

Running Start and Deceased/Disabled Veterans Waivers Program

Legislation for the Running Start and the Deceased/Disabled Veterans Waivers Program provides for waiving a broad range of fees assessed by colleges, in addition to waiving tuition. When legislation for Running Start was enacted in 1990, the community colleges were just beginning to implement fee calculation and cashiering. Because fee calculation had not been programmed to waive any fees other than tuition, the individual colleges were responsible for manually waiving non-consumable fees to Running Start students.

The waiver process described in this document was created to meet the requirements set forth in the legislation. By entering specific values in existing FMS tables, colleges can now waive specific fees for Running Start students (Fee Pay Status 54) and for students who qualify for the Deceased/Disabled Veterans waiver (Fee Pay Status 72).

These waivers are not fee calculation waivers; they are not applied in the registration process. These are cashiering waivers, and will be applied if:

- A cashier presses the Enter key on the Cashiering screen (BM1600).
- Auto-Application of Waivers (FG110R) is scheduled in final mode.
- A student qualifying for a Running Start or Deceased/Disabled Veteran waiver uses the Web Credit Card process to pay non-consumable fees; however, a cashier must apply the waived fees (consumables) on BM1600 or schedule the FG110R job group.

To build tables for the waiver process starting with Fall Quarter A892, use the 0809 tables. To use the new waiver process, colleges must do the following:

- 1 On the Tuition Calculation Table (BM1010), verify the values for Fee Pay Statuses (FPS) 54 and 72.
 - Student Fee Pay Status 54 (Running Start):
 - Verify that there are no additional non-qualifying supplemental fee codes attached to the FPS 54 (i.e. comprehensive fees, technology fees).
 - The tuition fee code is T2; if over 18 credits, it is TP. (Running Start students pay tuition for over 18 credits, and pay for classes with course numbers under 100.)
 - This new waiver code does not apply to tuition since colleges bill the school districts directly.

- Student Fee Pay Status 72 (Deceased/Disabled Veterans):
 - Verify that there are no additional non-qualifying supplemental fee codes attached to the FPS 72.
 - The tuition fee code is T0 (zero); if over 18 credits, it is blank.
 - Waiver: standard fee code is TR; if over the limit, it is TP.
 - Financial Aid Program Codes (FAPC) Code: W72 (Fee Calculation Tuition Waiver); calculation indicator is F (full waiver)
- 2** On the Registration screen (SM700A), Running Start students must be coded with Fee Pay Status 54, and Deceased/Disabled Veterans students must be coded with Fee Pay Status 72.
- 3** To review the course-related fee codes, run a Datas report (BM1002R in Inform Plib Catalog Group/Account) of your Fee Code Table, or create a new one (the Fee Code Table is on TBL1) which includes the fee codes, titles and fee classes.

Decide which fee codes Running Start and Deceased/Disabled Veterans students should pay (consumable fees), and which fee codes should be waived (non-consumable fees).

- 4** On the Fee Class Table (BM1011), review the fee classes and verify which fee classes you are using for fee codes (fees) that should be waived (non-consumable fees). Make sure they are different from the fee classes used for fee codes (fees) that students will have to pay (consumable fees).
- 5** On the Debt Type Transaction Table (BM1020), select or create a debt type that will either:
 - a. Not generate accounting for the Running Start and Deceased/Disabled Veterans fee waivers, or
 - b. Generate accounting
- 6** When the program is implemented on your college processor, the new waiver FAPCs will be added on the Financial Aid Program Table (BM1002). The new codes are W2A (Running Start) and W3A (Deceased/Disabled Veterans).

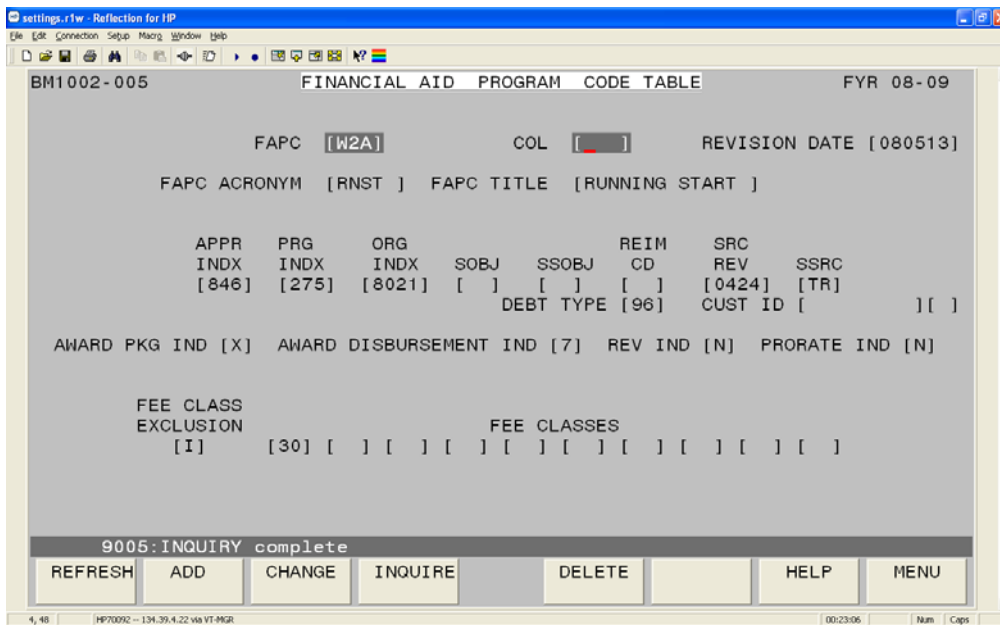
Each college will need to:

- 1 Attach the appropriate debt type.
- 2 Enter a valid account structure.
- 3 Verify that the Award Package Indicator is an X which:
 - Does not require an SSN.
 - Does not post to FAEXP.

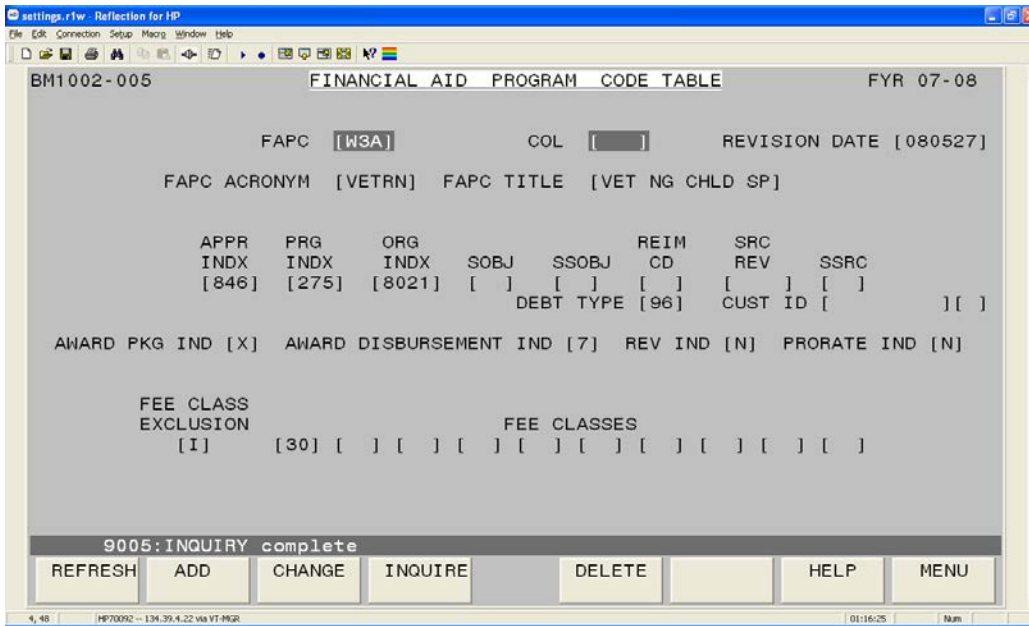
- Does not require an award in Financial Aid.
- 4 Verify that the Award Disbursement Indicator is a 7 (which is a transferable waiver).
 - 5 Enter a Revenue Indicator of Y (yes) or blank if you want to generate accounting and N (no) if you do not want accounting.
 - 6 If you want accounting generated, enter both the subobject and sub-subobject, and the source of revenue and subsource. With the correct dept type, and a Y in the Rev Ind field, both a debit and credit will be generated with a net of zero.
 - 7 For Fee Classes Exclusion use:
 - I (Include) — Include fee classes that you want waived (fee class 30 is used in Examples 1 and 2 below)
 - E (Exclude) — Do not include fee classes you want waived.

Example 1

The following is a screenshot of the Running Start FAPC waiver (W2A) that will not generate accounting. A Debt Type of 96 is used and the Rev Ind value is N (no).



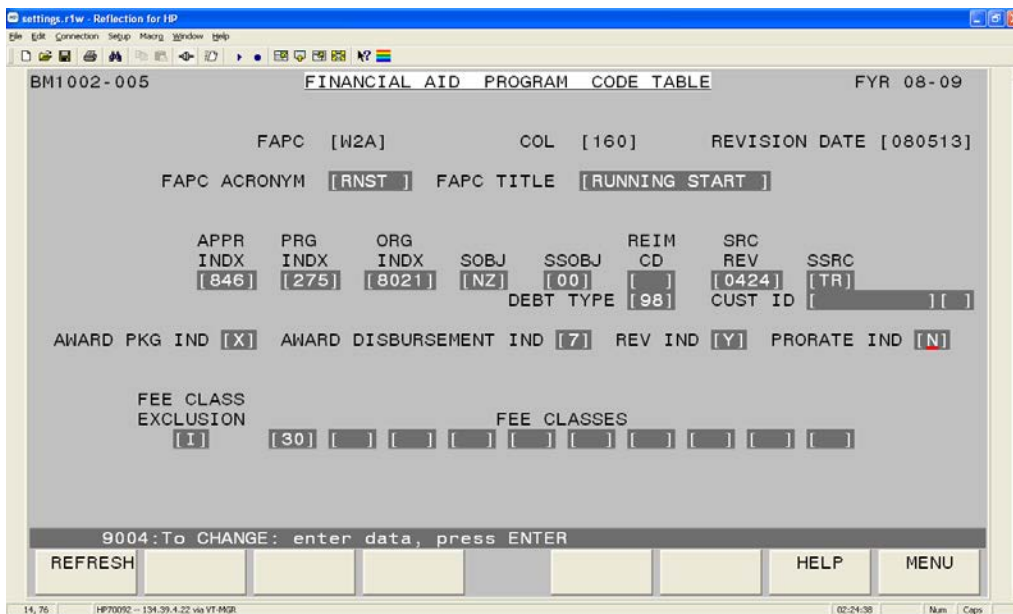
The following screenshot is an example of the Deceased/Disable Veterans FAPC waiver (W3A) that will not generate accounting. A Debt Type of 96 is used and the Rev Ind value is N (no).



Example 2

The following screenshot is an example of the Running Start FAPC waiver (W2A) that will generate accounting. Use the same indicator values for the Deceased/Disable Veterans waiver FAPC (W3A).

Enter a Debt Type of 98 and a Rev Ind value Y (yes) or blank. Enter: SOBJ, SSOBJ, SRC REV and SSRC. Accounting will produce a debit and a credit with a net of zero.



- 7 Two new parameters will be implemented on your Configuration Parameter Table (ZX0070). The Character Value field will be blank and you will need to enter the appropriate values in order to use the new waiver program.

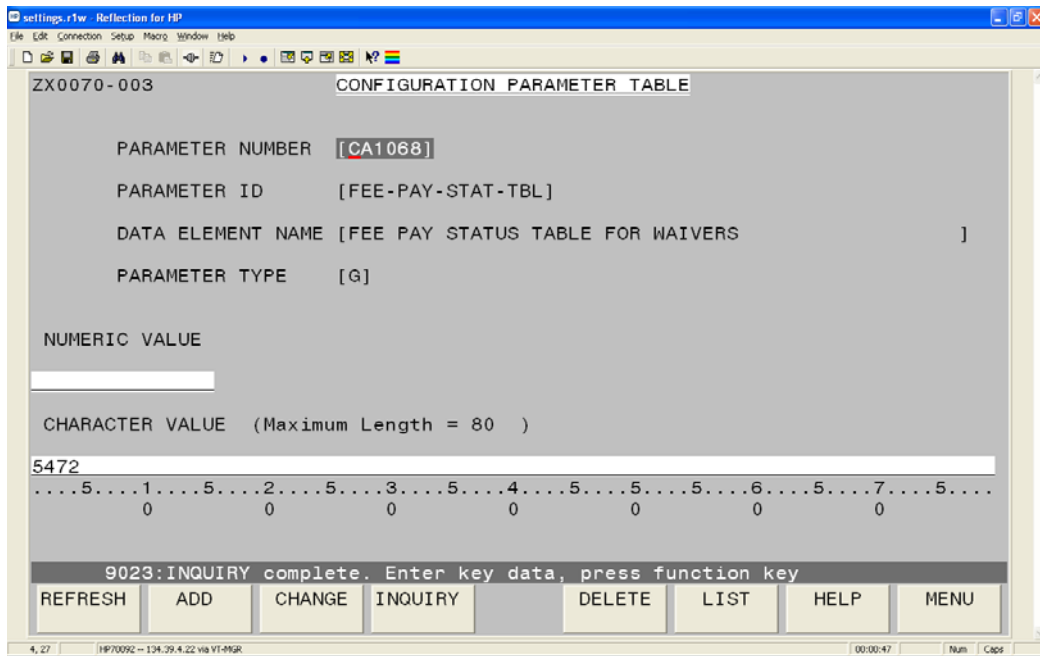
Note: The Fee Pay Status order on CA1068 corresponds directly to the Waiver Code order on CA1069. Enter the values for both new parameters just as they are in the following examples. If additional Fee Pay Statuses are entered, then enter the new corresponding Waiver Codes in the same order as the Fee Pay Statuses.

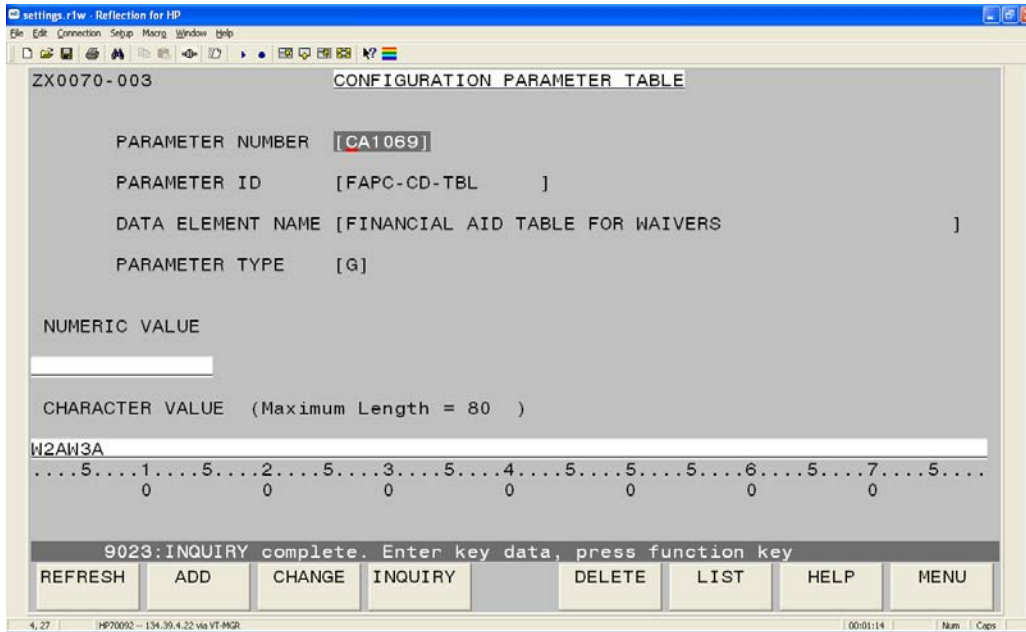
The new parameters are:

Parameters	Steps
CA1068	Enter the Fee Pay Statuses for Running Start (54) and for Deceased/Disabled Veterans (72). Enter the FPSs in the Character Value field in the following order without spaces or commas: 5472
CA1069	Enter the Waiver Codes for Running Start (W2A) and for Deceased/Disabled Veterans (W3A). Enter the waiver codes into the Character Value field in the following order without spaces or commas: W2AW3A

Example 3

The following screenshots are examples of the new configuration parameters with the values in the Character Value field.





8 The following table lists the parameters used to schedule a new job group, Auto-Application of Waivers (FG110R).

For more information, see the Auto-Application of Waivers (FG110R) job scheduling documentation at <https://jobdoc.sbctc.edu/FG110R.HTM>.

Parameters	Values
BM1784-LDEV	The LDEV (004) is hard coded in the program.
BM1784-TRIAL	Running in trial mode Y (yes) is the default. Change to (N) to run in final mode and actually apply the waivers.
BM1784-YRS	Only one YRS may run at a time.
BM1784-Z-OPT	Enter Y (yes) to Z out session upon completion of the final processing of the Job group. Enter N (no) to leave the cashiering batches open.
BM1785-NAME-SORT	Enter Y (yes) to sort report by student name. Enter N (no) to sort by Student ID.

Auto-Application of Waivers (FG110R) is a clone of the Auto Application of Financial Aid (FG095R).

- It will only process the new waivers for Running Start and Deceased/Disabled Veterans students – NOT Financial Aid disbursements.
- You can schedule it at any time: O, I, B or P.

If you schedule the job more than once for different year/sessions, schedule it at different process levels.

- It will produce a report (BM1785A) of the Running Start and Deceased/Disabled Veterans students whose waivers were applied by this job.
- It will also produce an exception report (BM1785B) listing the students whose waivers did NOT get applied.

Notes: If a Running Start or Deceased/Disabled Veterans student has a financial aid award or sponsorship award, and you schedule FG095R before scheduling FG110R, that Running Start or Deceased/Disabled Veterans student's waivers will be processed.

Following is a list of FMS tables affected by the Running Start and Deceased/Disabled Veterans Waiver process. Values on fiscal year-dependent tables affect processes for the fiscal year they exist in, and will be copied over each year and may be changed appropriately. Values on non-fiscal year-dependent tables are constant until the college changes, deletes or inactivates them.

BM1010 (Tuition Calculation Table) – Fiscal year-dependent table

BM1001 (Fee Code Table) – Fiscal year-dependent table

BM1011 (Fee Class Table) – NOT a fiscal year-dependent table

BM1020 (Debt Type Trans Table – Fiscal year-dependent table

BM1002 (Financial Aid Program Table) – Fiscal year-dependent table

ZX0070 (Configuration Parameter Table) – NOT a fiscal year-dependent table