

WACTC - Tech
Strategic Technology Planning Task Force
Minutes
May 14, 2018

In Attendance: Brian Culver, Chad Stiteler, Elliot Stern, Eva Smith, Glenn Colby, Mark Jenkins, Scott Morgan, Tammy Frankland, Teresa Holland-Rich

Team Working Agreements

Working as a task force and agreeing on working agreements for meeting.

- Common ways we want to work together
- Basic ideas
- Cell phones – allowed
- Speak up and get ideas on table

Review Proposed Scot and Key Deliverables

- Proposal to conclude by September 2018
 - Due to WACTC chair by end of December 2018
- Using technology to help students and colleges do better
- Have many things needing organization
 - Better products at better prices and support
 - Identify next best things
 - Set up processes
 - What needs to be processed
 - Who is going to determine the process (governance structure)
- Drifting – Customer relations support
 - Leveraging the whole buying power
 - Embraced uniqueness and it costs more money
(could get SBCTC to help keep glue on)
- Authority and Scope - Funding
 - Situational once processes are set up
- Loose on specifics
 - Determine what we want together – paying for it together
 - Vendors are going to each college and getting more money
 - Using SBCTC as central body reduces their overhead
 - Some colleges don't sign on to central funding

Carstens' Core Technology Criteria & Implications

- Definition
 - Determine the usefulness of “Core” in the future
- What other core technologies do we have
- Setting up processes – bring different pieces together
- Library system – one to look at as a test case
- SBCTC involvement as well and checking in with WACTC Tech
- Look at 2008 plan and use this group to move forward with new plan
 - Adjust every year
- Who decides if something fits into the whole vision and the “decision rights”
- Human resources and human capacity

- Fundamental to analysis
- Leads with vision and core themes
- High level strategic plan
 - Make sure we have right information
 - Could be more than one thing that works
 - Tools do change
 - What makes sense now
- Are we to do process around strategic plan or the process leading the future
- Overarching to develop structure
 - Structure to develop plan
 - High level guiding principles and the structure to develop
 - Lead a vision to help develop other processes
 - Substance into the work of the group
 - Don't want ctcLink Steering Committee to change this
- Problem we're solving
 - Don't have a plan
 - Context of governance group working
 - Won't be in complete isolation
 - Does it involve structures and who does it involve
 - Could be multiple problems
 - Need to see what structure looks like
 - Will there be additional groups
 - Tasked with how to implement the plan
 - What do we need and how
- What type of structure
 - System
 - Statewide system
 - Does it all have to be supported at SBCTC level
 - Different perspectives
 - When does it make sense
- Root cause
 - Why do we need new technologies
 - Are we all going in the same direction
 - Could agree we have general themes – solutions could be different
- Basic functions
 - Functionality level
 - Integration
 - Affordability
 - Student success tools
 - Leveraging of human capital
- Project – determines integration
 - ctcLink always says we can't do an RFP
- Timing, planning, governance (most of this is post or outside of implementation)
 - How do we make the case to turn on different pieces
 - Integrations
 - Currently data from ERP and we have to integrate
- What are we all going to do together
 - Different governances
 - Colleges
 - IT
 - Accessibility – procurement

- Better communication
 - Things beside technologies
- Guiding principles (Eva has this part)

Next Steps & Work Plan Development

- WACTC Tech
 - How, who, representation, stakeholders
 - What needs to be in place to make decisions along the way
- Plan
 - Small group – bring in everybody, etc.
 - How is it going to be useful
 - Where does governance structure come in
- Meat of Bullet Points
 - Recommendation – needs to be detailed (not vague)
 - Who drives this
 - Things that have to be in plan
 - Consider ctLink guiding principles
- Don't narrow our scope to "solving problems"
 - Autonomy and system wide decision
 - Rules for common areas
 - Creating open and accountable governance structure
 - Communication – problems arise because we don't talk about it

(Eva has this part)

Assignments

- Everyone needs to go to the Google documents and enter their ideas under each section by June 15th

**Other discussion:

- Core integrations
 - Capacity of colleges and SBCTC
 - Multiple technologies that can meet these functions
 - if SBCTC won't support it
 - the colleges have to meet these IT standards
 - colleges will need to support these themselves
 - SBCTC would know some about it to know what it is like
 - How are we going to support a system
 - How can colleges work together to support
- Eva's diagram
 - Core – ctLink & CEIPlus
 - Centrally supported
 - Less about security and stability
 - Others could be added as they become a core item
 - Complimentary Technologies
 - Supporting systems
 - Can move into core
 - Emerging
 - Some critical – some nice to have
 - Things we all need because main system doesn't have it
 - May become a complimentary system

- Redefine “core” technologies
- Define levels of 2nd circle
- Manage movements between circles
 - Functions
 - Purchase central
 - Support central
 - Introduce technology centralized where colleges take over
 - Influences a business requirement
 - Has to be a commitment to whatever you put in place
 - Choose properly
 - No more on-size fits all
 - Inter-operability standards
- Grant will work on get HRMC representation on task force
- Donna will send out google polls for early July meeting and mid to late August meeting