

## Business Affairs Commission Meeting Agenda

Green River College – Kent Station ☐ December 6 – 7, 2018

### Day 1: Thursday, December 6, 2018

Time	Activity	Location
9:30 – 10:00	Check In  <b>WIFI ACCESS:</b> Network: available at check in Password: available at check in	Kent Station Room 280
10:00 - 11:00	Security-Focused Tour of GRC Kent Station	First Floor Lobby
11:00 – 11:15	BAC Welcome, Introductions, Housekeeping Items	Room 280
11:15 – 12:15	PART 1 BAC Academy: ctLink Chart of Accounts: Digging Deeper, Emmett Folk, ctLink Project Manager, HCM, Finance, SBCTC	
12:15 – 1:15	Working Lunch: Discussion of Cash Balance Report (opt-in discussion)	
1:15 – 1:30	Break	
1:30 – 1:45	Welcome and WACTC Report, TBD	Room 280
1:45 – 2:45	PART 2 BAC Academy: ctLink Chart of Accounts: Digging Deeper, Emmett Folk, ctLink Project Manager, HCM, Finance, SBCTC	
2:45 – 3:00	Break	
3:00 – 4:30	Committee Meetings:	Kent Station
	• Operating Budget	Room 282
	• Information Technology	Room 283
	• Security and Safety	Room 285
	• Operations	Room 321
	• Capital	Room 325
4:30 – 4:45	Transition Time	
4:45 – 5:30	Executive Committee Meeting	Room 280
5:30 – 6:00ish	Networking/Social Hour	Vinifera Wine Bar & Bistro, 18 Auburn Way S., Auburn, WA 98002
6:00ish to whenever	Dinner	Vinifera Wine Bar & Bistro

## Business Affairs Commission Meeting Agenda

Green River College – Kent Station ☐ December 6 - 7, 2018

### Day 2: Friday, December 7, 2018

Time	Activity	Location
7:45 – 8:15	Breakfast	Kent Station Room 280
8:15 – 8:20	Welcome and Introductions	
8:20 – 8:30	Call to Order – Shirley Bean <ul style="list-style-type: none"> <li>• October 2018 Minutes – Michael Pham/Ed Jaramillo</li> <li>• Treasurer’s Report – Ed Jaramillo</li> </ul>	
8:30 – 9:30	PCI Compliance – The Hidden Dangers (Risk Management), Mandy Kaplan, Bankcard Services Coordinator, Washington State Treasurer	
9:30 – 9:50	SBCTC Report – John Boesenberg	
9:50 – 10:00	Break	
10:00 – 11:00	Committee Reports, Liaison Reports and SBCTC Updates <ul style="list-style-type: none"> <li>• Operating Budget</li> <li>• Operations</li> <li>• Information Technology</li> <li>• Security and Safety</li> <li>• Capital</li> </ul>	Room 280
11:00 – 11:30	Task Force/Work Group Reports <ul style="list-style-type: none"> <li>• Data Governance – Linda Schoonmaker, Terence Hsaio</li> <li>• CTC Leadership Development Association – Nate Langstraat</li> <li>• CATO Workgroup – Davina Fogg, Terence Hsaio</li> <li>• ctcLink Steering Committee – Choi Halladay</li> </ul>	
11:30 – 12:30	Roundtable – BAC Members Only	
12:30	Adjourn	
	<b>NEXT MEETING SBCTC OLYMPIA FEBRUARY 21 – 22, 2019</b>	