



## BUSINESS MEETING MINUTES

**JUNE 5, 2020**

**ZOOM**

### Members Present

Lin Zhou, Bates  
Kristen Jones, Bellevue  
Kim Perry, Bellingham  
Terry Leas, Big Bend  
Eric Murray, Cascadia  
Bob Mohrbacher, Centralia  
Sandra Fowler-Hill, Clark  
Joyce Loveday, Clover Park  
Rebekah Woods, Columbia Basin  
Amit Singh, Edmonds  
Daria Willis, Everett  
Jim Minkler, Grays Harbor  
Suzanne Johnson, Green River  
John Mosby, Highline  
Amy Morrison, Lake Washington  
Chris Bailey, Lower Columbia  
Kurt Buttleman, North Seattle  
Marty Cavalluzzi, Olympic  
Luke Robins, Peninsula  
Michele Johnson, Pierce College  
Julie White, Pierce Fort Steilacoom  
Darrell Cain, Pierce Puyallup  
Kevin McCarthy, Renton  
Sheila Edwards Lange, Seattle Central  
Shouan Pan, Seattle Colleges  
Cheryl Roberts, Shoreline  
Tom Keegan, Skagit Valley  
Tim Stokes, South Puget Sound  
Rosie Rimando-Chareunsap, South Seattle  
Christine Johnson, CC of Spokane  
Kevin Brockbank, Spokane  
Kimberlee Messina, Spokane Falls

Chad Hickox, Walla Walla  
Jim Richardson, Wenatchee Valley  
Kathi Hiyane-Brown, Whatcom  
Linda Kaminski, Yakima Valley

### Substitutes

Marissa Schlesinger for Ivan Harrell, Tacoma

### Ex-Officio Members – SBCTC

Jan Yoshiwara, executive director  
John Boesenberg, deputy executive director, BO  
Grant Rodeheaver, deputy executive director, IT  
Carli Schiffner, deputy executive director, ED

### Guests and SBCTC Staff

Bob Ryan, ACT president  
Doug Mah, ACT president-elect  
Cherie Berthon, SBCTC  
Wayne Doty, SBCTC  
Beth Gordon, SBCTC  
Arlen Harris, SBCTC  
Joe Holliday, SBCTC  
Laura McDowell, SBCTC  
Jamilyn Penn, SBCTC  
Janelle Runyon, SBCTC  
Kim Tanaka, SBCTC  
Julie Walter, SBCTC

## Call to Order and Welcome

Kathi Hiyane-Brown, WACTC president, called the meeting to order at 8 a.m., welcomed those present and asked for self-introductions.

## Approval of Minutes

**MOTION:** It was moved and seconded that WACTC approve the May 1, 2020 minutes without corrections.

**MOTION PASSED.**

## Treasurer's Report

Eric Murray presented the treasurer's report with a current balance of \$10,538.49.

## Executive Committee Report — Kathi Hiyane-Brown, WACTC president

### System-level leadership development

Kevin McCarthy reviewed the Leadership Development Work Group recommendations on the purposes, curriculum, organizational and funding structures for system-level leadership development programs presented at the February meeting.

Due to the extensive budget cuts facing the system, it was decided not to take action on the recommendations at this time.

### 2020-21 system meetings

**MOTION:** It was moved and seconded that WACTC approve:

- holding virtual WACTC meetings through December 2020
- directing commissions and councils to hold virtual meetings until further notice

WACTC will discuss the January–June 2021 meetings at its October meeting.

**MOTION PASSED.**

### Racial equity

WACTC had a conversation on racial equity and social protests following the May 25 killing of George Floyd at the hands of Minneapolis police. Presidents and chancellors expressed their deep support of Black Lives Matter and their shared commitment to dismantle systemic racism.

## Trustees Report — Carl Zapora, ACT president

### 2020 ACT Board of Directors

- President: Bob Ryan, Tacoma Community College
- President-elect: Doug Mah, South Puget Sound Community College
- Immediate Past President: Carl Zapora, Edmonds College
- Secretary: John Pedlow, Whatcom Community College

- Treasurer: Beth Thew, Community Colleges of Spokane
- Member-at-Large: Pat Shuman, Tacoma Community College
- Member-at-Large: Wendy Bohlke, Whatcom Community College
- Legislative Action Committee Co-chairs: Greg Dietzel, Bellevue College, and Glenn Johnson, Community Colleges of Spokane

### ACT event schedule

- ACCT Leadership Congress: Sept. 30-Oct. 3, 2020, Chicago, IL
- ACT Legislative Action Committee Retreat: Nov. 12, 2020, SeaTac, WA
- ACT Fall Conference: Nov. 13, 2020, SeaTac, WA
- ACT Winter Legislative Conference: Jan. 25-26, 2021, Olympia, WA
  - New Trustee Orientation: Jan. 25, 2021
  - Transforming Lives Award dinner: Jan. 25, 2021
- ACCT National Legislative Summit: Feb. 7-10, 2021, Washington, DC
- ACT Spring Conference: TBD

### State Board Report — Jan Yoshiwara, executive director

Updates were provided on:

- Joint higher education video aimed at encouraging current and prospective students to make/stick with their college plans
- Joint higher education meeting of chief diversity and equity officers in July to share practices and strategies across higher education institutions
- Eastern Washington University's proposed associate of applied science degree
- Open Public Meetings Act and virtual board meetings
- [Rebound and Recovery website](#)

### Capital Budget Committee Report — Lin Zhou, chair

The committee presented two versions of the 2021-23 capital request for first reading at the May meeting. Both versions were discussed during the June 4 Presidents' Academy.

- **Version 1:** As has been done in the past, requests all major project funding in two biennium — one for the design and one for the construction. The design-phase requests are woven into the construction-phase requests such that the same level of system funding that funds the design can fund the construction in the subsequent biennium.
- **Version 2:** Requests design and construction funding in the same biennium for projects that want to use a design-build delivery method instead of the traditional design-bid-build method. This leads to a larger request in 2021-23 and a slightly different funding order of the major projects.

Both versions of the request would fund the construction of major projects in the order they were added to the pipeline.

**MOTION:** It was moved and seconded that for the 2021-23 capital budget, WACTC recommends the State Board:

- Add to the pipeline below the currently listed projects the one project that scored 70 or more points in the major project selection for 2021-23.
- Keep all projects in the pipeline until funded.
- Construct projects in the order they were added to the pipeline.
- Add new minor work category for infrastructure replacement.
- Request funding for design-build projects so all funding is provided at once, maintaining construction order from the pipeline.
- Add designs to the request so that the same level of funding in the next biennium can construct the projects as shown in version 2 (available upon request).
- Have State Board staff work with the colleges to update all cost estimates for changes in inflation, architect/engineer fee rates, laws, requirements and sales tax rates.

**MOTION PASSED.**

## **Educational Services Committee Report – Rebekah Woods, chair**

### **Global Family Education Rights and Privacy Act (FERPA) directory information proposal**

The global Family Education Rights and Privacy Act (FERPA) directory information proposal was presented for first reading at the May meeting.

FERPA directory information is information contained within a student’s education record that, if disclosed, would not generally be considered harmful or an invasion of privacy. Directory information may be released without the student’s explicit consent. A single definition of directory information is important as ctcLink is implemented across the community and technical college system.

A work group was formed in spring 2018 to discuss the feasibility of designating a standard set of directory information across the system.

The work group recommends the following categories of FERPA directory information to serve as a global definition:

- Student’s name
- Major field of study
- Enrollment status
- Dates of attendance
- Participation in recognized sports
- Degree or certificate earned
- Term degree or certificate awarded honors

In addition, the work group recommends the following proposals:

- Students will be provided a single option to block all directory information instead of allowing

the student to select individual categories. This will be done within the ctcLink Student Self-Service area where a student will be provided a single check box to block directory information from public disclosure.

- A FERPA block flag will be added to all custom queries in ctcLink that contain the student's name or social security number to indicate if the student has requested a FERPA block.

**MOTION:** It was moved and seconded that WACTC delegate authority to the State Board to implement the FERPA directory information policy.

**MOTION PASSED.**

## Updates

Updates were provided on:

- Strategic Enrollment Task Force report and recommendations
- Equity Audit Work Group recommendations
  - system analysis of the basic skills metrics related to equity gaps for potential enhancement through the Student Achievement Initiative
  - expanding equity training to the Student Services Commissions' councils

## Strategic Visioning Committee Report — Suzanne Johnson, chair

The committee discussed ways to approach and tools that could be used as colleges respond to anticipated budget cuts.

## Legislative and Public Information Committee Report — Marty Cavalluzzi, chair

Updates were provided on:

- social justice legislation and the role of community and technical colleges
- communicating with legislators
- Long-term Advocacy Task Force

## Technology Committee Report — Chris Baily, chair

Updates were provided on:

- Deployment Group (DG) 3-B post go-live support
- overall support: currently serving 10 ctcLink colleges
- ctcLink accessibility

## Equity Committee — Sheila Edwards Lange, chair

### Chief Diversity and Equity Officers Commission

Over the past year, the committee has discussed the best way to formalize the work of the chief diversity and equity officers. The committee recommends the formation of the Chief Diversity and Equity Officers Commission (CDEOC).

The purpose of the CDEOC will be to:

- Provide leadership and learning to WACTC on the importance of the role of chief diversity and equity officer and issues related to equity, diversity, and inclusion.
- Propose goals for and support the development and implementation of policies and procedures, programs, and practices as established by a consensus of the membership or assigned by WACTC.
- Propose systematic institutional policies focused on addressing closing the equity gaps on all levels and functions within the colleges and community and technical college system.
- Work collaboratively with and support WACTC commissions and councils in order to promote, integrate, and advance equity, diversity, and inclusion goals across the community and technical college system.
- Support the advancement of a system-wide infrastructure of equity, diversity and inclusion training and professional development at all levels of the community and technical colleges in Washington.

**MOTION: It was moved and seconded that WACTC approve the creation of the Chief Diversity and Equity Officers Commission (CDEOC).**

**MOTION PASSED.**

### **Proposed WACTC constitutional amendment**

The proposed amendment to create the Chief Diversity and Equity Officers Commission (CDEOC) was presented for discussion. The amendment would affect Article XII, Section 1 of the WACTC constitution.

#### **Article XII – Commissions**

##### **Section (1)**

There are ~~seven~~ eight commissions:

- Business Affairs Commission (BAC)
- Chief Diversity and Equity Officers Commission (CDEOC)
- Human Resources and Management Commission (HRMC)
- Student Services Commission (SSC)
- Public Information Commission (PIC)
- Information Technology Commission (ITC)
- Instruction Commission (IC)
- Research and Planning Commission (RPC)

Others may be established as the board of presidents deem necessary. Each commission shall have a constitution approved and on file with the association. Amendments or changes to a commission constitution must receive approval of the board of presidents.

**MOTION: It was moved and seconded that WACTC approve the proposed changes to the WACTC constitution as presented.**

**MOTION PASSED.**

## WACTC Resolutions

The committee presented the following resolutions:

- Denouncing anti-Asian discrimination caused by COVID-19 pandemic in support of Asian American and Pacific Islander students, faculty, staff and communities
- Denouncing violence against Blacks in America in support of Black students, faculty, staff and communities

**MOTION:** It was moved and seconded that WACTC approve the [resolution](#) denouncing anti-Asian discrimination caused by COVID-19 pandemic in support of Asian American and Pacific Islander students, faculty, staff and communities.

**MOTION PASSED.**

**MOTION:** It was moved and seconded that WACTC approve the [resolution](#) denouncing violence against Blacks in America in support of Black students, faculty, staff and communities.

**MOTION PASSED.**

## Operating Budget Committee Report — Bob Mohrbacher, chair

Updates were provided on the following:

- fiscal year 2021 budget cuts and allocations
- preliminary results of budget reduction survey
- 2021-23 operating budget priorities
  - request that any cuts taken in fiscal year 2021 be restored
  - request additional flexibility with appropriations from the Workforce Education Investment Account
  - workforce development funding broadly written so that all college would benefit
- Running Start enrollment reimbursement

## Adjournment

There being no further business, the June 5, 2020 Board of Presidents meeting adjourned at 11:30 a.m. The next meeting will be July 27-30, 2020 via Zoom.

Minutes prepared by Julie Walter