



WASHINGTON ASSOCIATION OF COMMUNITY
AND TECHNICAL COLLEGES

BOARD OF PRESIDENTS

BUSINESS MEETING MINUTES

March 25, 2016
South Puget Sound Community College

Members Present

Ron Langrell, Bates
Dave Rule, Bellevue
Terry Leas, Big Bend
Eric Murray, Cascadia
Jim Walton, Centralia
Bob Knight, Clark
Jean Hernandez, Edmonds
David Beyer, Everett
Ed Brewster, Grays Harbor
Eileen Ely, Green River
Jack Bermingham, Highline
Amy Morrison Goings, Lake Washington
Chris Bailey, Lower Columbia
David Mitchell, Olympic
Luke Robins, Peninsula
Michele Johnson, Pierce District
Denise Yochum, Pierce Fort Steilacoom
Marty Cavalluzzi, Pierce Puyallup
Kevin McCarthy, Renton
Sheila Edwards Lange, Seattle Central
Jill Wakefield, Seattle Colleges
Cheryl Roberts, Shoreline
Tom Keegan, Skagit Valley
Tim Stokes, South Puget Sound
Gary Oertli, South Seattle
Christine Johnson, CC of Spokane
Ryan Carstens, Spokane
Janet Gullickson, Spokane Falls
Sheila Ruhland, Tacoma
Steve VanAusdle, Walla Walla
Jim Richardson, Wenatchee Valley
Kathi Hiyane-Brown, Whatcom
Linda Kaminski, Yakima Valley

Substitutes

Larry Clark for Lonnie Howard, Clover Park
Virginia Tomlinson for Rich Cummins, Columbia Basin
Kristen Jones for Warren Brown, North Seattle

Members Absent

Kim Perry, Bellingham

Ex-Officio Members - SBCTC

Marty Brown, executive director, SBCTC
John Boesenberg, deputy executive director, HR
Denise Graham, deputy executive director, Finance
Mike Scroggins, deputy executive director, IT
Jan Yoshiwara, deputy executive director, Education

Guests and SBCTC Staff

Elizabeth Chen, SBCTC vice chair
Tyler Page, ACT president
Wendy Lee Stewart, Green River, WELA
Choi Halladay, Pierce District
Dennis Colgan, SBCTC
Nancy Dick, SBCTC
Wayne Doty, SBCTC
Joyce Hammer, SBCTC
Arlen Harris, SBCTC
Joe Holliday, SBCTC
Nick Lutes, SBCTC
Laura McDowell, SBCTC
Kim Tanaka, SBCTC
Julie Walter, SBCTC

Call to Order and Welcome

Jim Richardson, WACTC president, called the meeting to order at 8 a.m., welcomed those present, thanked Tim Stokes and South Puget Sound Community College staff for hosting the meeting, and asked for self-introductions.

Approval of Minutes

MOTION: *It was moved and seconded that WACTC approve the Feb. 26, 2016 minutes without corrections.*

MOTION PASSED.

Treasurer's Report

Gary Oertli presented the treasurer's report with an ending balance of \$26,190.63 as of March 22, 2016.

Trustees Report – Tyler Page, ACT president

- ACT Spring Convention: May 12-13, 2016, Bellevue Hyatt Regency
 - Board chair training
 - Legislative Action Committee
 - Campus safety
 - Bellevue College tour
 - Effective policy governance
 - Awards dinner

Executive Committee Report – Jim Richardson, WACTC president

- All-Washington Academic Team ceremony

WACTC thanked Tim Stokes and South Puget Sound Community College for hosting the successful 2016 All- Washington Academic Team ceremony.

- Emergency Management Preparedness survey results
- New Allocation Model

Jim Richardson opened the floor for a conversation on the new allocation model. Presidents expressed their concerns, anxieties and support for the new model.

- ctLink project

ctLink costs, funding backfill for the FirstLink colleges, the implementation schedule and additional costs of delays were discussed. WACTC agreed to work on determining possible funding backfill options.

Operating Budget Committee Report – Jack Bermingham, chair

- 2017-19 operating budget development
- Business Affairs Commission’s (BAC) new allocation model examination

As the final examination of the new allocation model, WACTC requested BAC to develop a deeper understanding of the outcomes generated by the model, analyze the outcomes from the perspective of how the model will change district behavior and identify any unintended consequences. The executive summary and full report prepared by BAC were presented for discussion at the February meeting. The below executive summary excerpt lists BAC’s recommendations and WACTC’s motions and votes to be incorporated into the process used to develop the annual state allocation. (*Executive summary and full report available upon request.*)

BAC recommendations:

- 1) Student Achievement Initiative (SAI) at 5 percent:** Any change in the share of state appropriations dedicated to SAI beyond current recommendations should be done after the re-examination of SAI methodology [in 2018-19].

MOTION: *It was moved and seconded that WACTC recommend maintaining SAI at 5 percent. Further, any changes in the share of state appropriations dedicated to SAI beyond current recommendations should be made after the re-examination of the SAI methodology in 2018-19.*

MOTION PASSED.

- 2) Relationship between minimum operating allocation (MOA) and percentage dedicated to SAI:** No direct relationship between the MOA and the level of SAI funding should be established.

MOTION: *It was moved and seconded that WACTC recommend no change to the \$2.85 million MOA. Further, no direct relationship between the MOA and the level of SAI funding should be established.*

MOTION PASSED.

- 3) System requests for new appropriations:** No change should be made (i.e., maintain status quo) in the method for developing budget requests for the system for maintenance and operations (M&O), leases and assessments.

MOTION: *It was moved and seconded that WACTC recommend no change be made in the method for developing system budget requests with regards to M&O, leases and assessments.*

MOTION PASSED.

- 4) **New compensation items:** The model should be used to distribute appropriation changes related to employee compensation.

MOTION: *It was moved and seconded that WACTC recommend using the model to distribute appropriation changes related to employee compensation.*

YES: 10

NO: 15

MOTION FAILED.

MOTION: *It was moved and seconded that WACTC recommend appropriation changes related to employee compensation be placed in safe harbor for four years.*

MOTION: *It was moved and seconded that WACTC table the motion.*

MOTION TO TABLE PASSED.

WACTC asked for more information on the recommendation and a possible compromise.

- 5) **New maintenance and operations (M&O), leases and assessments:** Appropriations provided for these items should follow the recommended four-year safe harbor concept.

MOTION: *It was moved and seconded that WACTC recommend new appropriations for M&O, leases and assessments be placed in safe harbor for four years. After the fourth year, appropriations will be distributed through the model.*

MOTION PASSED.

- 6) **New appropriations for highly focused, broadly distributed enrollment investments (e.g., high demand aerospace enrollments):** Investments of this type should always receive safe harbor. After safe harbor expires, enrollments should be provided weighted funding through inclusion in the count of priority enrollments.

MOTION: *It was moved and seconded that WACTC recommend new appropriations for highly focused, broadly distributed enrollment investments should receive safe harbor. The length of time the appropriations will remain in safe harbor will be equal to the number of years the appropriation is provided, plus two additional years. If there is no proviso, the appropriation will be placed in safe harbor for four years. After the safe harbor expires, enrollments should be provided weighted funding through inclusion in the count of priority enrollments.*

MOTION PASSED.

7) **New appropriations for narrowly focused, specific district investments** (e.g., *Maritime Industries program with Seattle Colleges*): These types of investments should be held in safe harbor, ongoing; with an annual review of their status during the annual allocation development.

MOTION: *It was moved and seconded that WACTC recommend new appropriations for narrowly focused, specific district investments should be held in ongoing safe harbor with an annual review of their status during the annual allocation development.*

MOTION PASSED.

- International student enrollment coding policy

How the international student enrollment coding policy, recommended by WACTC and approved by the State Board in June 2015, affects the overall enrollment of the system was discussed.

SBCTC International Student Enrollment Coding Policy

Effective fall quarter 2016

- The number of international students a district can count as state-funded is limited to **the lesser of 2 percent** of the district's enrollment target or the number of full-time equivalent needed to reach 100 percent of the district's enrollment target (2 percent rule).
- Any state-funded international students in excess of these limits will not be recognized for purposes of calculating target attainment.

Effective until fall quarter 2016

- Each district has the option of continuing to code international students in state-supported courses as they did in fall and winter quarters 2014-15, or of implementing the 2 percent rule. A district cannot use both the state-funded category and the international contract category unless complying with the 2 percent limit.
- Any international full-time equivalent coded as state-funded in excess of these limits will not be recognized for purposes of calculating target attainment.

MOTION: *It was moved and seconded that WACTC recommend to the State Board to change the policy on international student enrollment coding, allowing districts maximum flexibility.*

Effective going forward (beginning fall quarter 2016), districts should be able to count international students as state-funded or contract students depending on what is best for the district in reaching its enrollment target. International students counted as state-funded will receive a negative weight in the allocation model.

MOTION: *It was moved and seconded that WACTC table the motion.*

MOTION TO TABLE FAILED.

MOTION FAILED.

WACTC asked for information on scenarios of negative weighting for international students counted as state-funded. It was also requested to bring back the original proposal made by the 2015 Critical Issues Committee on the different limiting percentage options.

MOTION: *It was moved and seconded that WACTC recommend to the State Board that for spring quarter 2016, districts will be able to count international students as state-funded or contract students depending on what is best for the district in reaching its enrollment target.*

YES: 10

NO: 11

MOTION FAILED.

- Moore versus Health Care Authority (HCA) settlement payment

Preliminary information on the system's share of Moore versus HCA was distributed for discussion. Additional information and options will be presented when more details are released from the Office of Financial Management.

Legislative & Public Information Committee Report – Amy Morrison Goings, chair

- Legislative update
 - MESA expansion
 - Applied baccalaureate tuition backfill
 - Bellevue College's Bachelor of Science degree
 - Corrections education
- Internal and external messaging
- Interim planning
 - Strategies to gain legislative champions for the system

Educational Services Committee Report – Marty Cavalluzzi, chair

- Updates
 - Campus Climate Assessment regarding sexual assault and violence
 - ctclink online uniform application form
 - Reverse transfer and articulation agreements
 - College in the High School rules
 - Accessible Technology Policy
 - Approval by State Board March 24, 2016
 - Guided Pathways grants
 - Applications due by April 21, 2016, 4 p.m.

- Enrollment Counting Work Group’s recommendations on enrollment counting policies

The Enrollment Counting Work Group was formed to examine enrollment reporting policies and practices among the colleges and recommend any proposed changes to WACTC by spring 2016. The goal was to update the enrollment counting policies to reflect changes in state law and instructional practices, and to support consistent enrollment counting among college by clarifying existing policy. The work group’s proposed recommendations were presented for discussion. WACTC will be asked to take action on the recommendations at the April meeting.

Strategic Visioning Committee Report – Kathi Hiyane-Brown, chair

- Draft Joint Statement on Diversity, Inclusion and Equity

Technology Committee Report – Luke Robins, chair

- ctclink project update
 - ctclink Steering Committee update
 - Governance role
 - Communication role
 - Project review by the Washington Technology Solutions Office of the Chief Information Officer
 - FistLink colleges ongoing stabilization
 - Wave 1 preparation
 - ctclink hosting and maintenance contracts
 - Draft fiscal year 2016-17 distribution

Capital Budget Committee Report – Eric Murray, chair

- 2017-19 capital budget request

In preparation of action on the 2017-19 capital budget request and pipeline, the capital budget scoring committee’s scoring results were distributed for discussion at the February meeting. Also distributed was the ranked order of the nine major project proposals for possible inclusion in the request and pipeline. It was noted that the cost of projects will be updated prior to submittal to Office of Financial Management with the latest escalation, Architect/Engineer fee schedules and sales tax rates. Pierce College brought forward concerns regarding the scoring process, specifically enrollment projections versus the actual growth rate at Pierce College Puyallup. Lower Columbia College, whose project ranked number four, also expressed concerns of limiting the number of projects included to three.

MOTION: *It was moved and seconded that WACTC recommend a fourth project be included in the request.*

MOTION FAILED.

MOTION: *It was moved and seconded that WACTC submit the capital budget scoring committee’s scoring results and ranking order to the State Board and recommend three new projects be included in the 2017-19 capital budget request.*

MOTION PASSED.

- 2019-21 capital budget request development

The June Presidents Academy will be on the development of the 2019-21 major project scoring criteria. The objective of the academy is to receive feedback on the 2017-19 major project scoring, discuss principles for the 2019-21 request, and identify next steps for development of the request. A survey will be sent to colleges to help determine the content needed for the academy. College business officers will also be invited to attend.

State Board Report – Marty Brown, SBCTC executive director

- State Board meeting: March 23-24, 2016
 - Student Achievement Initiative and regional data update
 - 2017-19 operating budget development

Adjournment

There being no further business, the March 25, 2016 Board of Presidents meeting adjourned at 2:22 p.m. The next meeting will be April 28-29, 2016 at Everett Community College.

Minutes prepared by Julie Walter.