



BUSINESS MEETING MINUTES

JULY 27, 2018 SKAMANIA LODGE

Members Present

Lin Zhou, Bates
Jerry Weber, Bellevue
Kim Perry, Bellingham
Terry Leas, Big Bend
Eric Murray, Cascadia
Bob Mohrbacher, Centralia
Bob Knight, Clark
Joyce Loveday, Clover Park
Rebekah Woods, Columbia Basin
Amit Singh, Edmonds
Jim Minkler, Grays Harbor
Suzanne Johnson, Green River
John Mosby, Highline
Amy Morrison Goings, Lake Washington
Chris Bailey, Lower Columbia
Warren Brown, North Seattle
Marty Cavalluzzi, Olympic
Luke Robins, Peninsula
Michele Johnson, Pierce College
Darrell Cain, Pierce Puyallup
Kevin McCarthy, Renton
Sheila Edwards Lange, Seattle Central
Shouan Pan, Seattle Colleges
Stuart Trippel, Shoreline
Tom Keegan, Skagit Valley
Tim Stokes, South Puget Sound
Christine Johnson, CC of Spokane
Kevin Brockbank, Spokane
Nancy Szofran, Spokane Falls
Ivan Harrell, Tacoma
Derek Brandes, Walla Walla
Jim Richardson, Wenatchee Valley
Kathi Hiyane-Brown, Whatcom

Substitutes

John Olson for David Beyer, Everett

Members Absent

Denise Yochum, Pierce Fort Steilacoom
Rosie Rimando-Chareunsap, South Seattle
Linda Kaminski, Yakima Valley

Ex-Officio Members – SBCTC

Jan Yoshiwara, executive director
John Boesenberg, deputy executive director, BO
Grant Rodeheaver, deputy executive director, IT
Carli Schiffner, incoming deputy executive director, ED

Guests and SBCTC Staff

Jim Page, ACT president
Kedrich Jackson, ACT treasurer
Cherie Berthon, SBCTC
Christy Campbell, SBCTC
Wayne Doty, SBCTC
Joyce Hammer, SBCTC
Arlen Harris, SBCTC
Joe Holliday, SBCTC
Darby Kaikkonen, SBCTC
Laura McDowell, SBCTC
Kim Tanaka, SBCTC
Julie Walter, SBCTC

Call to Order and Welcome

Bob Knight, WACTC president, called the meeting to order at 9 a.m., welcomed those present, and asked for self-introductions.

Approval of Minutes

MOTION: It was moved and seconded that WACTC approve the June 1, 2018 minutes without corrections.

MOTION PASSED.

Treasurer's Report

Kathi Hiyane-Brown presented the treasurer's report with an ending balance of \$22,392.80 as of July 24, 2018.

Executive Committee Report – Bob Knight, WACTC president

Committee membership

Lin Zhou will replace Kathi Hiyane-Brown as the Capital Budget Committee chair. The following members were appointed as committee vice chairs.

- Capital Budget: Derek Brandes
- Educational Services: Jim Minkler
- Legislative and Public Information: Sheila Edwards Lange
- Operating Budget: Michele Johnson
- Strategic Visioning: Terry Leas
- Technology: Kevin Brockbank

New president orientations

- Capital budget process overview: Oct. 4, 2018
- Allocation model overview: TBD

WACTC conference call: Aug. 16, 2018

WACTC will hold a conference call on Aug. 16 to discuss the salary study and regional pay options for the compensation portion of the 2019-21 operating budget request. The call is scheduled prior to the State Board retreat wherein the operating budget proposal is scheduled for consideration. Note: see the Operating Budget Committee Report for a summary of the Aug. 16 conference call.

Trustees Report – Jim Page, ACT president

2018-19 ACT event schedule

- ACT Board of Directors' retreat: Aug. 27-28, 2018
- ACCT Leadership Conference: Oct. 24-27, 2018
- Legislative Action Committee retreat: Nov. 8, 2018
- ACT Fall Conference: Nov. 9, 2018
- ACT Winter Legislative Conference: Jan. 21-22, 2019
 - New Trustee Orientation: Jan. 21, 2019
 - Transforming Lives Awards dinner: Jan. 21, 2019
- ACT Spring Convention: May 23-24, 2019

State Board Report – Jan Yoshiwara, executive director

Jan reported on the following:

- Joint messaging/advocacy with universities
- K-12 partnerships
- Speaker Chopp’s idea to have colleges construct tiny houses for the homeless population in Seattle
- Nursing Commission’s desire to increase capacity in nursing programs

Capital Budget Committee Report – Kathi Hiyane-Brown, chair

Capital budget end-run policy

The committee determined the \$200,000 in the biennial budget enacted Jan. 19, 2018 for North Seattle College to implement the initial steps for student housing was not an end-run as defined in WACTC’s end-run policy.

2012-23 capital budget

Decisions have been postponed until April regarding the following:

- Whether new major projects will be added to the 2021-23 capital budget list
- Which colleges should be able to compete for any additional openings

The postponement is so WACTC can get a better idea how the 2019-21 capital request is funded by the Legislature.

Educational Services Committee Report – Warren Brown, chair

Strategic Enrollment Task Force update

The Strategic Enrollment Task Force was formed in fall 2017 to build a stronger enrollment base for community and technical colleges. To be completed over a two-year period, the task force was tasked with identifying state-level and institutional strategies that will improve access and retention systemwide and incorporate those strategies into an adopted strategic enrollment work plan.

During the 2017-2018 academic year, the task force reviewed data metrics, identified focus areas, determined goals/outcomes and finalized strategies that can be implemented in the community and technical college system during the 2018-2019, year two of the project. It also developed the **Strategic Enrollment Task Force Work Plan** (available upon request).

The work plan is divided into four focus areas and objectives:

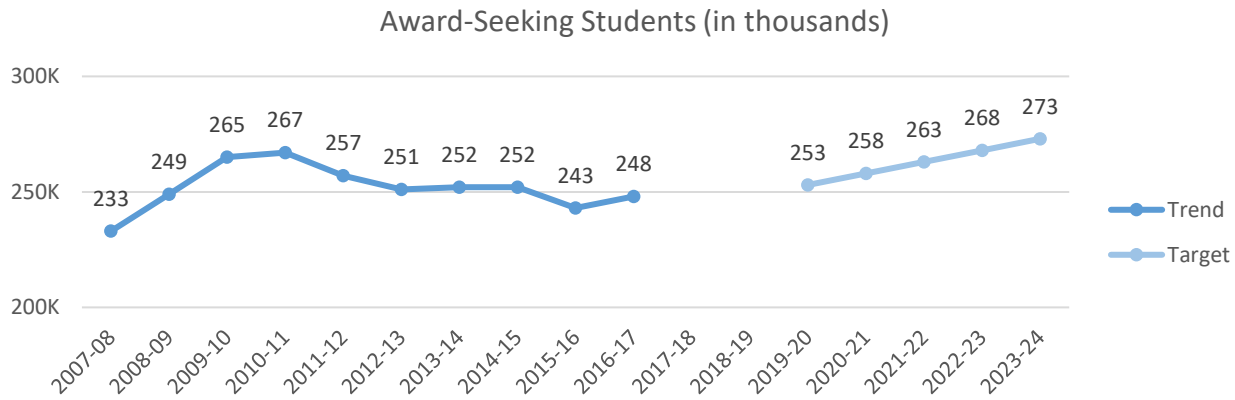
1. K-12 alignment
2. adult re-engagement
3. onboarding/entry
4. retention/persistence

The work plan is a “living document” with updates, minor revisions and oversight monitored by the Educational Services committee.

With a focus on increasing the number of students pursuing and completing a postsecondary credential, the task force set **statewide goals**. These goals were developed using the annual number of students enrolled in the system with the reported intent to complete a postsecondary credential (i.e., “award-seeking students”). Based on current population trends, it is expected that Washington community and technical colleges will

experience a small increase in enrollment over the next five years followed by further declines.

The goals shown in the chart below will require significant increases in postsecondary participation and persistence rates with a focus on historically underserved populations. The goals also follow a trend of serving 5,000 more award-seeking students each year for the following five years. Across the 34 colleges, that is an average of 150 more award-seeking students per college each year. Serving more students includes more students new to the colleges and more students continuing their enrollment until completion.



The Strategic Enrollment Task Force recommendations were presented for first reading at the June meeting.

Recommendation #1

The Strategic Enrollment Task Force recommends the Strategic Enrollment Task Force Work Plan, including focus areas, objectives, and strategies, be adopted for implementation during the 2018-2019 academic year. The Strategic Enrollment Task Force Work Plan is a “living document” with updates, minor revisions and oversight monitored by the WACTC Educational Services committee.

MOTION: It was moved and seconded that WACTC approves recommendation #1 as presented above.

MOTION PASSED.

Recommendation #2

The Strategic Enrollment Task Force recommends the statewide goals be adopted as a guideline for measuring the work plan objectives.

MOTION: It was moved and seconded that WACTC approves recommendation #2 as presented above.

MOTION PASSED.

Operating Budget Committee Report – Michele Johnson, vice chair

2019-21 operating budget proposal

WACTC recommended and the State Board approved in June a resolution outlining the proposed framework and policy components of the system’s 2019-21 operating budget request. Since then, State Board staff have further refined the policy request items.

Michele presented the draft 2019-21 operating budget proposal summary for discussion.

Maintenance level items: \$46 million

Policy level items: TBD

- Compensation
 - Competitive compensation – TBD

- Regional pay option – TBD
- Educating today’s students for tomorrow’s jobs
 - Outreach and partnerships – \$12 million
 - Guided Pathways – \$74 million
 - Expand high-demand program capacity – \$31 million

Update: Aug. 16 conference call

The focus of the Aug. 16 conference call was to finalize the 2019-21 budget request. Below are the results of the vote on the budget structure of the 2019-21 request. Thirty-three votes were received.

For the compensation structure, the leading votes were 15 for a two-year (one biennia) implementation of the competitive salary increase and 14 votes for a four-year (two biennia) implementation. The three-year phase in received four votes.

There was unanimous support for the non-compensation part of the proposal.

David Beyer and Jim Richardson will share the outcomes and background information on the discussions for the State Board’s consideration when adopting the system’s 2019-21 operating budget request.

VOTE: WACTC recommends the State Board adopt a 2019-21 operating budget proposal designed to:

1. Close the 12.4 percent pay gap between Washington faculty and exempt employee salaries and peer state salaries over **TBD** years:
 - a. 2 years (one biennia – approximately \$134 million in 2019-21 biennium): **15 votes for**
 - b. 3 years (approximately \$90 million in 2019-21 biennium): **4 votes for**
 - c. 4 years (two biennia – approximately \$68 million in the 2019-21 biennium): **14 votes for**
2. Improve outcomes for Washington citizens and our students through increasing participation (outreach and partnerships), student success (Guided Pathways) and high-demand program capacity. (Approximate request amount is \$117 million.): **33 yes votes**

In addition to the budget request finalization, call participants agreed to continue studying and discussing regional pay to add and improve upon data and potential solutions. Participants also agreed to closely monitor progress of the civil service bargaining proposals that addressed regional pay and discuss those outcomes during the fall WACTC meetings. Those proposals would be factored into the thinking on implementing regional pay into our system.

Legislative and Public Information Committee Report – Tim Stokes, chair

Messaging

- Interim talking points
- 2019 legislative preview

Technology Committee Report – Joyce Loveday, chair

ctcLink update

- Governance framework implementation completion
- Anticipated Deployment Group 2 go-live date: October 2019

Strategic Technology Planning and Governance Task Force

The Strategic Technology Planning and Governance Task Force now has full representation from all commissions. It has begun developing recommendations on a structure and framework for systemwide

strategic technology planning and governance. This includes defining “core technology” for the system, developing a set of processes for software requests and who/what groups should be involved in that process, and a decision framework to determine how decisions are made.

Strategic Visioning Committee Report – Kevin McCarthy, chair

Professional development/advancement pathways

The committee will continue to look at aligning the system’s professional development pathways and/or advancement.

Bias Response Teams

The October President’s Academy will be a continuation of the discussion of the Bias Response Team Task Force’s report and recommendations presented to WACTC at the June meeting.

Critical Issues Committee Report – Tom Keegan, chair

System-level policies and practices audit

Task forces are being formed to begin reviewing system-level policies and practices through an equity lens. Each task force will be made up of representatives of appropriate commissions and councils, chief diversity and equity officers, State Board staff, and any appropriate outside constituents.

Adjournment

There being no further business, the July 27, 2018 Board of Presidents meeting adjourned at 12:20 p.m. The next meeting will be Oct. 4-5, 2018 at Cascadia College.

Minutes prepared by Julie Walter