college system to offer vocational certificates, associate degrees, and applied bachelor degrees. State authorization aligns with the U.S. Department of Education regulations for Title IV fund eligibility. Colleges may not offer academic certificates or risk compliance with these regulations.

To meet state and federal regulations it is suggested that any previous coding and awarding of academic certificates be converted to appropriate milestone titles such as ‘concentration in Anthropology’ in the Campus Solutions environment. The use of the “milestone” designation will enable colleges to highlight a student’s area of academic specialty and interest in preparation for a planned baccalaureate major or minor.

If you have any questions, please contact Joyce Hammer at jhammer@sbctc.edu or Scott Copeland at scopeland@sbctc.edu