



## **BUSINESS MEETING MINUTES**

**MARCH 25, 2022**

**ZOOM**

### **Members Present**

Gary Locke, Bellevue  
Chad Stiteler, Bellingham  
Sara Thompson Tweedy, Big Bend  
Eric Murray, Cascadia  
Bob Mohrbacher, Centralia  
Joyce Loveday, Clover Park  
Rebekah Woods, Columbia Basin  
Amit Singh, Edmonds  
Darrell Cain, Everett  
Ed Brewster, Grays Harbor  
Suzanne Johnson, Green River  
Amy Morrison, Lake Washington  
Chris Bailey, Lower Columbia  
Chemene Crawford, North Seattle  
Marty Cavalluzzi, Olympic  
Luke Robins, Peninsula  
Michele Johnson, Pierce College  
Julie White, Pierce Fort Steilacoom  
Matthew Campbell, Pierce Puyallup  
Kevin McCarthy, Renton  
Steve Hanson, Shoreline  
Tim Stokes, South Puget Sound  
Rosie Rimando-Chareunsap, South Seattle  
Kevin Brockbank, Spokane  
Kimberlee Messina, Spokane Falls  
Chad Hickox, Walla Walla  
Jim Richardson, Wenatchee Valley  
Kathi Hiyane-Brown, Whatcom  
Linda Kaminski, Yakima Valley

### **Substitutes**

Kenneth Lawson for Tom Keegan, Skagit

### **Members Absent**

Lin Zhou, Bates  
Karin Edwards, Clark  
John Mosby, Highline  
Yoshiko Harden, Seattle Central  
Shouan Pan, Seattle Colleges  
Christine Johnson, CC of Spokane  
Ivan Harrell, Tacoma

### **Ex-Officio Members — SBCTC**

Jan Yoshiwara, executive director  
Choi Halladay, deputy executive director, BO  
Grant Rodeheaver, deputy executive director, IT  
Carli Schiffner, deputy executive director, ED

### **Guests and SBCTC Staff**

Greg Deitzel, ACT president-elect  
Cherie Berthon, SBCTC  
Wayne Doty, SBCTC  
Beth Gordon, SBCTC  
Arlen Harris, SBCTC  
Joe Holliday, SBCTC  
Julie Huss, SBCTC  
Laura McDowell, SBCTC  
Ha Nguyen, SBCTC  
Kim Tanaka, SBCTC  
Julie Walter, SBCTC

## Call to Order and Welcome

Chris Bailey, WACTC president-elect, called the meeting to order at 8 a.m. and welcomed those present.

## Approval of Minutes

**MOTION:** It was moved and seconded that WACTC approve the Feb. 25, 2022 minutes without corrections.

**MOTION PASSED.**

## Treasurer's Report

Chris Bailey presented the treasurer's report with a current balance of \$5,221.52.

## Executive Committee Report — Chris Bailey, WACTC president-elect

### 2022-23 planning

- Summer Retreat: July 6-8, 2022, Skamania Lodge.
- President-elect: Tim Stokes, South Puget Sound Community College.

## Legislative and Public Information Committee Report — Kimberlee Messina, vice chair

### TVW sponsorship

The committee recommends renewing the system's \$30,000 TVW sponsorship, which will expire at the end of April. The sponsorship includes:

- 1,600 [30-second television spots](#) adjacent to The Impact and rotating throughout the day adjacent to other programs.
- 31,000 "brought to you by" announcements.

**MOTION:** It was moved and seconded by WACTC to renew the system's \$30,000 TVW sponsorship.

**MOTION APPROVED.**

Updates were provided on:

- Statewide advertising campaign: Big Future. Small Price Tag.
- Legislative advocacy
  - Thank you letters.
  - Campus tours.

## Technology Committee Report — Joyce Loveday, chair

Updates were provided on:

- Deployment Group (DG) 6 status
  - Group A: Lake Washington Institute of Technology, Renton Technical College and Shoreline Community College: Feb. 28.
  - Group B: Clover Park Technical College, Columbia Basin College and Walla Walla Community College: April 25.

- Group C: Bates Technical College, South Puget Sound Community College and Yakima Valley College: May 9.
- Replacement software solutions
  - Online Admissions Application
  - CampusCE
  - Budget Planning Tool
- Governance: transitioning from ctcLink implementation to ctcLink stabilization and optimization.

## Operating Budget Committee Report – Tim Stokes, chair

Updates were provided on:

- Fiscal health measure reports.
- 2023-25 operating budget priority survey: due April 1.

### Fiscal year 2023 allocation methodologies

The committee’s recommendations on the allocation of new funds provided by the Legislature was presented for discussion.

New Policy Item	Amount in thousands	Recommended Allocation Methodology
<b>Systemwide Distributions</b>		
Guided Pathways	\$4,432	Distribute using same metrics agreed to in 2020: 50% Student FTE WITH Running Start 50% Student Headcount WITHOUT Running Start
Additional Compensation Funding to get to 85%	\$4,146	Distribute using same method as salary increases (spread based on share of salary expenditures).
Health Workforce Grants	\$8,000	Expansion of Opportunity Grant funding to all colleges. Drops to \$4 million per year next biennium.
Financial Aid Access & Support Contracts	\$2,720	Evenly distribute \$80,000 per college.
<b>RFP-Based Distributions</b>		
Expand Homeless Student Assistance	\$2,932	Colleges will apply for funds under the same process used with earlier homelessness assistance pilots.
Refugee Education	\$1,728	Colleges with eligible students in ABE or I-BEST programs will respond to RFP.
Commercial Driver's License	\$2,500	Interested colleges will submit RFP in a competitive grant process open to our colleges and private career schools.
Healthcare Simulation Labs	\$8,000	Colleges will respond to RFP. Criteria and process will be as simple as possible.
Cybersecurity Center of Excellence	\$205	Whatcom will host COE and receive funds.
Cybersecurity Workforce	\$7,018	Colleges will respond to RFP. Criteria and process will be as simple as possible.

New Policy Item	Amount in thousands	Recommended Allocation Methodology
Nursing Education – New Enrollment Slots	\$2,160	Colleges will need to respond to RFP. Criteria and process will be as simple as possible.
Nursing Education – Two Simulation Vans	\$1,600	To be determined.
<b>Other Items</b>		
Integrating Climate Solutions	\$1,500	Workgroup that developed this budget proposal will oversee pilot and distribution of funds to faculty/colleges. Project outcomes and recommendations should come back to the Instruction Commission.
Dental Education Study	\$75	Will be coordinated by SBCTC policy staff.
Student Healthcare Access	\$80	Will be coordinated by SBCTC policy staff.

**MOTION:** It was moved and seconded that WACTC recommends the State Board approve the allocation methods as presented.

**MOTION PASSED,**

## Capital Budget Committee Report – Darrell Cain, chair

### 2023-25 capital budget development

At the previous day’s Presidents’ Academy, WACTC discussed the final prioritized list of college proposals for new major capital projects and all the other work that was done to develop the 2023-25 capital request. The committee presented two draft resolutions for first reading. WACTC will be asked to take action at the April meeting.

#### Version 1

For the 2023-25 capital budget request, WACTC recommends the State Board:

- Add all the projects that scored 70 or more points in the major project selection for 2023-25 to the pipeline below the existing projects in the pipeline.
- Keep all projects in the pipeline until funded.
- Request funding for major projects in the order they were added to pipeline.
- Have State Board staff work with the colleges to update all project cost estimates for changes in inflation, Architect/Engineer (A/E) Fee rates, laws, requirements, and sales tax rates.
- Use the structure required in Section 7012 of SSB 5561.

#### Version 2

For the 2023-25 capital budget request, WACTC recommends the State Board:

- Increase the system’s minor program improvement target to \$68,000,000 and request \$2,000,000 for each college for this purpose.
- Add all the projects that scored 70 or more points in the major project selection for 2023-25 to the pipeline below the existing projects in the pipeline.
- Keep all projects in the pipeline until funded.
- Request funding for major projects in the order they were added to pipeline.

- Have State Board staff work with the colleges to update all project cost estimates for changes in inflation, Architect/Engineer (A/E) Fee rates, laws, requirements, and sales tax rates.
- Use the structure required in Section 7012 of SSB 5561.

## Educational Services Committee Report — Sara Thompson Tweedy, chair

Updates were provided on:

- Promising Practice Exchange — Meeting Student Basic Needs: April 21.
  - Edmonds College
  - Green River College
  - Lower Columbia College
  - Shoreline Community College
  - South Puget Sound Community College
- Equity Audit Workgroup Recommendation — Data collection and dissemination.
  - [Financial aid dashboard](#) presentation.
  - Meetings with Washington Student Achievement Council (WSAC).
- Mental Health Counseling and Services Pilot Program: report due March 31.
- Statewide Major Related Program (MRP) agreement approvals.
  - Practical Nursing Program to Associate in Nursing DTA/MRP.
  - Practical Nursing Program to Bachelor of Science Nursing (BSN).

## Critical Issues Committee Report — Suzanne Johnson, chair

Suggested topics for next year's committee:

- Enrollment strategies.
- Fiscal health measures.
- Leadership transitions.

## Equity Committee — Julie White, vice chair

Updates were provided on:

- Equity focused allocation model review.
- Financial aid work group recommendations.

## Trustees Report — Doug Mah, ACT president

### ACT event schedule

- Trustee Tuesday — Board Retreats: April 12.
- Special session — How to Mess Up Your Presidential Search: "A trustee's practical guide and discussion about the do's and don'ts for a successful presidential hire": April 15.
- ACT Spring Conference: May 19-20, Silver Cloud Hotel hosted by Tacoma Community College.

## State Board Report — Jan Yoshiwara, executive director

Updates were provided on:

- Diversity, Equity and Inclusion (DEI) Strategic Plans: due July 31.
- Part-time faculty best practices survey and report.
- System leadership development: Advisory Board's first meeting is scheduled for April 6.

## Adjournment

There being no further business, the March 25, 2022 Board of Presidents meeting adjourned at 11:05 a.m. The next meeting will be April 27-28, 2022 via Zoom.

Minutes prepared by Julie Walter