

FAC Business Meeting - Spring 2021 (via Zoom) – Wednesday, May 12, 2021

Attendees: Alexandra Bailey, Amy Ybarra, Ana Ybarra, Angelina Rodriguez, Anita Radliff, Ardella Nelson, Ashley Clark, Barbara Cloutier, Ben Beus, Brian Carroll, Brianna Sanchez, Brigitte Baker, Carl Schroer, Celva Boon, Chantel Fields, Chippi Bello, Chris Bouchard, Christina Castorena, Christine Taylor, Corinne Soltis, Darcy Kipnis, Deann Holliday, Debbie Englehardt, Erin West, Frank McNeilly, Heidi Townsend, Jedidiah Lara, Jessica Harris, Johanna Dwyer, Karina Sanchez, Kate Jacky, Kayla Scammon, Kimberly Geer, Kimberly Uphold, Laura Stern, Lisa Fortson, Margie Pederson, Marisa Geier, Meghan Ellis, Melanie Ruiz, Oscar Verduzco, Paul Lee, Rahel Weldu, Tammy Zibell, Teresa Robinson-Duane, Tigist Stangohr, Tracy Dahl, Trinity Huttner, Tawnya Lea, Stacey Savino, MiChelle Thorsen, Zoya Zhuk

10:41am – Meeting called to order by Tammy Zibell (via Zoom)

Reports:

- Winter 2021 meeting minutes
Reviewed by group
Approved Moved by Barbara Cloutier; seconded by Chippi Bello
- Treasurer's Report by Erin West
No new transactions since the last meeting
Approved Moved by Theresa Robinson-Duane; seconded by Chippi Bello
- FAST Committee Report by MiChelle Thorsen:
 - 9 new item types (fapc) created for CARES
 - track codes created to allow disbursement for financial aid ineligible courses in ctclink
 - maintenance list for ctclink is pending
 - FAM releases are scheduled; more details will be emailed
 - DATAX to identify WCG exceeding tuition report is now available; questions contact Barbara Cloutier

Old Business:

- Teresa Robinson-Duane moved to nominate Melanie Ruiz as ARC Co-Chair; seconded by Frank McNeilly; ARC to be added to agenda for future meetings
- Work plan update: Professional development day on anti-racist ethnicity/gender coding, preferred name vs legal name; discussed concerns of datasharing with other colleges

New Business:

- Will start meeting bi-weekly to discuss ctclink issues; Tammy to send invites

11:12am - Tammy Zibell will reconvene Business Meeting at 8am 5/13/2021

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8:02 am – Continuation of Business Meeting called to order by Tammy Zibell

Old Business, continued:

- Work Plan by Tammy Zibell
 - Goal 1: Salary Equity not the right timing due to COVID and budgetary restrictions, postponed
 - Goal 2: Guided Pathways strategies
 - Goal 2 Objective 2.1: Schools are now doing virtual outreach
 - Goal 3: Objective 1: Continuous review of software/IT security needs to wait until all colleges are on ctcLink before we can identify subject matter experts (SMEs); Maximize use of ctcLink, tracking ctcLink maintenance for problems/enhancements
 - Goal 3 Objective 2: Limited time to participate in workgroups due to COVID and conversion to ctcLink but trying to involve staff members in committees
 - Goal 4: Racial Equity; create best practices of common language, include transferrable skills, and where we post job notices; Cascadia added equity statement, Bates added equity, inclusion and diversity to Neogov.

8:18am Business meeting closed; moved by Frank McNeilly, seconded by Deann Holliday

