



BUSINESS MEETING MINUTES

OCT. 4, 2019

PENINSULA COLLEGE

Members Present

Jerry Weber, Bellevue
Kim Perry, Bellingham
Terry Leas, Big Bend
Eric Murray, Cascadia
Bob Mohrbacher, Centralia
Sandra Fowler-Hill, Clark
Joyce Loveday, Clover Park
Rebekah Woods, Columbia Basin
Jim Minkler, Grays Harbor
John Mosby, Highline
Chris Bailey, Lower Columbia
Warren Brown, North Seattle
Luke Robins, Peninsula
Michele Johnson, Pierce College
Julie White, Pierce Fort Steilacoom
Kevin McCarthy, Renton
Sheila Edwards Lange, Seattle Central
Shouan Pan, Seattle Colleges
Cheryl Roberts, Shoreline
Tom Keegan, Skagit Valley
Tim Stokes, South Puget Sound
Rosie Rimando-Chareunsap, South Seattle
Christine Johnson, CC of Spokane
Derek Brandes, Walla Walla
Jim Richardson, Wenatchee Valley
Kathi Hiyane-Brown, Whatcom
Linda Kaminski, Yakima Valley (via phone)

Substitutes

Steve Ashpole for Lin Zhou, Bates
Charlie Crawford for Amit Singh, Edmonds
Bill Thomas for Amy Morrison, Lake Washington
Bill Ryberg for Ivan Harrell, Tacoma

Members Absent

Daria Willis, Everett
Suzanne Johnson, Green River
Marty Cavalluzzi, Olympic
Darrell Cain, Pierce Puyallup
Kevin Brockbank, Spokane
Kimberlee Messina, Spokane Falls

Ex-Officio Members — SBCTC

Jan Yoshiwara, executive director
John Boesenberg, deputy executive director, BO
Grant Rodeheaver, deputy executive director, IT
Carli Schiffner, deputy executive director, ED

Guests and SBCTC Staff

Wayne Martin, SBCTC chair
Bob Ryan, ACT president-elect
Marco Azurdia, NWAC executive director
Cherie Berthon, SBCTC
Christy Campbell, SBCTC
Wayne Doty, SBCTC
Arlen Harris, SBCTC
Joe Holliday, SBCTC
Jon Kerr, SBCTC
Janell Runyon, SBCTC
Kim Tanaka, SBCTC
Julie Walter, SBCTC

Call to Order and Welcome

Kathi Hiyane-Brown, WACTC president, called the meeting to order at 8 a.m., welcomed those present, thanked Peninsula College for hosting, and asked for self-introductions.

Approval of Minutes

MOTION: It was moved and seconded that WACTC approve the Aug. 2, 2019 minutes without corrections.

MOTION PASSED.

Treasurer's Report

Eric Murray presented the treasurer's report with a current balance of \$45,310.19 as of Oct. 1, 2019.

Northwest Athletic Conference (NWAC) Report – Marco Azurdia, executive director

2018-19 NWAC Presidents Cup

Marco congratulated Lower Columbia College for winning the 2018-19 NWAC Presidents Cup. The Presidents Cup is awarded to institutions based on the academic performance of its athletic teams.

National Junior College Athletic Association (NJCAA)

NWAC has been asked to consider joining the National Junior College Athletic Association (NJCAA) in 2022. NJCAA has over 500 community colleges across the country not including NWAC and the California Community College Athletic Association (CCCAA). CCCAA has also been asked to consider joining.

Marco outlined the initial plan and timeline on considering the proposal. An ad hoc committee will be formed to do extensive research on the benefits, concerns, administrative details, costs and other issues of the potential move. The committee is expected to provide a final report to the NWAC Commission in May 2020. WACTC will be updated throughout the process.

Executive Committee Report — Kathi Hiyane-Brown, WACTC president

Future meeting planning

- Dec. 12-13 2019 — Clover Park Technical College
 - Presidents' Academy: Legislative Advocacy and Messaging
- Jan. 23-24, 2020 — State Board Office
 - To allow time for legislator meetings, WACTC will not convene a Presidents' Academy. Committee meetings will be held via phone/WebEx the week prior.
- Feb. 27-28, 2020 — State Board Office
 - Presidents' Academy: Workforce Needs/Demands
- March 24-25, 2020 — South Puget Sound Community College
 - All-Washington Academic Team Ceremony
- April 30-May 1, 2020 — TBD
 - Presidents' Academy: Equity Resource Bank
 - Business Meeting: 2021-23 capital budget request and operating budget priorities
- June 4-5, 2020 — Spokane
 - Presidents' Academy: TBD

Corrections Education Committee

Jim Minkler has been appointed chair of the Corrections Education Committee.

Trustees Report — Bob Ryan, ACT president-elect

2019-20 ACT goal/tasks

Over the next year, ACT will work toward the following goals:

- increase partnership with SBCTC and WACTC
- increase trustee participation at ACT conferences
- research and identify opportunities for additional student support to improve completion readiness
- continue the work of the New Trustee Onboarding Ad-hoc Committee
- increase trustee confirmations during the upcoming legislative session

ACCT 2019 Pacific Region Award recipients

- Faculty Member: Dr. Amelia Phillips, tenured faculty, computer information systems/computer science, Highline College
- Chief Executive Officer: Dr. David Beyer, retired president, Everett Community College

2019-20 ACT event schedule

- Legislative Action Committee Retreat: Nov. 7, 2019
- ACT Fall Conference: Nov. 8, 2019
- ACT Winter Legislative Conference: Feb. 17-18, 2020
 - New Trustee Orientation: Feb. 17, 2020
 - Transforming Lives Awards dinner: Feb. 17, 2020
- ACT Spring Convention: TBD

State Board Report — Jan Yoshiwara, executive director

Updates

Jan provided brief updates on the following:

- Workforce Education Investment Act accountability matrix
- Washington College Grant outreach plan
- Washington State Opportunity Scholarship annual breakfast: Nov. 6, 2019

State Board vision statement and draft strategic plan

Wayne Martin, SBCTC chair, provided highlights of the system's vision statement and strategic plan and described the development process. In June 2019, the State Board approved a new vision statement for the college system as recommended by a work group of diverse college system representatives, including Board members, trustees, presidents, chief diversity and equity officers, faculty, students and State Board staff. At the Board's retreat in August 2019, Board members along with leaders from state associations for trustees, presidents, faculty and staff unions and students, developed a framework for a college system strategic plan as a means to make progress towards achieving the new vision statement.

Time will be set aside at the December meeting to further discuss the elements of the strategic plan.

Equity Committee — Sheila Edwards Lange, chair

Equity Resource Bank Survey

The Equity Resource Bank Survey was developed last year as part of the Critical Issues Committee's work plan to help colleges prepare for equity work to be done and to share best practices taking place at the colleges. The inventory tool was created and piloted by two leaders from the Community Colleges of Spokane District, Dr. Claudine Richardson and Dr. Chrissy Jones.

The survey was distributed in September and results will be shared during the April Presidents' Academy. It is the committee's hope that every college and district in the system share best practices in order to advance and support institutional and statewide equity.

Chief diversity and equity officers

Chief diversity and equity officer representatives will attend the December committee meeting to discuss the best way to formalize their work and possible commission status.

Educational Services Committee Report — Rebekah Woods, chair

Updates

Brief updates were provided on the following:

- strategic enrollment management dashboard
- online admissions application
- Guided Pathways Advisory Committee

2020 All-Washington Academic Team Ceremony

The 2020 All-Washington Academic Team Ceremony is scheduled for March 24, 2020, 12-2 p.m. at South Puget Sound Community College. This year each college can nominate up to two workforce-ready and two transfer students. The top two students from each college will be recognized at the ceremony. The top two students will be determined by Phi Theta Kappa (PTK) based on its scoring criteria.

Operating Budget Committee Report — Bob Mohrbacher, chair

Operating budget end-run policy

The draft guiding principles for an operating budget end-run policy and process were presented for first reading.

- The policy should be clear and easy to understand; if ambiguities arise, the Operating Budget Committee commits to recommend revisions to the policy to assure common understanding.
- The policy and any attendant processes should be consistent and impartial.
- The process should balance the need for equity with the system need for equality.
- In any case where an end run is suspected, all parties will assume good will on the part of those involved and will work to resolve any questions fairly and openly.
- There should be fair consideration of all viewpoints.
- There will be regular/scheduled review of the policy and process.
- The policy should not be construed in a way that will discourage colleges from participating in projects or partnerships that address the needs of its service district.

State Board earmarks

The State Board will do a routine review of its earmarks in March 2020. The committee tasked the Business Affairs Commission to review each of the earmarks and provide any recommendations for changes as well as any statutory obligations or stakeholder expectations. The committee clarified it would not entertain a change to the students of color or students with disabilities earmarks without going to the Student Services Commission for feedback.

Nurse educator salary funding

The committee tasked the Business Affairs Commission to track the financial commitments made with the nurse education funding for fiscal years 2020, 2021 and ongoing. The Instruction Commission is to track nurse program capacity expansion.

Fiscal year 2021 Guided Pathways allocations

The Guided Pathways Advisory Committee is expected to make recommendations to the committee in December on allocating the new fiscal year 2020 Guided Pathway funds.

Fiscal year 2021 high-demand faculty salary increase allocation

The committee charged:

- The Business Affairs Commission (BAC) to make recommendations on a methodology for distributing high-demand faculty salary funding.
- The Instruction Commission to make recommendations on the challenges and concerns associated with these funds.
- If possible, BAC should weigh in on the considerations associated with providing faculty salary increases versus faculty stipends.

Dual credit programs

The Office of the Superintendent of Public Instruction (OSPI) is required to make recommendations on how to make dual credit cost-free to all students within existing basic education apportionments. The recommendations are due to the Legislature by Nov. 1, 2019.

OSPI is expected to recommend a four year phase-in for paying dual credit costs:

- Year one (2020-21): No change to current practice.
- Year two (2021-22): School districts pay for Advanced Placement and International Baccalaureate test fees and College in the High School fees.
- Year three (2022-23): Colleges and universities pay all fees for Running Start students, except services and activities (S&A) and other student-voted fees.
- Year four (2023-24): Colleges and universities provide books to Running Start students.

WACTC discussed the expected proposal, and there are substantial concerns. The primary concern is the cost of textbooks. State Board staff will provide further feedback to OSPI.

Strategic Visioning Committee Report – Terry Leas, vice chair

The committee continues to look at long-term system funding and credentialing trends outside the community and technical college system.

Capital Budget Committee Report — Jim Richardson, member

2021-23 capital budget request development

The committee is soliciting volunteers to serve on the major project scoring task force. Eligibility is based on volunteers not having worked at any of the five colleges eligible to submit a proposal. The committee also set Dec. 18, 2019 as the major project proposals due date.

Technology Committee Report — Chris Bailey, chair

ctcLink update

The ctcLink Steering Committee at its Sept. 24 meeting unanimously approved a “Go” for Deployment Group 2 (DG 2):

- DG2 upgrade — Community Colleges of Spokane and Tacoma Community College (Oct. 11-14)
- DG2 conversion — Clark College and State Board Office (Oct. 25-28)

Strategic Technology Planning and Governance Task Force

The Strategic Technology Planning and Governance Task Force was established in March 2018 to develop recommendations on a structure and framework for systemwide strategic technology planning and governance. This included defining “core technology” for the system, developing a set of processes for software requests and who/what groups should be involved in that process, and a decision framework to determine how decisions are made.

Implementation of a formalized framework for information technology planning and governance is intended to:

- align information technology investments with strategic statewide goals through more informed choices
- promote responsible use of state resources through careful and thoughtful coordination of decision-making
- manage risk through active involvement of appropriate stakeholders in planning and implementation decisions

The task force recommends that a perpetual and cross-functional Strategic Technology Advisory Committee be commissioned to establish and facilitate strategic technology planning and governance processes for the system or shared technology investment decisions, as authorized by the WACTC Technology Committee.

MOTION: It was moved and seconded that WACTC approve the creation of the Strategic Technology Advisory Committee to establish and facilitate strategic technology planning and governance process for the system or shared technology investment decisions. The advisory committee will report to the WACTC Technology Committee.

MOTION PASSED.

Legislative and Public Information Committee Report — Tim Stokes, member

2019 Interim Legislative Outreach Plan

Presidents are encouraged to undertake the following items to prepare for the 2020 legislative session:

- thank legislators for 2019 investments
- build and strengthen legislative relationships
- invite legislators to campus

2020 Washington Community and Technical College Student Association (WACTCSA) Legislative Agenda

WACTCSA developed the following as its 2020 legislative session priorities:

- open education resources and training incentives for educators
- EBT card use on campus – completing the Department of Social and Health Services waiver
- on-campus mental health and wellness services
- international student tuition

Adjournment

There being no further business, the Oct. 4, 2019 Board of Presidents meeting adjourned at 11 a.m. The next meeting will be Dec. 12-13, 2019 at Clover Park Technical College.

Minutes prepared by Julie Walter