



## BUSINESS MEETING MINUTES

### JAN. 24, 2020 STATE BOARD OFFICE

#### Members Present

Lin Zhou, Bates  
Jerry Weber, Bellevue  
Kim Perry, Bellingham  
Terry Leas, Big Bend  
Eric Murray, Cascadia  
Bob Mohrbacher, Centralia  
Sandra Fowler-Hill, Clark  
Joyce Loveday, Clover Park  
Rebekah Woods, Columbia Basin  
Amit Singh, Edmonds  
Jim Minkler, Grays Harbor  
Suzanne Johnson, Green River  
John Mosby, Highline  
Amy Morrison, Lake Washington  
Chris Bailey, Lower Columbia  
Marty Cavalluzzi, Olympic  
Luke Robins, Peninsula  
Michele Johnson, Pierce College  
Julie White, Pierce Fort Steilacoom  
Darrell Cain, Pierce Puyallup  
Kevin McCarthy, Renton  
Sheila Edwards Lange, Seattle Central  
Cheryl Roberts, Shoreline  
Tom Keegan, Skagit Valley  
Tim Stokes, South Puget Sound  
Rosie Rimando-Chareunsap, South Seattle  
Christine Johnson, CC of Spokane  
Kimberlee Messina, Spokane Falls  
Ivan Harrell, Tacoma  
Derek Brandes, Walla Walla  
Jim Richardson, Wenatchee Valley  
Kathi Hiyane-Brown, Whatcom  
Linda Kaminski, Yakima Valley

#### Substitutes

Denise Gregory Wyatt for Daria Willis, Everett  
Peter Lortz for Warren Brown, North Seattle

#### Members Absent

Shouan Pan, Seattle Colleges  
Kevin Brockbank, Spokane

#### Ex-Officio Members — SBCTC

Jan Yoshiwara, executive director  
John Boesenberg, deputy executive director, BO  
Grant Rodeheaver, deputy executive director, IT  
Carli Schiffner, deputy executive director, ED

#### Guests and SBCTC Staff

Rep. Drew Hansen  
Wayne Martin, SBCTC chair  
Bob Ryan, ACT president-elect  
Cherie Berthon, SBCTC  
Wayne Doty, SBCTC  
Arlen Harris, SBCTC  
Joe Holliday, SBCTC  
Nate Humphrey, SBCTC  
Darby Kaikkonen, SBCTC  
Laura McDowell, SBCTC  
Kim Tanaka, SBCTC  
Julie Walter, SBCTC

## Call to Order and Welcome

Kathi Hiyane-Brown, WACTC president, called the meeting to order at 8 a.m., welcomed those present and asked for self-introductions.

## Approval of Minutes

**MOTION:** It was moved and seconded that WACTC approve the Dec. 13, 2019 minutes without corrections.

**MOTION PASSED.**

## Treasurer's Report

Eric Murray presented the treasurer's report with a current balance of \$10,608.33 as of Jan. 6, 2020.

## Executive Committee Report — Kathi Hiyane-Brown, WACTC president

Kathi called for a moment of silence to honor Denise Yochum, retired Pierce College Fort Steilacoom president. A memorial service will be held for Denise on Sunday, Feb. 9, at 1 p.m. in the Performance Lounge of the Cascade Building at Pierce College Fort Steilacoom.

## Gates Foundation Grant

Amy Morrison reported the Northwest Commission on Colleges and Universities (NWCCU) received a \$1 million grant from the Bill and Melinda Gates Foundation's Intermediaries for Scale program. The grant will help colleges and universities under the NWCCU's jurisdiction become more student-centered and more attuned to helping low-income and first-generation students, students of color, and working adults achieve their educational goals.

## Fiscal Health Work Group

A Fiscal Health Work Group, comprised of presidents, trustees and business officers, is being formed to:

- Review current fiscal health measures to understand and confirm usefulness.
- Identify any additional measures and/or tools that would be useful for college executive leadership to understand district financial health status and support development and maintenance of a financially healthy institution. Any additional measures or tools should be easily understood and consumable by executive leadership and the general campus community.
- Create a professional development program for presidents, chancellors and trustees that supports involvement and understanding of the district's financial health. The program can be stand-alone and/or incorporated into routine orientations.

## Retreat Planning

- July 28-30, 2020, Salish Lodge

## Trustees Report — Bob Ryan, ACT president-elect

### 2019-20 ACT event schedule

- ACCT National Legislative Summit: Feb. 9-12, 2020, Washington, DC
- ACT Winter Legislative Conference: Feb. 17-18, 2020, Olympia, WA
  - New Trustee Orientation: Feb. 17, 2020
  - Transforming Lives Award dinner: Feb. 17, 2020
- ACT Spring Convention: May 14-15, 2020, Edmonds Community College

## State Board Report — Jan Yoshiwara, executive director

- financial aid completion initiative
  - train-the-trainer workshops
- State Board draft strategic plan
- 2020 census

## Strategic Visioning Committee Report — Suzanne Johnson, chair

The committee is developing the February Presidents' Academy on Preparing the Workforce of Tomorrow Today.

## Equity Committee — Sheila Edwards Lange, chair

- Equity Resource Bank Survey status
- coordination of work with system chief diversity and equity officers
- Equity Policy Audit recommendations assignments

## Technology Committee Report — Chris Bailey, chair

- ctcLink Deployment Group 3 colleges are going through readiness assessment activities in preparation for March 9, 2020 go-live date.
- The new online admissions and continuing education software tools include ongoing maintenance costs, which falls outside of ctcLink project scope/budget. The Business Affairs Commission will discuss at its Feb. 20 meeting and present per-college options to the Operating Budget Committee.

## Educational Services Committee Report — Rebekah Woods, chair

- Guided Pathways essential practices
  - funding guidelines
  - accountability measures
- Task Force on Community and Technical College Counselors

## Operating Budget Committee Report — Bob Mohrbacher, chair

The committee was tasked with recommending allocation methodologies for the new Guided Pathways and high-demand faculty salary funding, anticipated in fiscal year 2021. After reviewing recommendations from the Business Affairs Commission and the Guided Pathways Advisory Committee, as well as other options of interest to the committee, the options below were provided.

Throughout the process, the committee kept the budget proviso language and the guiding principles of the allocation model in mind. Those values include allocations that are stable, predictable, understandable, consistent, allow local flexibility and do as little harm as possible to other colleges.

### Guided Pathways

Two similar options for consideration were presented. The committee recommends the Guided Pathways allocation be distributed based on each district's share of state-funded enrollments using a three-year average. In the first option, 50 percent weight would be given to full time equivalent (FTE) and 50 percent weight to headcount. In the second option, 25 percent weight would be given to FTE and 75 percent weight given to headcount.

## High-demand faculty salaries

The committee recommends that the high-demand faculty salary funding be distributed based on each district's share of the 3-year averages of: 75 percent STEM and Skills Gap FTE and 25 percent all faculty FTE. The STEM and Skills Gap FTE are two categories of weighed FTE within the allocation model. Including all faculty FTE is not meant to suggest that all faculty are high demand; it is included as a proxy for college enrollment size to recognize that colleges may have high-demand programs that are not included on the Skills Gap list.

WACTC will be asked to take action on the recommendations at the February meeting.

## Capital Budget Committee Report — Lin Zhou, chair

- 2021-23 capital budget development
  - major project selection scoring update

## Legislative and Public Information Committee Report — Marty Cavalluzzi, chair

Rep. Drew Hansen, chair, House College and Workforce Education Committee, shared his advice and outlook on the 2020 legislative session and counseled the system to continue to thank legislators for their investments. He also explained that the Legislature is working to fill an expected revenue shortfall that would fund the Workforce Education Investment Act.

## Bill/hearing updates

- HB 2382: CTC employee housing
- HB 2468: workforce education surcharge administration
- SB 6484: CTC property tax levy
- SB 6492: B&O tax/workforce education
- SB 6505: dual credit direct costs

## Adjournment

There being no further business, the Jan. 24, 2020 Board of Presidents meeting adjourned at 12:15 p.m. The next meeting will be Feb. 27-28, 2020 at the State Board Office.

Minutes prepared by Julie Walter