In Attendance:  Brian Culver, Chad Stiteler, Eva Smith, Glenn Colby, Grace Kendall (remote),
Grant Rodeheaver, Katie Marks, Kristi Wellington Baker, Marisa Ellis (remote), Mark Jenkins, 
Sandy Main, Teresa Rich

Not in Attendance: Charlie Crawford, John Bonner, Marisa Herrera, Reagan Bellamy

Meeting Objective:
The purpose of this meeting is to continue with development of the task force recommendations to the WACTC Tech Committee. Introductions

Review Progress To-date
• Didn’t get to present very long at the WACTC Tech meeting in June
  o Just got an overview of where we are at
  o Nothing was voted on

Prep for WACTC Tech (presenting 10/3/2019 – from June Schedule)
• Review current presentation materials (slide deck and one-pager)
  o First meetings came up with mission, core structure and business needs
  o WACTC Tech – system – presidents group sponsored to accept our plan
  o ctcLink governance will overlap when we need to bring in other systems – to determine what we can do
  o Will use the one-pager and “executive summary” to present at the WACTC-Tech meeting (have printed copies of the slide deck at the meeting)
• Updates:
  o Slide Deck
    ▪ Made some changes on page: 10; 12; 13; 27
    ▪ Pg 16 – just a worksheet for us – but we can take it out if you want
  o One-Pager – Plus one example
    ▪ Change a few things
    ▪ Change language into bullets

Working Lunch

Expecting approval/endorsement
• Review membership (gaps/recruitment)
  o Need:
    ▪ 1 – Human Resources Commission
    ▪ 2 – Instruction Commission
    ▪ 2 – Student Services Commission
• Begin charter development
  o What is the charter of the WACTC Tech group?
    ▪ The IT Commission has been aligned with the WACTC Tech group
Comments from Grace Kendall during the meeting

From Grace Kendall to everyone:
Thank you for an interesting meeting today. I need to go, but I wanted to comment about the overall communication of the one-pager. I believe that part of the reason for there being so much conversation regarding this piece is that it is trying to communicate a lot; in fact, too much and the charts/tables are too small to be readable. I suggest going back to what is the outcome we wish to get to and have this piece targeted to that purpose.

from Grace Kendall to everyone:
If the Presidents will be provided with the full presentation, you can refer to the graphics or page number for additional information to support the one-sheet content.