

Data Governance Committee (DGC)

Meeting Notes

Date 04/04/2019

Phone; 10:30am to 12:00pm

*Highlighted = attended

Co-chairs

*Susan Maxwell

Clark College

*Carmen McKenzie

SBCTC

Business Affairs Commission (BAC)

Davina Fogg

Walla Walla

Linda Schoonmaker

Big Bend Community College

Human Resources & Management Commission (HRMC)

Holly Gorski

Pierce College

Kirk Walker

Clover Park Technical College

Information Technology Commission (ITC)

Brandon Ray

Lower Columbia College

*Eva Smith

Edmonds Community College

Instruction Commission (IC)

John Martens

Centralia College

Tod Treat

Tacoma

Public Information Commission (PIC)

Katie Rose

SBCTC

Janelle Runyon

SBCTC

Research and Planning Commission (RPC)

*Darby Kaikkonen

SBCTC

*Greg Schmidt

Bellevue

Student Services Commission (WSSSC)

Scott Latiolais

Clover Park

Ruby Hayden

Lake Washington Institute of Technology

Next Meeting:

May 23 at 10:30am

This meeting will be WebX. As you sign in it may help others if you put your commission in parentheses so everyone knows which commission we represent. Once you enter your name and email you can enter your phone number and then you receive a phone call (instead of you having to dial in). If you are not at a computer there is a number to call in.

Meeting Notes:

Agenda:

- Location ID – Carmen
- Gender neutrality and sexual orientation – Carmen
- Adding code to Veteran Benefit coding schema – Carmen
- Updates:
 - Communities of Practice update - Susan
 - Exempt Employee definition update– Holly
 - Health Lim Security status update – Carmen
 - Guided Pathways meta-major coding update - Carmen
 - FERPA directory information update - Carmen

Notes:

- Location ID – Carmen
 - Same thing as facility ID (college, building, room, room suffix)
 - Direct line, CS, FIN, 25Live all use it
 - Carmen is working on a proposal to bring to Data Governance
- Gender neutrality and sexual orientation – Carmen
 - Data governance would like to look at this holistically instead of item by item
 - John Henry Whatley, ctLink CS PM, asked what information do we want to collect.
 - Carmen will look at project history to see what requests or work has happened
 - Student Services Commission is looking at 3rd category for gender
 - ARC has requested a 3rd category in legacy – label is not determined
 - Prefix neutral request
- Adding code to Veteran Benefit coding schema – Carmen
 - Data being collected is about veteran's benefits
 - We should explore creating a new code, or changing the veteran's question so that we are asking about military status
 - There may be a legislative requirement that specifies the language of the questions we ask

- Updates:
 - Communities of Practice update – Susan – hold for May
 - Exempt Employee definition update– Holly – hold for May
 - Health Lim Security status update – Carmen
 - Legacy – cloned the screen so that health limitation is masked
 - Cloned screen with security access has value
 - If null values are not masked then you can tell if anyone has a disability – just not the specific disability. The way this was implemented is that null values are also masked so you can't even tell if anyone is disabled – all students are masked. Carmen believes this was the intent of the original request but one school is questioning that interpretation.
 - Guided Pathways meta-major coding update – Carmen
 - Legacy implementation is mostly completed
 - Screen now allows for meta major data entry SM5006 screen
 - Still working to add information to some screens
 - End of April will be a workshop to review guided pathways and requirements
 - Carmen is working to add to datawarehouse
 - FERPA directory information update – Carmen
 - It does not appear that it will be too difficult to implement at colleges, requires policy changes.
 - What specific data elements are included? Proposal to ARC, will request a vote.
 - If approved by ARC it will come to data governance
 - Credit card information – leave this on the list of items that are category 4
 - But note that we do not store this information

Data Governors to do:

None