

Data Governance Committee (DGC)

Meeting Notes

Date 09/12/2019

Phone; 10:30am to 12:00pm

Attended	Commission	Name	College
X	Co-chairs	Carmen McKenzie	SBCTC
X	Co-chairs	Susan Maxwell	Clark College
	Business Affairs Commission (BAC)	Davina Fogg	Walla Walla
X	Business Affairs Commission (BAC)	Linda Schoonmaker	Big Bend Community College
X	Human Resources & Management Commission (HRMC)	Holly Gorski	Pierce College
	Human Resources & Management Commission (HRMC)	Kirk Walker	Clover Park Technical College
X	Information Technology Commission (ITC)	Brandon Ray	Lower Columbia College
X	Information Technology Commission (ITC)	Eva Smith	Edmonds Community College
	Instruction Commission (IC)	John Martens	Centralia College
	Instruction Commission (IC)	Tod Treat	Tacoma
	Public Information Commission (PIC)	Katie Rose	SBCTC
X	Public Information Commission (PIC)	Janelle Runyon	SBCTC
	Public Information Commission (PIC)		SBCTC
	Research and Planning Commission (RPC)	Darby Kaikkonen	
	Research and Planning Commission (RPC)	Greg Schmidt	Bellevue
	Student Services Commission (WSSSC)	Scott Latiolais	Clover Park
X	Student Services Commission (WSSSC)	Ruby Hayden	Lake Washington Institute of Technology

Next Meeting:

Thursday October 17, 2019 10:30 to noon

This meeting will be WebX. As you sign in it may help others if you put your commission in parentheses so everyone knows which commission we represent. Once you enter your name and email you can enter your phone number and then you receive a phone call (instead of you having to dial in). If you are not at a computer there is a number to call in.

Meeting Notes:

Agenda:

- Updates:
 - FERPA proposal update - Carmen
 - Exempt split for prof/tech and administrative – Holly/Carmen
 - Sexual Orientation and Gender Identity update – Carmen/Ruby
- New Business:
 - DirectLine Building and Equipment status code standardization – Carmen
 - Ability to Benefit - Carmen

Notes:

- Updates:
 - FERPA proposal update – Carmen – Ruby taking to WSSSC to begin the review process.
 - Exempt split for prof/tech and administrative – Holly/Carmen
 - Data is in PS, but not in the data warehouse
 - HRMC felt that it was not important to put in datawarehouse
 - If it is moved to datawarehouse then we need definitions so it can be commonly used/interpreted. HRMC did not see a need to create new definitions – because this is already part of the federal definitions we use to classify.
 - Holly talked to John B. about the history of the split code.
 - Sexual Orientation and Gender Identity update – Carmen/Ruby
 - Have 10 volunteers so far
 - Need more from HCM, ITC, PIC, IC
- New Business:
 - DirectLine Building and Equipment status code standardization – Carmen
 - Core technology – used to track facilities and equipment
 - Want to standardize the facility ID across all systems
 - Agreement that the application is core technology and under our purview.

- How do we want to move forward? Need to officially vote and approve.
- Question – is status included in ctcLink configuration?

- Ability to Benefit - Carmen
 - Federal grant coming that will require us to track this information
 - Financial aid staff will need to use this information to see if a student qualifies
 - SBCTC will need to know what students are determined to be “eligible” and then awarded financial aid.
 - Carmen wants a small group – one meeting
 - UA and Student Group is the initial conversation

Data Governors to do:

Carmen – EEOG Categories used for affirmative action reporting. Will look for federal definitions. May be able to use this to classify the exempt split.

Ability to benefit volunteers

Susan – set up vote via email