

**WACTC Tech Task Force**  
**STRATEGIC TECHNOLOGY ADVISORY COMMITTEE**  
**March 13, 2020**  
**10:00 a.m. – 12:00 p.m.**  
**WebEx**

**In Attendance:** Brian Culver, Eva Smith, Grant Rodeheaver, Katie Marks, Mark Jenkins, Reagan Bellamy, Sandy Main

**Not in Attendance:**

Chad Stiteler, Grace Kendall, Kristy Wellington Baker, Marisa Ellis, Teresa Rich

**Meeting Objective:**

- Information sharing and discussion about strategic technology and support for continuity of operations.
- What are colleges doing to prepare or respond to remote working needs, how are different college functions affected by COVID-19, are there technology recommendations that can be compiled into a best practices document or strategic purchases?

**Introductions**

**Discuss and share online course delivery, video conferencing, virtual call centers, employee communication and student support in a remote working environment**

**Information Sharing**

- Received some additional temporary Zoom licenses through June 30, 2020 for the system
  - We had about 5,000, distributed another 4,500; still have about 4,500 available
  - Along with more temporary WebEx licenses – got 61 total, distributed one to each
  - Panopto (video instruction tool) another tool available – can be used for web casting (Mark Jenkins – get more information from him)
    - Are the resources Mark is pulling together going to be available to ITC – He will make sure to share with ITC – Grant, Mark, Carli and Laura can work on getting this shared out
  - We also have Canvas conference and google colleges have Hangout Meet
- Working on a proctoring tool
  - Respondus (went out to customers with options for current client – basically free proctoring through April; new customers offering unlimited free proctoring through June)
  - Honorlock (slightly discounted rate of \$4.50 – buying \$250K tests – Ed Division likes this better)
    - EdCC was already in a pilot with them and they have signed on – would want to sign on if we get a statewide contract
    - Ed Div would be short-term; after June they will do an RFP; each college needs to try to use what they have before they come to SBCTC
- Hardware – Webcams
  - Webcams

- See if SBCTC can purchase and distribute to the colleges and transfer the asset
    - Would have to go through IT to purchase (need to order right away) – funded by Ed Division
    - EdCC has ordered extra webcams for those working from home
  - Laptops – SBCTC would be able to help with master contracts
    - EdCC – Chromebook stock
    - Lower Columbia (Grant will reach out to them)
  - Hot spots
  - Tablets
  - Grant will email Mark the information from LWIT; Mark will share the “needs assessment” from Carli
- Microsoft webinar offering communication services short-term (Taylor is who SBCTC usually deals with)
  - Soft phones
  - Laptops
- Online Tutoring – through Ed Division for colleges
  - Implementation fee, contribute tutoring hours through the consortium
    - Those who aren’t members yet – offering to waive their implementation fee

### **College Closures**

- Colleges making as much available online as possible, but also trying to stay open for those students where online isn’t available for their courses (practicing social distancing)
- Students need a private place to take exams – some don’t have a place at home to take them
  - Looking at different options that Honorlock might have for this

### **Next Meetings:**

- April 14<sup>th</sup> – move to an online format – Donna will update invite
- WACTC meeting, March 24-25 will be online – will get more direction on how the commission meetings will be managed during the COVID situation

### **Adjourn**