

Data Governance Committee (DGC) Meeting Notes

date 10/11/2018

Phone; 10:30am to 12:00pm

*Highlighted = attended

Co-chairs

*Susan Maxwell

Clark College

*Carmen McKenzie

SBCTC

Business Affairs Commission (BAC)

*Davina Fogg

Walla Walla

*Linda Schoonmaker

Big Bend Community College

Human Resources & Management Commission (HRMC)

Holly Gorski

Pierce College

Kirk Walker

Clover Park Technical College

Information Technology Commission (ITC)

*Brandon Ray

Lower Columbia College

Eva Smith

Edmonds Community College

Instruction Commission (IC)

*John Martens

Centralia College

*Tod Treat

Tacoma

Public Information Commission (PIC)

Katie Rose

SBCTC

Janelle Runyon

SBCTC

Research and Planning Commission (RPC)

*Darby Kaikkonen

SBCTC

*Greg Schmidt

Bellevue

Student Services Commission (WSSSC)

Scott Latiolais

Clover Park

*Ruby Hayden

Lake Washington Institute of Technology

Next Meeting:

November 8, 2018 at 10:30am

This meeting will be WebX. As you sign in it may help others if you put your commission in parentheses so everyone knows which commission we represent. Once you enter your name and email you can enter your phone number and then you receive a phone call (instead of you having to dial in). If you are not at a computer there is a number to call in.

Meeting Notes:

Agenda:

- Meta-Majors PS Academic Program Functionality
- Educational Titles in the Name Suffix
- Facility ID managed at system level

Notes:

Old business – Legacy proposal for meta-major coding

Carmen SM700A was the only screen originally requested. Five additional screens have also been requested. All Data Governors should have forwarded to their commissions for discussion. Carmen will check with Ray on what screens we may be able to add information to.

New Business

- Meta-Majors PS Academic Program Functionality

Request to ctclink **from Global Design to fix Academic Program**. Academic programs are continuing ed, prof tech, academic, bachelors, non-award, and transitional studies. This is the first thing students have to select in the application. In addition to fixing this problem it has been suggested that we could change this coding to allow for locally defined meta-majors. Carmen met with the project team and they indicated that this would impact every module and is a large impact to the system.

John Henry Whatley, Becca Poe and Jill Hammitt, from the ctclink CS project team, met with us to discuss the impact. Becca – impacts student financials and fin aid. All students currently in the system.

Two main points for DGC to remember about the meta-major request:

- DGC has a request to address Academic Plan, regardless of guided pathways. This came from Common Process workshops to the ctclink Working Group to DGC.
- Reporting is a requirement – has been addressed in legacy. Need to find a solution. RPC made a request to data governance for guided pathways. They did have a second proposal for using the field of study.

Data Governors do not want to shut down the conversation just because of cost. We should have the conversation and let the programs guide the technology. Tod – not within our scope to determine if the cost is too high. We determine merits and move forward for the steering team to make a decision.

Susan explained where the guided pathways discussion is currently sitting within the ctclink Steering Team discussion. Some Steering Team members feel that the collection of requirements for guided pathways is not within. SBCTC Guided Pathways staff are looking at how to gather requirements and may still hold a common process workshop.

ctclink need additional requirements information about the discussion for academic plan coding – how much is global and how much is local? Given that colleges all have different meta-majors, and that this information would be student facing, it is not likely that global will work for colleges.

There is a cost to not doing anything. Need to take that into consideration also.

Should Data Governance take on responsibility for guided pathways requirements development? Is this something that we should work with commission on? We have WACTC Tech groups focused on technology. We have SBCTC staff responsible for Guided Pathways, in addition to a Steering Committee.

We are struggling to separate out the broader question of what requirements are for guided pathways and technology needs, and what specifically relates to data/information needs.

- Educational Titles in the Name Suffix

Came to Data Governance from ctclink working group. Information is in name suffix that should be removed. HCM has no data using titles, CS has 110 records. What to do with the CS records? Remove from primary and add them to the end of the preferred last name. We agree Carmen should proceed with this move to preferred name.

- Facility ID managed at system level

Used in many data systems: PS, college-building-room-suffix, finance assets, depreciation locations and also CS class info, Megamations Direct Line and 25 live. Feeds into data warehouse. For DG2 and forward there is a business process to align and use the same codes in all systems.

Put into Megamations Direct Line and CS and HCM. If we make this restricted then we go through a ticket process to get it added to PeopleSoft.

College = accountable for this information, SBCTC ERP staff is responsible for entering into PS.

Data Governors to do:

Discuss Legacy proposal for Meta-major coding at fall meetings.

Carmen – talk to Ray about additional screens for new field.