



WASHINGTON ASSOCIATION OF COMMUNITY  
AND TECHNICAL COLLEGES  

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BOARD OF PRESIDENTS

**BUSINESS MEETING MINUTES**

**October 2, 2015**  
**Clover Park Technical College**

**Members Present**

Ron Langrell, Bates  
Dave Rule, Bellevue  
Kim Perry, Bellingham  
Terry Leas, Big Bend  
Eric Murray, Cascadia  
Rob Frost, Centralia  
Bob Knight, Clark  
Lonnie Howard, Clover Park  
Jean Hernandez, Edmonds  
David Beyer, Everett  
Ed Brewster, Grays Harbor  
Eileen Ely, Green River  
Amy Morrison Goings, Lake Washington  
Chris Bailey, Lower Columbia  
David Mitchell, Olympic  
Luke Robins, Peninsula  
Michele Johnson, Pierce District  
Denise Yochum, Pierce Fort Steilacoom  
Marty Cavalluzzi, Pierce Puyallup  
Kevin McCarthy, Renton  
Sheila Edwards Lange, Seattle Central  
Cheryl Roberts, Shoreline  
Tom Keegan, Skagit Valley  
Tim Stokes, South Puget Sound  
Gary Oertli, South Seattle  
Ryan Carstens, Spokane  
Janet Gullickson, Spokane Falls  
Sheila Ruhland, Tacoma  
Steve VanAusdle, Walla Walla  
Jim Richardson, Wenatchee Valley  
Kathi Hiyane-Brown, Whatcom  
Linda Kaminski, Yakima Valley

**Substitutes**

Michael Pham for Jack Bermingham, Highline  
Kurt Buttleman for Warren Brown, North Seattle  
and Jill Wakefield, Seattle Colleges

**Members Absent**

Rich Cummins, Columbia Basin  
Christine Johnson, CC of Spokane

**Ex-Officio Members - SBCTC**

Marty Brown, executive director, SBCTC  
John Boesenberg, deputy executive director, HR  
Mike Scroggins, deputy executive director, IT  
Jan Yoshiwara, deputy executive director, Education

**Guests and SBCTC Staff**

Tyler Page, ACT president  
Chato Hazelbaker, Clark, WELA  
Wendy Stewart, Green River, WELA  
Arlen Harris, SBCTC  
Wayne Doty, SBCTC  
Joyce Hammer, SBCTC  
Joe Holliday, SBCTC  
Jon Kerr, SBCTC  
Nick Lutes, SBCTC  
Barbara Martin, SBCTC  
Laura McDowell, SBCTC  
Kim Tanaka, SBCTC  
Julie Walter, SBCTC

## **Call to Order and Welcome**

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Jim Richardson, WACTC president, called the meeting to order at 8:15 a.m., welcomed those present, thanked Lonnie Howard and Clover Park Technical College staff for hosting the meeting, and asked for self-introductions.

## **Approval of Minutes**

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**MOTION:**     *It was moved and seconded that WACTC approve the July 31, 2015 minutes without corrections.*

**MOTION PASSED.**

## **Treasurer's Report**

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Gary Oertli presented the WACTC Treasurer's Report with an ending balance of \$64,590.63 as of Sept. 30, 2015.

## **Executive Committee Report – Jim Richardson, WACTC president**

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- Presidents Academy schedule and Friday 45 discussion ideas.

## **Technology Committee Report – Luke Robins, chair**

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FirstLink colleges – Spokane, Spokane Falls and Tacoma – switched over to the new ctclink system on Aug. 24. WACTC discussed the successes and issues of the project including: students being able to enroll, colleges having the ability to collect tuition and fees, award and disperse financial aid, pay employees, and process purchases. Major issues included data conversion, application security, user permissions and training. Concern about the ability of staff to sustain the work was also expressed.

Troubleshooting and stabilization activities continue, and a lessons learned analysis is underway. A revised process for subsequent waves will be based on the lessons learned.

Next steps for Wave 1 colleges:

- A dedicated wave coordinator has been assigned.
- Wave 1 presidents will be briefed on the lessons learned and provide input on the process moving forward.
- Wave 1 power users will provide direct input on training and roll out.
- The Technology Committee will function as liaison and strive to provide transparent communication channels throughout the system.

WACTC acknowledged all the hard work of the FirstLink colleges and ctclink staff.

## **Operating Budget Committee Report – Linda Kaminski, vice chair**

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- 2016 supplemental operating budget request as approved by the State Board
  - Tuition reduction backfill (\$1.98 million)
  - Tuition backfill – fully fund compensation changes (\$10.92 million)
  - Faculty increments (\$10.20 million)
  - Increase academic, completion and career planning efforts (\$8.98 million)
  - Expand the Opportunity Grant program (\$5.58 million)
  - MESA – Student support for STEM students (\$4.29 million)
- Business Affairs Commission’s recommendations on International Contract students paying into the Building Fee and Innovation accounts, and, potentially, local Services and Activities accounts.
- 2016 tuition policy and implications
  - Compression issues resulting from the required 15 percent upper division tuition decrease in fiscal year 2017.
- Development of operating budget end-run policy

## **Capital Budget Committee Report – Eric Murray, chair**

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- 2015-17 capital budget implementation
  - Minor work expenditures
- 2016 supplemental capital budget request
- 2017-19 capital budget development
  - Submittal dates for college proposals
    - Jan. 4, 2016 (by 5 p.m.): Major project proposals
      - Results expected to be released Feb. 19, 2016
    - March 1, 2016 (by 5 p.m.): Minor repairs, program improvements and alternative financing authorities
- College road show with Representative Stanford, House Capital Budget Committee chair, to showcase recent capital budget project and show the need for more money to repair and replace aging facilities.

## **Legislative & Public Information Committee Report – Amy Morrison Goings, chair**

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- Introduction of Arlen Harris, SBCTC legislative director
- Engagement opportunities with League of Education Voters
- College Promise Campaign

- Draft legislative agenda
  - Fix gaps in operating budget – make colleges whole
    - Compensation adjustment
    - Applied baccalaureate tuition adjustment
  - Meet workforce needs
    - STEM degrees
    - Opportunity Grants
    - Basic Education for Adults
  - Promote student success
    - Faculty increments
    - Academic, completion and career advising
    - College affordability
  - Support instructional facilities
  - Improve public safety through education

### **Strategic Visioning Committee Report – Kathi Hiyane-Brown, chair**

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- Closing the opportunity gap for students of color
  - Summary of May 2015 diversity discussion

### **Educational Services Committee Report – Marty Cavalluzzi, chair**

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- Bachelor of applied science degree update
- Debrief on previous day’s Presidents Academy on sexual assault prevention and response
- Achieving the Dream 2015 Best Practice Exchange: Oct. 27, 2015
  - From emerging practice to excellent performance: Our journey to culture change
- College in the High School

### **Trustees Report – Tyler Page, ACT president**

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- 2015-16 ACT event schedule
  - 2015 ACCT Leadership Congress: Oct. 14-17, 2015
  - Legislative Action Committee retreat: Nov. 19, 2015
  - ACT Fall Conference: Nov. 20, 2015
  - ACT Winter Legislative Conference: Jan. 24-25, 2016
    - New Trustee Orientation: Jan. 24, 2016
    - Transforming Lives Award dinner: Jan. 24, 2016
  - ACCT National Legislative Summit: Feb. 8-11, 2016
  - ACT Spring Convention: May 2016

## **State Board Report – Marty Brown, SBCTC executive director**

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- State Board retreat: Sept. 14-16, 2015
  - Approval of allocation model as recommended by WACTC
  - 2015-16 goals and policy focus
  - 2016 supplemental operating budget request approval
    - A SBCTC/WACTC/ACT leadership call will be scheduled to discuss the budget proposal items added by the board.
  
- State Board meeting: Oct. 28-29, 2015
  - Bachelor of applied science degree proposals
  - Consideration of student achievement awards

### **Executive Session**

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Jim Richardson called for an executive session at 9:45 a.m. to discuss compensation. The executive session adjourned at 10:45 a.m. with no action taken.

### **Adjournment**

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There being no further business, the Oct. 2, 2015 Board of Presidents meeting adjourned at 11:00 a.m. The next meeting will be Nov. 3-4, 2015 at Whatcom Community College.

Minutes prepared by Julie Walter.