



WASHINGTON ASSOCIATION OF COMMUNITY
AND TECHNICAL COLLEGES

BOARD OF PRESIDENTS

BUSINESS MEETING MINUTES

May 5, 2017
State Board Office

Members Present

Ron Langrell, Bates
Jill Wakefield, Bellevue
Kim Perry, Bellingham
Terry Leas, Big Bend
Eric Murray, Cascadia
Bob Mohrbacher, Centralia
Bob Knight, Clark
Joyce Loveday, Clover Park
David Beyer, Everett
Jim Minkler, Grays Harbor
Scott Morgan, Green River
Jeff Wagnitz, Highline
Amy Morrison Goings, Lake Washington
Warren Brown, North Seattle
David Mitchell, Olympic
Luke Robins, Peninsula
Michele Johnson, Pierce College
Marty Cavalluzzi, Pierce Puyallup
Kevin McCarthy, Renton
Sheila Edwards Lange, Seattle Central
Shouan Pan, Seattle Colleges
Cheryl Roberts, Shoreline
Tim Stokes, South Puget Sound
Gary Oertli, South Seattle
Ryan Carstens, Spokane
Janet Gullickson, Spokane Falls
Mary Chikwinya, Tacoma
Derek Brandes, Walla Walla
Jim Richardson, Wenatchee Valley
Kathi Hiyane-Brown, Whatcom
Linda Kaminski, Yakima Valley

Substitutes

Nancy Szofran for Christine Johnson, CC of Spokane

Members Absent

Lee Thornton, Columbia Basin
Jean Hernandez, Edmonds
Chris Bailey, Lower Columbia
Denise Yochum, Pierce Fort Steilacoom
Tom Keegan, Skagit Valley

Ex-Officio Members — SBCTC

Marty Brown, executive director, SBCTC
John Boesenberg, deputy executive director, BO
Mike Scroggins, deputy executive director, IT
Jan Yoshiwara, deputy executive director, Education

Guests and SBCTC Staff

Jon Lane, ACT president
Marco Azurdia, NWAC
Cherie Berthon, SBCTC
Wayne Doty, SBCTC
Joyce Hammer, SBCTC
Arlen Harris, SBCTC
Joe Holliday, SBCTC
Darby Kaikkonen, SBCTC
Laura McDowell, SBCTC
Janelle Runyon, SBCTC
Kim Tanaka, SBCTC
Julie Walter, SBCTC

Call to Order and Welcome

Gary Oertli, WACTC president, called the meeting to order at 8 a.m., welcomed those present and asked for self-introductions.

Approval of Minutes

MOTION: *It was moved and seconded that WACTC approve the March 24, 2017 minutes without corrections.*

MOTION PASSED.

Treasurer's Report

David Beyer presented the treasurer's report with an ending balance of \$20,380.53 as of May 2, 2017.

Northwest Athletic Conference (NWAC) Report

Marco Azurdia, NWAC executive director, provided a brief report, including:

- 2017 Presidents Cup winner: Big Bend Community College
- Social media exposure
- Rule and compliance updates

Executive Committee Report – Gary Oertli, WACTC president

- WACTC summer retreat: July 19-21, 2017, Woodmark Hotel
 - 50th anniversary celebration
- AACC awards
 - Outstanding Corporate/College Partnership: Olympic College and the Puget Sound Naval Shipyard and Intermediate Maintenance Facility
 - Outstanding Community College Alumni: Jon Lane, trustee, Big Bend Community College
- Critical Issues Committee update

The Critical Issues Committee continues to work with the University of Washington on the community college engagement initiative.

- SBCTC executive director search update
 - State Board interviews and candidate open forums: April 28, 2017
 - Announcement of new executive director: May 11, 2017

Legislative & Public Information Committee Report – Amy Morrison Goings, chair

- Legislative update

The first 30-day special session began April 24 to allow the Legislature to work on finalizing the operating, capital and transportation budgets. Presidents are encouraged to continue engaging with their legislators on the system’s budget priorities and the need to fully fund cost of living allowances.

- Communications/media update for the 2017 session

- Printed products
- Videos
- Social media and web
- Digital advertising
- Op-eds and editorial boards

Educational Services Committee Report – Kevin McCarthy, chair

- Student Services Commission bylaws

Proposed amendments to the Student Services Commission’s bylaws regarding formalizing the commission’s council structure were presented for first reading at the March meeting.

MOTION: *It was moved and seconded that WACTC approve the amendments to Student Services Commission’s bylaws as presented.*

MOTION PASSED.

- Title IX and Clery training

A proposal from the Student Services and Human Resources Management commissions for delivering Title IX and Clery training for faculty, staff and students was distributed for review at the March meeting. The committee recommends renewing the current contract with Everfi, which includes unlimited faculty, staff and student Title IX and Clery course trainings for three years at a cost of \$107,500 per year.

MOTION: *It was moved and seconded that WACTC approve the proposed Title IX and Clery training as presented.*

MOTION PASSED.

- Preferred name change policy

The preferred name change policy for students and employees in the PeopleSoft environment was distributed for review. Below are guidelines that allow students and employees to indicate their chosen or preferred first names to the campus community even if they have not changed their official/legal names.

Students and employees may choose to identify themselves within the campus community using a preferred first name that differs from their official/legal name.

- A student's preferred name will appear instead of the student's official/legal name in select college-related systems and documents, such as class rosters and the Student Center.
- Students may enter their preferred name themselves directly through the Student Center.
- An employee's preferred name will appear instead of the employee's official/legal name in select college-related systems and documents, such as an employee directory and the employee Self Service center.
- Employees may enter their preferred name themselves directly through Self Service.
- Only the use of alpha characters is permitted with the exception of periods, apostrophes and hyphens.
- Students and employees setting a preferred name that wish their middle name to appear should include the middle name in the preferred first name field.
- Names containing foul or obscene language or those used for the purpose of academic misconduct or fraud will be removed at the discretion of the Office of the Registrar and reverted to the legal name.

MOTION: *It was moved and seconded that WACTC approve the preferred name change policy as presented.*

MOTION PASSED.

- Centralized transcript clearinghouse

Strategic Visioning Committee Report – David Mitchell, chair

- Diversity, equity and inclusion
 - Strategies to increase diversity among administrators
 - Presentation at ACT conference
- System enrollment strategies and management
- Strategic professional development for the system

Capital Budget Committee Report — Terry Leas, chair

- 2017-19 capital budget proposals comparison

Operating Budget Committee Report — Ron Langrell, vice chair

- Allocation Model — district enrollment allocation base (DEAB) target formula

Guiding principles:

1. Be stable.
2. Be predictable.
3. Be understandable.
4. Treat all colleges consistently and impartially.
5. Do as little harm as possible to colleges.
6. Allow for flexibility in local decisions about use of funding.
7. Achieve an appropriate balance between access/enrollment and performance/student outcomes.
8. Continues to right-size enrollment targets.
9. Tracks as closely as possible with three-year average actual enrollments.

Calculation rules:

1. Districts over target will not have their target increased higher than their three-year average actuals, and districts under target will not have their target decreased lower than their three-year average actuals.
 2. Districts over target will not lose enrollment FTE and districts under target will not gain enrollment FTE.
 3. If all districts are under target or over target, there will be no FTE redistributed. (This applies to enrollment allocation base FTE, not earmarked or proviso FTE.) Targets will remain flat.
 4. If some districts are over target and some are under target, the formula will only redistribute as many enrollments as are needed to reach the system target of 130,977.
- Student Achievement Initiative (SAI) Advisory Committee
 - Review of recommended changes to the achievement points.
 - Update on development of draft recommendations for possible revisions to student achievement funding metrics.

Trustees Report — Jon Lane, ACT president

- ACT Spring Convention: May 25-26, 2017, Big Bend Community College
 - ACT Board of Directors elections
 - Board chair training
 - Legislative action committee interim planning
 - New opportunities in aviation and unmanned aerial systems
 - Diversity, equity and inclusion
 - Awards dinner

- 2017 ACT award recipients
 - Trustee Leadership: Dan Altmayer, trustee, Highline College
 - Equity: Barbara Clarkson, trustee, South Puget Sound Community College
 - Chief Executive Officer: Marty Brown, executive director, State Board for Community and Technical Colleges
 - Partner of the Year: Dick Hannah Dealerships, Vancouver, Washington
 - Faculty Member: Dr. Polly McMahon, human services faculty, Community Colleges of Spokane
 - Professional Staff Member: Janet Reaume, executive assistant to the president, Centralia College

State Board Report – Marty Brown, executive director

- State Board meeting: May 10-11, 2017
 - New executive director announcement
 - Baccalaureate degree proposals and approvals
 - Student Achievement Initiative update
- Contingency planning

In case the Legislature does not finish its work by June 30, 2017, the system's updated contingency plan will be submitted to the Office of Financial Management later today, May 5.

Technology Committee Report – Luke Robins, chair

Gary Oertli called for an executive session at 10:20 a.m. to discuss pending litigation. The executive session adjourned at 11:25 a.m. with no action taken.

Adjournment

There being no further business, the May 5, 2017 Board of Presidents meeting adjourned at 11:30 a.m. the next meeting will be June 1-2, 2017 at Spokane Community College and Spokane Falls Community College.

Minutes prepared by Julie Walter