



WASHINGTON ASSOCIATION OF COMMUNITY
AND TECHNICAL COLLEGES

BOARD OF PRESIDENTS

BUSINESS MEETING MINUTES

March 24, 2017
South Puget Sound Community College

Members Present

Ron Langrell, Bates
Jill Wakefield, Bellevue
Terry Leas, Big Bend
Eric Murray, Cascadia
Bob Mohrbacher, Centralia
Bob Knight, Clark
Joyce Loveday, Clover Park
Lee Thornton, Columbia Basin
Jean Hernandez, Edmonds
David Beyer, Everett
Jim Minkler, Grays Harbor
Jeff Wagnitz, Highline
Amy Morrison Goings, Lake Washington
Chris Bailey, Lower Columbia
Warren Brown, North Seattle
Luke Robins, Peninsula
Michele Johnson, Pierce College
Denise Yochum, Pierce Fort Steilacoom
Marty Cavalluzzi, Pierce Puyallup
Kevin McCarthy, Renton
Sheila Edwards Lange, Seattle Central
Cheryl Roberts, Shoreline
Tim Stokes, South Puget Sound
Gary Oertli, South Seattle
Christine Johnson, CC of Spokane
Janet Gullickson, Spokane Falls
Bill Ryberg, Tacoma
Derek Brandes, Walla Walla
Jim Richardson, Wenatchee Valley
Kathi Hiyane-Brown, Whatcom
Linda Kaminski, Yakima Valley

Substitutes

Deb Casey for Scott Morgan, Green River
Ken Lawson for Tom Keegan, Skagit Valley

Members Absent

Kim Perry, Bellingham
David Mitchell, Olympic
Shouan Pan, Seattle Colleges
Ryan Carstens, Spokane

Ex-Officio Members — SBCTC

Marty Brown, executive director, SBCTC
John Boesenberg, deputy executive director, BO
Mike Scroggins, deputy executive director, IT
Jan Yoshiwara, deputy executive director, Education

Guests and SBCTC Staff

Bridget Piper, ACT president-elect
Cindy Hough, WELA
Bruce Riveland, Seattle Central
Cherie Berthon, SBCTC
Arlen Harris, SBCTC
Joe Holliday, SBCTC
Darby Kaikkonen, SBCTC
Steve Lewandowski, SBCTC
Laura McDowell, SBCTC
Kim Tanaka, SBCTC
Julie Walter, SBCTC

Call to Order and Welcome

Gary Oertli, WACTC president, called the meeting to order at 8 a.m., welcomed those present, thanked Tim Stokes and South Puget Sound Community College staff for hosting the meeting, and asked for self-introductions.

Approval of Minutes

MOTION: *It was moved and seconded that WACTC approve the Feb. 24, 2017 minutes without corrections.*

MOTION PASSED.

Treasurer's Report

David Beyer presented the treasurer's report with an ending balance of \$20,480.70 as of March 16, 2017.

Executive Committee Report – Gary Oertli, WACTC president

- All-Washington Academic Team ceremony

WACTC thanked Tim Stokes and South Puget Sound Community College for hosting the successful 2017 All-Washington Academic Team ceremony.

- SBCTC executive director search update
 - Screening Committee interviews: April 5-6, 2017
 - State Board interviews and candidate open forums: April 28, 2017

- Biella Foundation Community and Technical College Scholarship

South Seattle College once again received a \$340,000 gift from the Biella Foundation. Each community and technical college will receive \$10,000 to award its own students with a Biella Foundation Community and Technical College Scholarship.

- Critical Issues Committee update

The Critical Issues Committee continues to work with the University of Washington on transfer pathways.

- WACTC Retreat planning

A survey will be sent out to help determine the dates for the July 2017 retreat.

Operating Budget Committee Report – Ron Langrell, vice chair

- Allocation Model — district enrollment allocation base (DEAB) target formula

District enrollment allocation base (DEAB) criteria:

1. Be stable.
2. Be predictable.
3. Be understandable.
4. Treat all colleges consistently and impartially.
5. Do as little harm as possible to colleges.
6. Allow for flexibility in local decisions about use of funding.
7. Achieve an appropriate balance between access/enrollment and performance/student outcomes.
8. Continues to right-size enrollment targets.
9. Tracks as closely as possible with three-year average actual enrollments.

Calculation rules:

1. Districts over target will not have their target increased higher than their three-year average actuals, and districts under target will not have their target decreased lower than their three-year average actuals.
2. Districts over target will not lose enrollment FTE and districts under target will not gain enrollment FTE.
3. If all districts are under target or over target, there will be no FTE redistributed. (This applies to enrollment allocation base FTE, not earmarked or proviso FTE.) Targets will remain flat.
4. If some districts are over target and some are under target, the formula will only redistribute as many enrollments as are needed to reach the system target of 130,977.

Strategic Visioning Committee Report – David Mitchell, chair

- National Institutions Coming Out Day (NICOD) in support of undocumented students

United We Dream's 2017 NICOD in support of undocumented students is April 19, 2017. Colleges can pledge their support at unitedwedream.org/NICOD.

- Race/ethnicity of exempt personnel
 - Data trends

Educational Services Committee Report – Kevin McCarthy, chair

- Title IX and Clery training

A proposal from the Student Services and Human Resources Management commissions for delivering Title IX and Clery training for all system faculty, staff and students was distributed for review. The committee will continue to discuss the options and present a recommendation to WACTC for action at the May meeting.

- Student Services Commission bylaws

The proposed amendments to the Student Services Commission’s bylaws were presented for first reading. WACTC will be asked to take action at the May meeting.

- Admissions application update

The approved revisions to the “personal,” residency,” and “race and citizenship” information sections of the admissions application are scheduled to be implemented by the end of the month.

- Student Achievement Initiative (SAI) Advisory Group

Throughout the course of three meetings, the SAI advisory group has drafted possible revisions to the metrics. The concepts that undergird this work are an increased focus on the milestones that most closely align to completions and closing the achievement gap for historically underrepresented students.

Recommendations for new and revised achievement metrics:

- **Equity:** data clearly shows a gap in completion for historically underrepresented groups. A key element of a strong performance-based funding system is a deliberate focus on these groups. This is important to ensure institutions have the resources they need to serve hard-to-serve students to help close the achievement gap.
Recommendation: Award one extra point at the time of completion for low-income, academically disadvantaged (basic skills), and historically underrepresented students of color.
- **Basic skills:** revise basic skills points to reflect a greater emphasis on completion of critical milestone achievement and transition to college level work in this mission area.
Recommendation: Award a single point for a federal level gain and completion of high school diploma or GED®. Add a point for basic skills students when they complete six college level credits in alignment with Ability to Benefit. Continue to award an extra point for every achievement point earned beyond basic skills (federal level gain).
- **Precollege math and English:** shift the incentive from completion of the precollege sequence to completion of the associated college gatekeeper courses of math and English. Investigate the impact of a time factor.
Recommendation: Students beginning in precollege math and English receive points after completing associated college level course within a year. Add a new college point in English/communication that can be earned by all students.

In April, the advisory group will begin looking at possible changes to the SAI funding principles and metrics by discussing:

- Should all students count in SAI, or should it be limited to state-funded only?
- Is efficiency, represented by points per student (headcount), an appropriate element of the SAI funding model?
- Is the amount of funding dedicated to completions significant enough? What is the impact to colleges with large populations of underrepresented students when completion value is increased?
- Is the overall amount of funding dedicated to SAI significant enough?

- Priority Enrollment Workgroup

A contract with the National Center for Higher Education Management System (NCHEMS) has been initiated to research labor market supply and demand in Washington.

Technology Committee Report – Luke Robins, chair

- Remediation status update
 - Issues
 - Work schedule
- Committee action item

As recommended by SBCTC ctCLink Project Leadership, the committee approved *Change Order #39: ctCLink Functional Requirement Scope-Reduction for Unpurchased Modules*. This change order is a formality to remove from project scope the functional requirements associated with software modules that were in the original RFP, but were later not purchased at the time of project software acquisition. (These were items noted in the vendor’s original bid as “requirement not provided” but an optional module was cited in the bid. At the time of software purchase, project leadership made a decision not to purchase the optional modules. This change order documents that the functional requirements associated with the software modules not purchased are removed from project scope).

- ctCLink project leadership update

Contract negotiations are underway to hire the high-level project director. An announcement is expected prior to the next meeting.

- Best practices workshops to develop common business processes
 - Grant management: April 19-21, 2017
 - New hire and employee change: April 26-28, 2017
 - Student admissions: May 10-12, 2017

Legislative & Public Information Committee Report – Amy Morrison Goings, chair

- Bill/hearing updates
 - SHB 1129/SSB 5069: Corrections education
 - SHB 1130: Customized Training Program
 - EHB 1913: Bookstore tax issue
 - 2SHB 1168: Part-/full-time faculty mix
 - EHB 1237: Faculty collective bargaining
 - HB 1733/SB 5640: Technical college diploma programs

- Legislative budget proposals
 - Senate operating budget released March 21
 - Senate capital budget proposal expected to be released March 28
 - House operating budget expected to be released March 27
 - House capital budget expected to be released first week in April
- March–April legislative outreach checklist
- System advocacy

The committee discussed the desire to get greater viewership of the Emsi video and proposed purchasing cable TV advertising at an estimated cost of \$2,000 per college. SBCTC will arrange for production of the 30-second version of the video.

MOTION: *It was moved and seconded that WACTC approve each college contribute \$2,000 to go toward an advertising campaign aimed at getting greater exposure for the system’s Emsi video.*

MOTION PASSED.

After further research, it was decided to run the video on TVW instead of purchasing cable TV ads. This will reduce the cost to each college to \$909.

Capital Budget Committee Report — Terry Leas, chair

- 2019-21 capital budget selection appeal process

The draft appeal process for the 2019-21 major capital project scoring results was presented at the February meeting for discussion.

MOTION: *It was moved and seconded that WACTC approve the 2019-21 major project selection appeal process as presented.*

MOTION PASSED.

Trustees Report — Bridget Piper, ACT president-elect

- ACT award nominations due April 7, 2017
 - Trustee Leadership
 - Equity
 - Chief Executive Officer
 - Partner of the Year
 - Faculty Member
 - Professional Staff Member
- Upcoming events
 - ACT Spring Convention: May 25-26, 2017

State Board Report – Marty Brown, executive director

- State Board Resolution 17-03-22

At the March 23, 2017 meeting, the State Board approved Resolution 17-03-22 relating to improving student outcomes through continued support of the best practice principles affecting the employment of part-time/adjunct faculty. The resolution reconfirmed the State Board's support for the 2005 Best Practice Principles. It also forms a workgroup, made up of faculty, faculty union representatives and college administrators, to draft collective bargaining language reflecting the best practice principles that local bargainers may use in their negotiations.

- Community College Act of 1967: 50th anniversary

April 3, 2017 marks the 50th anniversary of the signing of the 1967 Community College Act. A reception will be held in the State Reception Room beginning at 4 p.m. Former Governor Dan Evans will kick off the event with a short presentation, followed by the signing of the proclamation honoring the anniversary by Governor Jay Inslee.

Adjournment

There being no further business, the March 24, 2017 Board of Presidents meeting adjourned at 9:55 a.m. the next meeting will be May 4-5, 2017 at the State Board Office.

Minutes prepared by Julie Walter