



WASHINGTON ASSOCIATION OF COMMUNITY
AND TECHNICAL COLLEGES

BOARD OF PRESIDENTS

BUSINESS MEETING MINUTES

December 11, 2015
Lake Washington Institute of Technology

Members Present

Ron Langrell, Bates
Dave Rule, Bellevue
Kim Perry, Bellingham
Terry Leas, Big Bend
Eric Murray, Cascadia
Rob Frost, Centralia
Bob Knight, Clark
Lonnie Howard, Clover Park
Rich Cummins, Columbia Basin
David Beyer, Everett
Ed Brewster, Grays Harbor
Eileen Ely, Green River
Jack Bermingham, Highline
Amy Morrison Goings, Lake Washington
Chris Bailey, Lower Columbia
Warren Brown, North Seattle
David Mitchell, Olympic
Luke Robins, Peninsula
Michele Johnson, Pierce District
Denise Yochum, Pierce Fort Steilacoom
Marty Cavalluzzi, Pierce Puyallup
Kevin McCarthy, Renton
Sheila Edwards Lange, Seattle Central
Jill Wakefield, Seattle Colleges
Tom Keegan, Skagit Valley
Tim Stokes, South Puget Sound
Gary Oertli, South Seattle
Ryan Carstens, Spokane
Janet Gullickson, Spokane Falls
Sheila Ruhland, Tacoma
Steve VanAusdle, Walla Walla
Jim Richardson, Wenatchee Valley
Kathi Hiyane-Brown, Whatcom
Linda Kaminski, Yakima Valley

Substitutes

Charlie Crawford for Jean Hernandez, Edmonds
Dawn Vinberg for Cheryl Roberts, Shoreline

Members Absent

Christine Johnson, CC of Spokane

Ex-Officio Members - SBCTC

Marty Brown, executive director, SBCTC
John Boesenberg, deputy executive director, HR
Mike Scroggins, deputy executive director, IT
Jan Yoshiwara, deputy executive director, Education

Guests and SBCTC Staff

David Baime, AACC
Andy Hill, Washington State Senate
Elizabeth Chen, SBCTC vice chair
Tyler Page, ACT president
Jon Lane, ACT president-elect
Suzy Ames, Lake Washington, WELA
Dennis Colgan, SBCTC
Nancy Dick, SBCTC
Wayne Doty, SBCTC
Joyce Hammer, SBCTC
Arlen Harris, SBCTC
Joe Holliday, SBCTC
Nick Lutes, SBCTC
Laura McDowell, SBCTC
Julie Walter, SBCTC

Call to Order and Welcome

Jim Richardson, WACTC president, called the meeting to order at 8 a.m., welcomed those present, thanked Amy Morrison Goings and Lake Washington Institute of Technology staff for hosting the meeting, and asked for self-introductions.

Approval of Minutes

MOTION: *It was moved and seconded that WACTC approve the Nov. 4, 2015 minutes without corrections.*

MOTION PASSED.

Treasurer's Report

Gary Oertli presented the treasurer's report with an ending balance of \$65,790.63 as of Dec. 7, 2015.

Guest Speakers

David Baime, senior vice president for government relations and policy analysis, American Association of Community College (AACC) provided a congressional legislative update including:

- National College Promise Initiative
- Overall federal funding
- Pell Grant
- Carl Perkins Act reauthorization
- Title IX implementation
- Differential accreditation

Senator Andy Hill, chair, Senate Ways and Means committee, provided a legislative budget outlook for the 2016 session including:

- McCleary strategy
- Eyman initiative
- Free tuition

Executive Committee Report – Jim Richardson, WACTC president

- Emergency preparedness survey
- Proposed WACTC constitutional amendment

The proposed changes to the WACTC Constitution, Article IV and Article XII, were presented for first reading and discussion. WACTC will be asked to take action on the constitutional changes at the January meeting.

ARTICLE IV – BOARD OF PRESIDENTS

- Section (1) The board of presidents shall be composed of the president of each community and technical college district and the president of each college in multi-college districts.
- Section (2) Ex-officio members of the board of presidents shall be the Executive Director and the Deputy Executive Directors of the State Board for Community and Technical Colleges.
- Section (3) Positions on the board of presidents shall become effective at the time the district organization is recognized by the State Board and pays its dues. Ex-officio membership shall become effective at the time of appointment to a designated position.
- Section (4) Ex-officio members and representatives may not vote or hold office.
- Section (5)** **At the discretion of the WACTC president, votes on matters discussed by WACTC may be held “open” no longer than five business days past the close of the Business Meeting. The WACTC president will collect votes via email after the Business Meeting and announce final results after the close of the voting period.**
- Section (6)** **Presidents who must be absent from a meeting may select a proxy from among the other presidents to deliver his/her vote.**

ARTICLE XII – AMENDMENTS

- Section (1) This Constitution may be amended at any regularly called meeting of the board of presidents by two-thirds majority of the active membership. ~~Members must be present to vote on constitutional amendments.~~ Amendments may be proposed by the Executive Committee or by a petition carrying the signatures of ten or more active board members.
- Section (2) Proposed amendments shall be presented in writing to the president of the board of presidents not less than thirty days before the meeting at which such amendments will be voted. The president shall immediately distribute a copy of each proposed amendment to each active board member.

Technology Committee Report – Luke Robins, chair

- ctclink implementation
 - Ongoing stabilization for FirstLink colleges
 - Wave 1 preparation
 - Training
 - Lessons learned
 - Go-live date target
 - Keys for a successful implementation
 - Students able to enroll
 - Colleges able to collect tuition/fees
 - Colleges able to award financial aid
 - Colleges able to disperse financial aid
 - Colleges able to pay employees
 - Colleges able to process purchases

The Business Affairs Commission requested that a stable general ledger and chart of accounts be a prerequisite to go-live and be added as the seventh key for a successful implementation.

MOTION: *It was moved and seconded that WACTC charge the Business Affairs Commission with developing a standardized general ledger and chart of accounts, consistent with the ctclink project principles, for use by system colleges moving forward. This work is to be done in 90 days, with state board and Cyber staff and college end users.*

MOTION PASSED.

- ctclink Steering Committee

Ryan Carsten was appointed as the WACTC representative on the ctclink Steering Committee.

- Security Council proposal

MOTION: *It was moved and seconded that WACTC authorizes the creation of the Security Council, under the Information Technology Commission, to make recommendations to WACTC regarding cybersecurity.*

MOTION PASSED.

Operating Budget Committee Report – Jack Bermingham, chair

- Tuition policy review
 - National comparison to two-year colleges
- 2017-19 operating budget development timeline
- New allocation model learning year update

Capital Budget Committee Report – Eric Murray, chair

- 2015-17 capital budget implementation
 - Minor work expenditures
- 2016 supplemental capital budget request
 - Scenario for funding project with building fees
- 2017-19 capital budget development
 - Submittal dates for college proposals
 - Jan. 4, 2016 (by 5 p.m.): Major project proposals
 - Results expected to be released Feb. 19, 2016
 - March 1, 2016 (by 5 p.m.): Minor repairs, program improvements and alternative financing authorities
- Alternative capital financing

The Business Affairs Commission will hold an academy on Feb. 8, 2016 for college and foundation staff involved in capital planning to learn about financing options for capital projects that do not directly rely on state appropriations.

Legislative & Public Information Committee Report – Amy Morrison Goings, chair

- Legislative update
 - State Board approval of 2016 legislative agenda
 - WACTC legislative update conference calls: Fridays, 2-3 p.m., beginning Jan. 8, 2016
 - Messaging
 - Talking points
 - One-pagers
 - Weekly letters
- State Board website redesign

Strategic Visioning Committee Report – Kathi Hiyane-Brown, chair

- Honoring diversity and zero tolerance statement

WACTC agreed to issue a statement reaffirming its commitment to diversity and opposition to harassment and prejudice in all forms. The statement will be distributed widely to the system, media and various stakeholders. (Statement available upon request.)

Educational Services Committee Report – Marty Cavalluzzi, chair

- Accessible Technology policy

The draft Accessible Technology Policy was distributed at the November meeting for discussion. The policy is being established to support the community and technical colleges in Washington state in their obligation to provide equal, effective and meaningful access to benefits of technology for individuals with disabilities.

MOTION: *It was moved and seconded that WACTC approve the accessible technology policy and recommendations as presented.*

MOTION PASSED.

- College in the High School
 - Discussion with the Northwest Commission on Colleges and Universities and the Student Achievement Council regarding high school teacher credentials.

Critical Issues Committee Report – Rich Cummins, chair

- Bachelor's degree authority

After the November meeting, the Critical Issues Committee was formed to explore the possibility of asking the Legislature to expand the bachelor's degree authority for the community and technical colleges.

The context of the committee's discussion included:

- What are the state's goals for degree attainment?
- What types of bachelor's degrees are in greatest demand?
- System's capacity for more bachelor's degrees.
- AA graduates who don't transfer.
- Outcomes for Bachelor of Applied Science degrees.
- 2014 mission evaluation for SBCTC.

Elements of the committee's draft work plan included:

- Need for additional bachelor's degree capacity in the state including types of degrees.
- System capacity analysis.
- Impact on college missions.
- University relationships.
- Implementation issues.
- Timing for legislative action if needed.

The legislative action timeline quickly became the main focus of discussion because of anticipated legislation in the 2016 session.

MOTION: *It was moved and seconded that WACTC supports expanded bachelor's degree authority for the community and technical college system, with a limited number of pilots, for high demand degrees in those communities with gaps in those degrees.*

MOTION PASSED.

MOTION: *It was moved and seconded that WACTC will develop a strategic plan for the community and technical college system on the expansion of bachelor's degrees to address funding for the degrees and maintaining strong transfer pathways with the state's universities for our students. The Executive Committee will decide on assignment of this task with the recommendations to be due by July 2016 for discussion at the WACTC retreat.*

MOTION PASSED.

Trustees Report – Tyler Page, ACT president

- 2016 Transforming Lives Award recipients
 - Timothy Woodiwiss, Big Bend Community College
 - Angelica Gonzalez, Green River College
 - Andrea Fast, Shoreline Community College
 - Armando Garcia, Spokane Falls Community College
 - Johnathan (Tyler) Gilmore, Whatcom Community College
- Upcoming events
 - ACT Winter Legislative Conference: Jan. 24-25, 2016
 - New Trustee Orientation: Jan. 24, 2016
 - Transforming Lives Awards dinner: Jan. 24, 2016
 - ACCT National Legislative Summit: Feb. 8-11, 2016
 - ACT Spring Convention: May 12-13, 2016

State Board Report – Marty Brown, SBCTC executive director

- State Board meeting: Feb. 3-4, 2016
 - Emergency preparedness overview
 - Student fee overview
- Workforce Innovation and Opportunity Act (WIOA)
 - Designation of workforce planning regions

Adjournment

There being no further business, the Dec. 11, 2015 Board of Presidents meeting adjourned at 12 p.m. The next meeting will be Jan. 25-26, 2016 at the Olympia Red Lion Hotel and State Board Office.

Minutes prepared by Julie Walter.