



## FY26 SPEEA ACE Childcare Scholarship Assurances

The college must send a completed, signed copy of this document to the Student Support Programs Policy Associate, Jennifer Dellinger, at [jdellinger@sbctc.edu](mailto:jdellinger@sbctc.edu) prior to the release of award funding in OBIS.

**By the signatures placed below, the college awardee agrees:**

- In its performance of work, the recipient shall be an independent entity and not an employee or agent of SBCTC.
- To comply with all applicable federal and state requirements, SBCTC Guidelines, and all applicable local policies and requirements. Guideline documents are available in the Online Budget and Invoicing System (OBIS).
- To ensure applicable college staff administering the SPEEA ACE Childcare funds have read the SBCTC FY26 SPEEA ACE Childcare Scholarship Guidelines.
- To maintain accurate contact information in OGMS/OBIS and with the State Board staff administering these funds.
- To maintain secure records including a copy of all reports, applications, and any documentation related to the SPEEA ACE Childcare Scholarship funds.
- To ensure students meet eligibility requirements for SPEEA ACE Childcare Scholarship Funds prior to awarding.
- To integrate the SPEEA ACE Childcare Scholarship into a common/universal application with other student support programs.
- To award SPEEA ACE Childcare Scholarship Funds through ctcLink financial aid using the required global item type established by the SBCTC.
- To ensure that SPEEA ACE Childcare Scholarship funds are not over awarded.
- To participate in the SBCTC facilitated funding surveys.
- To work with Benefits Navigators to conduct targeted outreach to eligible students.
- To attend SBCTC facilitated meetings and check-ins related to SPEEA ACE Childcare Scholarship Funds.
- To ensure all invoices are submitted via the Online Budget and Invoicing System ([OBIS](#)) by the SBCTC established timelines as listed in the FY26 SPEEA ACE Childcare Scholarship Guidelines. A final invoice marked "FINAL" must be submitted not later than 15 days after the

award period. SBCTC shall make the final payment to the recipient upon completion of all required deliverables and reports.

By signing the assurances, the college is indicating that all the information contained in these assurances is true and correct; and the governing body of the awardee has granted authority to accept this award and to carry out the services that are set forth. Colleges must have a signed original of the assurances on file for audit purposes.

College Name: \_\_\_\_\_

Administrator Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of College President or Designee: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_