State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-37

A resolution awarding $16,820,125 of state funds to community colleges for delivery of corrections education.

WHEREAS, the State Board for Community and Technical Colleges is entering into a contract with the Washington State Department of Corrections for the community and technical college system to provide education and training to eligible offenders incarcerated in state correctional institutions; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges delegates authority to the executive director to sign a contract with the Department of Corrections that totals $16,820,125; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges grants the executive director authority to award state correctional education funds to the individual college districts consistent with Board policy and state law; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges grants the executive director authority to modify the contract with the Department of Corrections as necessary and to make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges grants the executive director authority for final grant spending authority to designated providers in a manner consistent with this resolution.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-38

A resolution relating to Centralia College’s request to purchase the properties located at 401 and 405 South Oak Street in Centralia, Washington, to be used for parking and academic programs

WHEREAS, the college has identified surrounding neighborhood properties in the campus 20-year master plan; and

WHEREAS, the purchase of the property at 401 and 405 South Oak Street will provide additional student parking in the short-term and academic programming in the future; and

WHEREAS, the estimated cost to purchase both parcels is $50,000; and

WHEREAS, Centralia College’s vice-president of finance and administration under delegated authority from the Centralia College Board of Trustees approved this request on April 11, 2017.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Centralia College to spend up to $50,000 in local funds to purchase the properties located at 401 and 405 South Oak Street in Centralia, Washington.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the state board’s policy manual, as necessary, for actions taken by the governor, legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-39

A resolution relating to Skagit Valley College’s request to sell the Downtown Center (UFI A09374) located at 204 West Montgomery Street in Mount Vernon, Washington

WHEREAS, Skagit Valley College previously used this building for instruction programs. It is located two miles away from the main campus; and

WHEREAS, there are no plans for college use in the future; and

WHEREAS, Skagit Valley College Board of Trustees approved the sale of this property on May 9, 2017; and

WHEREAS, Department of Enterprise Services Real Estate Services will administer the sale;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Skagit Valley College to sell the property at 204 West Montgomery Street in Mount Vernon, Washington known as the Downtown Center (UFI A09374).

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the State board’s policy manual, as necessary, for actions taken by the Governor, legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-40

A resolution relating to Green River College’s request to use up to $1,300,000 in local funds to renovate the Occupational Education building.

WHEREAS, Green River College wants to renovate the Occupational Education building by updating five classrooms and making energy efficiency improvements; and

WHEREAS, Total estimated cost of the project is $2,178,000. The College already has $878,000 in state funds for a variety of minor repairs and improvements in the building. The college has the balance of $1,300,000 in local funds set-aside for this project; and

WHEREAS, Green River College’s board of trustees approved this local capital expenditure request on June 15, 2017;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Green River College to spend up to $1,300,000 in local funds for Occupational Education building renovation.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-41

A resolution relating to Renton Technical College’s request to use an additional $300,000 in local funds to supplement state-funded project 30000134 for renovation of the Automotive Complex.

WHEREAS, Renton Technical College was given local capital expenditure authority of $950,000 in Resolution 16-09-44 to supplement the state-funded Automotive Complex renovation project; and

WHEREAS, the Renton Technical College board of trustees approved local funding up to $2,000,000 to proceed with the original scope of the project after state funding was reduced in 2012; and

WHEREAS, current construction costs and anticipated change orders have increased total project costs $300,000;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Renton Technical College to spend up to an additional $300,000 in local funds for the Automotive Complex renovation project 30000134.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-42

A resolution awarding $1,891,620 of state funds to Panopto.

WHEREAS the State Board desires to contract with Panopto to provide unlimited lecture capture for all system college faculty, staff, and students.

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges delegates authority to the executive director to execute a contract with Panopto that totals $1,891,620 for four years; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges grants the executive director the authority to award local funds consistent with Board policy and state law; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to the proposed award outlined in the contract for Panopto if the anticipated program funding changes due to changes in college participation; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines and uniform accounting and reporting requirements.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, Secretary

Shaunta Hyde, Chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-48

A resolution relating to State Board property owned at 3101 Northup Way in Bellevue, Washington

WHEREAS, State Board staff previously using this building to support the community and technical college system needs for information technology services have been relocated; and

WHEREAS, there are no plans for future use of this facility; and

WHEREAS, Department of Enterprise Services Real Estate Services will administer the sale;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes its Executive Director to sell the property at 3101 Northup Way in Bellevue, Washington (UFI A04839) and use the proceeds for the ctcLink project.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the State board’s policy manual, as necessary, for actions taken by the Governor, legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-43

A resolution relating to the 2017-18 operating budget allocation:

WHEREAS, the 2017-18 biennial operating budget appropriating funds for the community and technical colleges has not yet been passed by the Legislature; and

WHEREAS, the State Board has the authority as provided in RCW 28B.50.090, to award and allocate appropriated state general funds, education legacy trust account funds, and community/technical college capital project account funds; and

WHEREAS, the State Board has the statutory authority, as provided in RCW 28B.50.060, to delegate any of their powers to the executive director; and

WHEREAS, in lieu of a final enacted budget, funds designated for allocation for fiscal year 2018 reflect current legislative proposed funding through the maintenance level and includes general state funds of $659,306,000, education legacy trust account funds of $49,723,000, and community/technical college capital project account funds of $8,774,000;

NOW THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges:

1. Approves the fiscal year 2018 Budget Allocation Decision Points outlined in Attachment C.
2. Approves the fiscal year 2018 Enrollment Allocations as displayed in Attachment B; and
3. Approves the fiscal year 2018 and fiscal year 2019 Faculty Increments and Turnover Savings Guidelines in Attachment E; and
4. Approves Safe Harbor Earmarks as detailed in Attachment D.
5. Authorizes the executive director, upon enactment of the final 2017-19 biennial operating budget, to:
   a. Make adjustments to implement the final enacted 2017-19 biennial operating budget as it impacts fiscal year 2018; and
   b. Approve the fiscal year 2018 initial allocation of operating funds.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments, as necessary, for actions taken by the Legislature or governor, technical corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, uniform accounting and reporting requirements, and unanticipated changes in funding.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-44

A resolution relating to the 2017-18 tuition and fees:

WHEREAS, the 2017-19 biennial operating budget appropriating funds for the community and technical colleges has not yet been passed by the Legislature; and

WHEREAS, the current budget proposals assume either a tuition freeze (House policy) or a 2.2 percent increase in the consistent with the College Affordability Program (Senate policy); and

WHEREAS, RCW 28B.15.067 grants the State Board authority to set tuition and fees for non-residents enrolled in community and technical colleges; and

WHEREAS, the State Board establishes tuition and fee policy for students enrolled in baccalaureate degree programs; and

WHEREAS, the State Board has the statutory authority, as provided in RCW 28B.50.060, to delegate any of their powers to the executive director;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director, upon enactment of the final 2017-19 biennial operating budget, to implement the community and technical college course and fee schedule and rates for 2017-18 in accordance with the Legislative budget policy, as set forth in:

i. Attachment B.1 – Washington State Community and Technical College Tuition and Fee Rates, Lower Division Tuition.

ii. Attachment B.2 – Washington State Community and Technical College Tuition and Fee Rates, Upper Division Tuition.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments, as necessary, for actions taken by the Legislature or governor, technical corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, uniform accounting and reporting requirements, and unanticipated changes in funding.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
A resolution relating to the allocation of the 2017-19 biennial capital budget and the 2018 supplemental capital budget request.

WHEREAS, neither the House nor Senate budget proposals would fully fund the State Board’s 2017-19 capital request; and

WHEREAS, once there is an enacted budget, the reappropriations and new appropriations provided in the enacted budget will need to be allocated to the colleges for the funded projects; and

WHEREAS, the projects left unfunded from the State Board’s original 2017-19 capital budget request as shown in Attachment B represent the most pressing immediate needs of the colleges in priority order; and

WHEREAS, existing capital projects that continue into the 2017-19 biennium may need additional appropriations to compensate vendors for suspension or termination of the work due to the timing of the 2017-19 capital budget; and

WHEREAS, there are five emergent opportunities that require legislative approval for financing which will not exceed the amounts shown in Attachment C;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges:
1. Directs staff to allocate the reappropriations and new appropriations provided in the 2017-19 biennial capital budget to the colleges for the purposes they are provided; and
2. Directs staff to submit updated requests for the unfunded projects from the State Board’s 2017-19 capital request and those existing projects impacted by the timing of the 2017-19 budget’s adoption along with the five new emergent alternative financing opportunities for consideration by the Legislature for the 2018 supplemental capital budget; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the State Board’s policy manual, as necessary, for actions taken by the governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-46

A resolution awarding $9,800,701 of federal adult and family literacy funds.

WHEREAS, the State Board has the authority to award federal adult and family literacy funds; and

WHEREAS, the requirements set forth in the request for proposals align with the State Board’s System Direction and the Board-approved plan for Basic Education for Adults; and

WHEREAS, individual applicants have fulfilled the requirements set forth in the request for application; and

WHEREAS, each application has gone through a state level application and review process and has been recommended to the State Board for funding;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges awards a total of $9,800,701 of federal funds as outlined in Attachment A; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the executive director authority to make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the executive director authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with the Washington State Title II Talent and Prosperity for All plan under the Workforce Innovation and Opportunity Act, the terms of the Requests for Application, and this resolution.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary
Shaunta Hyde, chair
State of Washington
State Board for Community and Technical Colleges
Resolution 17-06-47

A resolution allocating and awarding $43,114,012 of federal and state contracted workforce training funds to the community and technical colleges. (See Attachment A)

WHEREAS, the State Board has the authority to allocate and award federal job training funds; and

WHEREAS, community and technical colleges have fulfilled the application requirements set forth for Carl D. Perkins, WorkFirst, Basic Food Employment and Training, and Early Achievers Grants; and

WHEREAS, each Carl D. Perkins, WorkFirst, Basic Food Employment and Training, and Early Achievers Grants application has gone through a state level review process and has been recommended by their respective advisory committee to the State Board for Community and Technical Colleges for funding;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges awards a total of $43,114,012 for FY2017-18, as detailed in Attachment A, consisting of:
1. $10,876,823 for Carl D. Perkins Grant
2. $16,101,000 for WorkFirst
3. $12,870,189 for Basic Food Employment and Training
4. $3,266,000 for Early Achievers Grants

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the executive director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the governor, legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair
State of Washington  
State Board for Community and Technical Colleges  
Resolution 17-06-48

A resolution relating to the contractual terms of the executive director for the State Board for Community and Technical Colleges.

WHEREAS, in November 2016, executive director Marty Brown announced his intent to retire effective June 30, 2017; and

WHEREAS, the State Board for Community and Technical Colleges conducted a national search for a successor executive director that resulted in the selection of Ms. Jan Yoshiwara; and

WHEREAS, the State Board for Community and Technical Colleges delegated authority to Board Chair Shaunta Hyde to negotiate contractual terms with Ms. Yoshiwara and to consider those terms tentatively approved pending Board action;

THEREFORE BE IT RESOLVED, that the State Board agrees to the contractual terms that resulted from those negotiations, which include a five-year employment contract with a starting annual salary of $250,000 and an annual $10,000 employer paid retirement saving payment.

APPROVED AND ADOPTED on June 29, 2017.

ATTEST:

Marty Brown, secretary

Shaunta Hyde, chair