

BAR Academy
Winter 2018
Bellevue College
Wednesday, January 24, 2018
Agenda: Presentations, Outcomes & Bios

8:00am-8:30am Welcome, etc.

Sylvia James - Director of Fiscal Services, Pierce College District

8:30am-10:00am Integrated Planning on Campus

Ray White – Vice President for Administrative Services, Bellevue College

Session Description: The higher education landscape is changing dramatically and strategic planning for colleges has never been more critical. However, planning on campus is uniquely challenging. Why?

Yes planning should inspire and set a common direction for the campus community. But a successful strategic plan is all about the process. And that process must be comprehensive, ongoing and inclusive of all stakeholders – both internal and external. Your planning must align with the mission, it must be integrated and coordinate existing plans, and it must be embedded in the culture of the institution. Finally, your plan must be highly visible and milestones must be celebrated.

Outcomes: Participants will a) Be familiar with the elements and process of strategic planning b) Identify existing barriers to long-range planning on campus c) Know what integrated planning is and understand its value d) Understand where Finances and Budget fit into the college planning process e) Brainstorm ideas for how they can best contribute to their institution's future.

Ray White is an educator with over twenty-five years of experience within Washington's community and technical college system. Over the past two decades, as the Vice President of Administrative Services, Ray has been trusted with the oversight of virtually all college operations (including all financial, physical, technological, and human resources) for Washington institutions, both small and large.

Ray White is a 'higher ed generalist'. At each of his institutions, he has led the development of strategic planning, accreditation studies, and campus development. He is also a trainer for the Planning Institute offered by the Society of College and University Planners (SCUP).

10:00am-10:30am Break/Networking

10:30am-12:00pm Duty to Bargain and Scope of Bargaining – What does it all mean?

Deena Forsythe – Director of Human Resources, Pierce College District

Session Description: Session provides an overview of duty to bargain and what the scope of that bargaining looks like. Topics include mandatory, permissive, and illegal subjects of bargaining as well as good and bad faith bargaining.

Outcomes: Participants will further their understanding of the scope of bargaining within the community college system and learn specific issues that are considered mandatory, permissive, and illegal subjects of bargaining.

Deena Forsythe, PHR is the Director of Human Resources for Pierce College District where she is responsible for employee and labor relations, compliance, and recruitment. In addition, she has served on the College and University Professional Association for Human Resources, Washington Chapter (CUPA-HR Washington) for the past five years, serving in the role of President, Treasurer, and currently as the Regional Outreach Coordinator.

She studied business administration and human resources at Western Washington University before beginning her career at Pierce College. Passionate about her field, she became certified by the Human Resources Certification Institute as a Professional in Human Resources and received her MBA from Brandman University in May, 2015.

12:00pm-1:00pm Lunch provided on site

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1:00pm-2:30pm Mastering the Master Plan

Terence Hsiao – Vice President for Administrative Services, Cascadia Community College

Session Description: Campus master plans are a capital project funding requirement. In this session we will review a few different ways of approaching master planning and discuss which approach might be appropriate for your campus. We will also discuss the value of community engagement and how to involve your community in the planning process.

Outcomes: Participants will learn what a Master Plan is, its elements, its purpose and relationship to other campus planning, options for developing a Master Plan and how to engage one's community in the development of a plan.

Terence Hsiao has been the Vice President of Administrative Services at Cascadia College since 2004. He is currently in the process of working on his campus' fourth master plan in conjunction with the University of Washington and hopes that this time they'll get it right.

2:30pm-3:00pm Break/Networking

3:00pm-4:30pm The Financial Officer's Role in Emergency Planning

Michael See – Interim Director Security and Safety/Emergency Management, Clark College

Session Description: An overview of emergency operations plans (EOP) and continuity of operations plans (COOP) from the perspective of how the planning process (or lack thereof) can impact institutional finances and those tasked with managing them.

Outcomes: Attendees will have a better understanding of what an EOP is and what it is designed to do; Attendees will have a better understanding of what a COOP is and what it is designed to do; Attendees will be more familiar with typical planning processes; Attendees will have a better understanding of the role of institutional finance officers in pre-incident planning as well as during incident response and recovery.

Michael See is the Interim Director of Security, Safety and Emergency Management at Clark College. He retired as a Corrections Captain from the Las Vegas Metropolitan Police Department (LVMPD) in January of 2015 after 22 years of service. He has co-authored the all-hazards Emergency Operations Plan (EOP) for the Clark County (Nevada) Detention Center (CCDC), co-authored the initial Continuity of Operations Plan (COOP) for the LVMPD and the CCDC, as well as authored the Pandemic Flu Mitigation Plan for the CCDC.

Michael served on the Las Vegas Strip New Year's Eve Celebration Planning Committee for more than 10 years. He served as the Incident Commander for a Norovirus outbreak within the CCDC, as well as served in various roles to include: Incident Commander, Logistics Chief, Communications Chief, Planning Chief, Task Force Supervisor and Strike Team Leader for countless other incidents. He also served in various roles within the Special Emergency Response Team (SERT) ranging from Team Member to Squad Leader to Team Commander over the span of 20 years.

4:30pm-5:00pm Debrief/Evaluations