TASK FORCE ON COMMUNITY AND TECHNICAL COLLEGE COUNSELORS

(ESHB 1355, 2019)
ENGROSSED SUBSTITUTE HOUSE BILL 1355

ESHB 1355 is created to examine issues related to staffing ratios and standards of counselors in the community and technical college system.

- p.1, lines 6-8
THE TASK FORCE SHALL EXAMINE:

1. Minimum standards required for counselors including (p.2, line 14);
   1. Level of education
   2. Internship Experience
   3. Practical Experience
   4. Content of coursework required
THE TASK FORCE SHALL EXAMINE:

2. Best practices for counseling services in the community and technical college system and how colleges will meet the mental health needs of students and qualified staff members (p.2, line 17)
THE TASK FORCE SHALL EXAMINE:

3. Staffing ratios of counselors and students (p.2, line 20)
   • Including considering issues raised by a staffing ratio of no more than 900:1 full-time equivalent counselors

4. Whether legislation is needed to address the issues outlined in this subsection (p.2, line 23)
MEMBERSHIP (P.2, LINE 16)

- Two Senate Democrats
- Two Senate Republicans
- Two House Democrats
- Two House Republicans
- Four counselors
  - At least two of which are members of exclusive bargaining
- One student of a CTC
- One State Board representative
- Two college Presidents
- Two college Vice Presidents
  - One VP of student services
  - One VP of Instruction
CO-CHAIRS

The task force shall choose cochairs from among its legislative membership and may rotate cochairs from each chamber and each caucus.

• p. 2, line 10
VOTING MEMBERS

- Senator Randall
- Senator Liias
- Representative Ortiz-Self
- Representative Ramos
- Representative Sutherland
- Representative Rude
- President Edwards-Lange
- President Woods
- Vice President of Instruction Campbell
- Vice President of Student Services Orchard
- Counselor Earl Martin
- Counselor Heidi Matlack
- Counselor Cathy Shaffer
- Counselor Nicole Wilson
- Student Daniel Chowritmootoo
- Director of Student Services Joe Holliday (SBCTC)
- Empty seat for the Senate Republican Caucus
- Empty seat for the Senate Republican Caucus
TASK FORCE REQUIREMENTS

• The task force shall submit its findings and recommendations to the appropriate committees of the legislature by November 1, 2020 (p.2, line 27)

• The findings must include data on each community and technical college’s student-to-counselor ratio (p.2, line 29)
AGENDA NOV 18 MEETING

1. Welcome and Introductions
2. Selection of Co-chairs
3. Task Force Scope of Work and Timeline
4. Organization of Work
   a) Meetings: Frequency, Duration, Location
   b) Committees or Sub-Groups
   c) Resources
      i. Subject Matter Experts
      ii. Available Reports and Research
   d) Compliance with Open Public Meetings
   e) Assignments/Homework
5. General Discussion
6. Compliance with Open Public Meetings
   a) OPMA Training
   b) Task Force Website
7. Next Meeting
8. Adjournment
Task Force on Community and Technical College Counselors

Adjourned

SBCTC Contacts:
Joe Holliday  jholliday@sbctc.edu  360-704-4334
Scott Copeland  scopeland@sbctc.edu  360-704-4397
Lexi Swanson  lswanson@sbctc.edu  360-704-4390