WACTC Tech Task Force  
STRATEGIC TECHNOLOGY ADVISORY COMMITTEE  
Minutes  
October 15, 2021  
12:30 p.m. – 3:00 p.m.  
WebEx / Zoom  

In Attendance: Brendon Taga, Chad Stiteler, Eva Smith, Grant Rodeheaver, Joe Duggan, Kristi Wellington-Baker, Marc Lentini, Matthew Campbell, Sandy Main, Scott Zinn, Wendy Hall  

Guests: Andy Duckworth, Jo Munroe, Laura Schueller (SBCTC, Edu), Tim Wrye (Steering Committee)  

Not in Attendance: Boyoung Chae, Brian Culver, Dave Pelkey, Stephanie Delaney, Steven Sloniker, Teresa Rich, Ward Naf  

Meeting Objective:  
Discuss strategic goals and strategies. Focus on formalizing Communications, Process and Strategic Planning documentation and governance.  

Introductions; Review & Approval of Minutes  
- Moved, seconded, carried to approve September 17th meeting minutes; 2 abstentions  

Update from CATO & EdTech  
- EdTech  
  - Continuing to work on EdTech Commons policies  
    - How products get admitted  
    - What is available to public and to faculty/staff  
  - Never fully created charter – will bring to next meeting  

Governance Updates  
- New Structure  
  - How do we continue having college level expertise in governance structure  
    - Still need the college PM’s – they coordinate information for the colleges  
  - STAC needs to be the group to give answers and moves things forward to WACTC  
    - Needs to be responsive and accountable even if the answer is “sorry or no”  
    - Need to be transparent about the decision  
  - Need another group that moves the ideas and requests forward to STAC  
  - Business processes need to be put in place  
  - Guiding principles – lens to look through – different issues of equity  
    - Lens to look through – some things we only do at technical colleges  
    - Different issues of equity  
  - Coordination – making sure all are on the same page per college  

Governance Structure Recommendations  
- Business processes need to be put in place  
- Guiding principles  
  - Lens to look through – some things we only do at technical colleges  
  - Different issues of equity  
- Come up with concrete examples of issues/use cases and see if they work through the process
• Get representation from the Equity & Inclusion Commission as part of STAC membership
• Look at restructuring the Working Group to make sure the right knowledge and understanding exists

ACTION: STAC members will enter use cases into google docs by Friday, November 12th.

Wrap-up – Actions for next meeting/agenda
• Identify use cases for November 19th meeting to formalize a flow
• Identify who to invite to December meeting for use case table top discussion

ACTION: STAC member representatives need to give updates and report out to their commission at their regular meetings.

Adjourned – 3:04 pm

Upcoming Meetings
November 19
December 17