STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-15

A resolution relating to Seattle Colleges’ request to dispose of the property commonly known as the South Annex.

WHEREAS, the parking lot parcel 600300-0440, and two building parcels 600300-0442 and 600300-0445 have exceeded their useful life and are no longer used by the college; and

WHEREAS, proceeds from the sale of this property will be used for a future science, technology, engineering and math/information technology building near the Broadway Edison complex consistent with the updated campus master plan; and

WHEREAS, the Department of Enterprise Services is evaluating suitable developers to carry out the community demand for affordable housing; and

WHEREAS, appraised value is currently $9 million; and

WHEREAS, on February 8, 2018, Seattle Colleges’ Board of Trustees requested authority to dispose of the South Annex properties; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Seattle Colleges to dispose of parcels 600300-0440, 600300-0442, and 600300-0445, commonly named the South Annex.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 05/02/2019

Attest

Jan Yoshiwara, secretary

Anne Fennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-16

A resolution relating to Skagit Valley Colleges' request to use up to an additional $109,000 in local funds for soccer field improvements.

WHEREAS, State Board resolutions 16-11-58 and 17-05-30 previously approved local capital expenditure authority not to exceed $2,225,000; and

WHEREAS, weather related construction delays, latent conditions, and owner approved modifications bring the estimated total project cost to $2,334,000; and

WHEREAS, Skagit Valley College's vice-president of administrative services, under delegated authority from the Skagit Valley College Board of Trustees, approved this request on April 11, 2019; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Skagit Valley College to spend up to an additional $109,000 in local funds for the construction of soccer field improvements.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary charges to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 05/02/2019

Attest

Jan Yoshwara, secretary

Anne Fennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-17

A resolution relating to development of the State Board’s 2021-23 capital budget.

WHEREAS, the State Board adopts policies to guide the development of college budget requests and the allocation of resources; and

WHEREAS, capital projects that include appropriated funding and cost $5 million or more must compete against each other to receive limited state resources; and

WHEREAS, State Board staff have worked with the system’s stakeholders over the two years to update the scoring criteria in response to policy objectives, market conditions and other administrative and legislative requirements; and

WHEREAS, a selection of new major projects for the 2021-23 capital budget request is necessary to identify the major capital projects needed for the community and technical colleges; and

WHEREAS, there are five colleges not currently in the pipeline for a major project; and

THEREFORE BE IT RESOLVED, the proposed 2021-23 major project scoring criteria in Attachment B shall be used to evaluate the college proposals relative to the State Board’s policy objectives and goals; and

BE IT FURTHER RESOLVED, the Big Bend Community College, Clover Park Technical College, Green River College, Yakima Valley College, and South Puget Sound Community College, are eligible to submit one major project proposal for the selection; and

BE IT FURTHER RESOLVED, all major project proposals that score at least 70 points will be added to the pipeline of major projects in rank order below the existing projects in the pipeline; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 05/02/2019

Attest

Jan Yoshiwara, secretary

Anne Fennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-18

A resolution relating to the 2019-20 State Board meeting schedule.

WHEREAS the State Board adopts its meeting schedule for the fiscal year for publication in the Washington State Register;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges has agreed upon the following meeting dates and locations for 2019-20:

August 26-28, 2019, State Board Retreat, Skamania Lodge
October 2-3, 2019, Location to be determined
December 4-5, 2019, Pierce College Fort Steilacoom
February 5-6, 2020, State Board Office
March 25-26, 2020, State Board Office
May 6-7, 2020, Location to be determined
June 24-25, 2020, Columbia Basin College

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board’s schedule, as necessary, for actions taken by the governor, legislature, externally imposed restrictions or guidelines, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 05/02/2019

Attest

Jan Yoshiwara, secretary  Anne Pennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-19

A resolution to approve Edmonds Community College’s application to offer a Bachelor of Applied Science in Information Technology: Application Development degree upon recommendation of the State Board for Community and Technical Colleges staff.

WHEREAS, Engrossed Second Substitute House Bill 2483, passed by the 2012 Washington State Legislature, authorizes the State Board for Community and Technical Colleges to approve all applied bachelor’s degree programs offered by community and technical colleges; and

WHEREAS, consistent with the Washington State Legislature’s requirement, the State Board developed objective criteria for the approval of community and technical college applied bachelor’s degrees; and

WHEREAS, the State Board for Community and Technical Colleges staff found that Edmonds Community College’s application provided evidence that met or exceeded all objective selection criteria and will expand bachelor degree capacity in the state;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges approves the recommendation to authorize Edmonds Community College’s Bachelor of Applied Science in Information Technology: Application Development.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on May 2, 2019

Attest

Jan Yoshikawa, secretary

Anne Fennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-20

A resolution to approve Pierce College's application to offer a Bachelor of Applied Science in Fire Services Leadership and Management degree upon recommendation of the State Board for Community and Technical Colleges staff.

WHEREAS, Engrossed Second Substitute House Bill 2483, passed by the 2012 Washington State Legislature, authorizes the State Board for Community and Technical Colleges to approve all applied bachelor's degree programs offered by community and technical colleges; and

WHEREAS, consistent with the Washington State Legislature's requirement, the State Board developed objective criteria for the approval of community and technical college applied bachelor's degrees; and

WHEREAS, the State Board for Community and Technical Colleges staff found that Pierce College's application provided evidence that met or exceeded all objective selection criteria and will expand bachelor degree capacity in the state;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges approves the recommendation to authorize Pierce College's Bachelor of Applied Science Fire Services Leadership and Management.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on May 2, 2019

Attest

Jan Yoshiwara, secretary

Anne Fennessy, chair
STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 19-05-21

A resolution to approve Wenatchee Valley College’s application to offer a Bachelor of Applied Science in Data Analytics degree upon recommendation of the State Board for Community and Technical Colleges staff.

WHEREAS, Engrossed Second Substitute House Bill 2483, passed by the 2012 Washington State Legislature, authorizes the State Board for Community and Technical Colleges to approve all applied bachelor’s degree programs offered by community and technical colleges; and

WHEREAS, consistent with the Washington State Legislature’s requirement, the State Board developed objective criteria for the approval of community and technical college applied bachelor’s degrees; and

WHEREAS, the State Board for Community and Technical Colleges staff found that Wenatchee Valley College’s application provided evidence that met or exceeded all objective selection criteria and will expand bachelor degree capacity in the state;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges approves the recommendation to authorize Wenatchee Valley College’s Bachelor of Applied Science in Data Analytics.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary charges to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on May 2, 2019

Attest

Jan Yoshiwara, secretary
Anne Tennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-22

A resolution to approve Whatcom Community College’s application to offer a Bachelor of Applied Science in Applied Business Management degree upon recommendation of the State Board for Community and Technical Colleges staff.

WHEREAS, Engrossed Second Substitute House Bill 2483, passed by the 2012 Washington State Legislature, authorizes the State Board for Community and Technical Colleges to approve all applied bachelor’s degree programs offered by community and technical colleges; and

WHEREAS, consistent with the Washington State Legislature’s requirement, the State Board developed objective criteria for the approval of community and technical college applied bachelor’s degrees; and

WHEREAS, the State Board for Community and Technical Colleges staff found that Whatcom Community College’s application provided evidence that met or exceeded all objective selection criteria and will expand bachelor degree capacity in the state;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges approves the recommendation to authorize Whatcom Community College’s Bachelor of Applied Science in Applied Business Management.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary charges to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on May 2, 2019

Attest

Jan Yoshiwara, secretary

Anne Hennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-23

A resolution relating to improving outcomes through continued support of the best practice principles affecting the employment of part-time/adjunct faculty.

WHEREAS, two-year colleges are vital to the state’s economy and provide an open door to higher education for thousands of students across the state; and

WHEREAS, the State Board for Community and Technical Colleges established a system goal of having a first class faculty and staff and providing fair compensation and working conditions for both full- and part-time instructors, whose contributions are critical to the quality and breadth of the colleges’ educational programs; and

WHEREAS, the State Board has recognized the impact of reliance upon adjunct faculty on student achievement and committed to increasing the ratio of classes taught by full-time faculty by requesting funding for and supporting legislation converting adjunct positions full time; and

WHEREAS, there remains room for improvement in adjunct faculty employment conditions in the areas addressed by the principles, including salary, reliance on adjunct faculty and processes for hiring, and evaluating and job security; and

WHEREAS, respecting an increasingly diverse and complex student body requires a commitment to recruit and retain diverse faculty and staff who need to see themselves in those who inspire them; and

WHEREAS, the State Board has previously studied this issue and adopted resolutions supporting implementation of the ten best practice principles related to adjunct faculty employment;

THEREFORE BE IT RESOLVED, that the State Board re-commits to and continues its support for the Best Practice Principles as adopted in previous resolutions and adds an eleventh principle to address Diversity, Equity and Inclusion.

1. Salary. Part-time/adjunct faculty should be paid a rate equal to that paid full-time faculty having the same qualifications and experience for doing the equivalent instructional and non-instructional work.

2. Benefits Participation. Eligible part-time/adjunct faculty should receive all state mandated benefits and college provided employee benefits, proportionate to those received by full-time faculty.

3. Faculty Mix. The ratio of full- and part-time faculty at each college district should be based upon program and student need. The funding necessary to improve services to students through increasing courses taught by full-time faculty should be provided by the Legislature.

4. Initial Recruitment and Selection. Part-time faculty should be selected and retained through a structured professional interview process that is based on the same or similar criteria as applied to full-time faculty.
5. Job Security. Upon successfully completing a review period, regularly employed part-time/adjunct faculty should achieve a form of job security.

6. Performance Review. Part-time faculty should be evaluated using comparable criteria, standards and procedures which are applied to evaluate full-time faculty.

7. Professional Development. Colleges should assist part-time faculty to identify and address their development needs in ways which are accessible and affordable.

8. Support Services – Professionalism. Part-time faculty should be treated with the same professional as full-time faculty and provided the necessary support services to do their jobs.

9. Communications. Part-time/adjunct faculty should be afforded easy access to communications from the college and have the means to communicate with the college community.

10. **Equity, Diversity, and Inclusion.** The Washington Community and Technical Colleges are committed to advancing inclusive excellence by promoting equitable policies and practices to dismantle systemic barriers created by oppression, power, and privilege in order to build and sustain institutions that ensure students’ success and honor the unique identity and lived experiences of our diverse community.

11. Best Practices Report. The best practice principles should be used in making state and local decisions and agreements affecting part-time faculty. The “Part-Time Faculty Best Practices Report” will be published and distributed to all college presidents, human resources directors, trustees, and local faculty union presidents. At least annually, each college should conduct a review of their actions related to achievement of these best practices.

**APPROVED AND ADOPTED** on May 2, 2019.

**Attest**

[Signatures]

Jan Yoshiwara, secretary

Anne Fennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-24

A resolution relating to Seattle Colleges District’s request to lease property rights to a non-profit for construction, maintenance, and operation of student housing on the Seattle Central College campus.

WHEREAS, Seattle Central College students will benefit from more housing options; and

WHEREAS, the Seattle College District will receive the income from the student housing net of operating and repair costs and necessary reserves; and

WHEREAS, the parking garage will continue to be available to college students and staff as it is today; and

WHEREAS, the community around Seattle Central College will benefit from more housing options; and

WHEREAS, the lessor will design the student housing to meet Seattle Central College student needs; and

WHEREAS, the lessor will be responsible for construction, operation and maintenance of the student housing for the term of the lease; and

WHEREAS, construction labor will be paid prevailing wages; and

WHEREAS, upon the expiration of the air rights lease the improvements will, by operation of law, become the property of the State Board; and

WHEREAS, On February 20, 2018, the Seattle Colleges’ Board of Trustees requested the State Board approve a real property lease to support this plan; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes its executive director to enter into an air rights lease for a term not to exceed 35 years on behalf of the Seattle Central College with a non-profit corporation for the development of student housing above the parking garage at 1609 Harvard Avenue on the Seattle Central College campus, subject to review of the documents by the State Treasurer’s office to verify they do not constitute state financing.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board’s Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 05/02/2019

Attest

Jan Yoshiwara, secretary
Anne Fennessy, chair
STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 19-05-25

A resolution relating to Centralia College District's request to lease property rights to the Centralia College Foundation, a non-profit corporation, for construction, maintenance, and operation of a training facility on the Centralia College campus.

WHEREAS, the facility to be built on the leased property will provide needed pre-apprenticeship, apprenticeship, and existing workforce training; and

WHEREAS, the Centralia College will receive income for providing the training; and

WHEREAS, the location and use it consistent with the Centralia College facility master plan; and

WHEREAS, the community around Centralia College will benefit from more training opportunities; and

WHEREAS, the Foundation will design the facility to meet a variety of training needs; and

WHEREAS, the Foundation will be responsible for construction, operation and maintenance of the facility for the term of the lease; and

WHEREAS, construction labor will be paid prevailing wages; and

WHEREAS, the lessor is required to remove the improvements at the end of the ground lease, unless otherwise allowed to remain, at the State Board's discretion; and

WHEREAS, on April 11, 2019, Centralia College's Board of Trustees authorized college administration to negotiate this ground lease with the Centralia College Foundation and present it to the State Board for approval; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes its Executive Director to approve a 20-year ground lease with the Centralia College Foundation, a non-profit corporation, for the development of a training facility on the Centralia College campus.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on 05/02/2019

Attest

Jan Yoshiwara, secretary

Anne Pennessy, chair