

Business Affairs Commission Meeting Agenda

SBCTC Offices ☐ February 20 and 21, 2020

Day 1: Thursday, February 20

Time	Activity	Location
8:15 – 11:45 a.m.	New Business Officer Orientation <ul style="list-style-type: none"> - System Overview - Accounting - Capital Budget - Operating Budget - Human Resources - Other areas 	Tahoma Room (SBCTC Office, 3 rd Floor)
11:50 a.m. – 12:20 p.m.	Christy Campbell – Maintenance Costs of OnLine Application/CampusCE	Cascade A & B (SBCTC Office 4 th Floor)
12:20 – 12:45 pm	Registration/BAC Welcome, Introductions and Housekeeping items/Lunch	
12:45 – 1:30	Office of the Treasurer, Mandy Kaplan update on credit card contract	
1:30 – 1:45 p.m.	Break	
1:45 – 2:45 pm	Training on the recovery phase of emergency management	
2:45 – 3:00	Transition Time	
3:00 – 4:00	Committee Meetings: <ul style="list-style-type: none"> • Operating Budget • Information Technology • Security and Safety • Operations • Capital 	St Helens (3 rd Floor) Olympus (4 th Floor) Baker Room (2 nd Floor) Cascade A&B (4 th Floor) Cascade A&B (4 th Floor)
4:00 – 5:00	Executive Committee Meeting	Cascade A&B (4 th Floor)
5:00 – 5:30	Networking/Social Hour	Water Street Café 610 Water Street, Olympia, WA 98501
6:00ish to whenever	Dinner	

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Day 2: Friday, February 21

Time	Activity	Location
7:30 – 8:20	Breakfast/Welcome and Introductions	Cascade A&B (SBCTC Office, 4 th Floor)
8:20 – 8:45	Call to Order <ul style="list-style-type: none"> • Approval of minutes • Treasurer’s report 	
8:45 – 9:15	SBCTC Report – John Boesenberg Legislative report	
9:15 – 10:00	Committee Reports, Liaison Reports and Other Updates <ul style="list-style-type: none"> • Operating Budget • Operations • Information Technology 	
10:00 – 10:15	Break	
10:15 – 10:45	Committee Reports, Liaison Reports (con’t) <ul style="list-style-type: none"> • Security and Safety • Capital 	
10:45 – 11:15	Task Force/Work Group Reports <ul style="list-style-type: none"> • Data Governance • BAS review • WELA redesign • ctLink Steering 	
11:15 – 11:30	Transition Time	
11:30 – 12:15	Roundtable – BAC members only	
12:15	Adjourn	
	Next meeting: April 23 and 24. Centralia College	