



## BUSINESS MEETING MINUTES

**APRIL 28, 2022**

**ZOOM**

### Members Present

Kim Perry, Bellingham  
Sara Thompson Tweedy, Big Bend  
Karin Edwards, Clark  
Joyce Loveday, Clover Park  
Rebekah Woods, Columbia Basin  
Amit Singh, Edmonds  
Darrell Cain, Everett  
Ed Brewster, Grays Harbor  
John Mosby, Highline  
Chris Bailey, Lower Columbia  
Michele Johnson, Pierce College  
Julie White, Pierce Fort Steilacoom  
Kevin McCarthy, Renton  
Steve Hanson, Shoreline  
Tom Keegan, Skagit  
Tim Stokes, South Puget Sound  
Rosie Rimando-Chareunsap, South Seattle  
Yoshiko Harden, Seattle Central  
Christine Johnson, CC of Spokane  
Kevin Brockbank, Spokane  
Kimberlee Messina, Spokane Falls  
Ivan Harrell, Tacoma  
Chad Hickox, Walla Walla  
Jim Richardson, Wenatchee Valley  
Kathi Hiyane-Brown, Whatcom  
Linda Kaminski, Yakima Valley

### Substitutes

Nick Lutes for Lin Zhou, Bates  
Joyce Hammer for Bob Mohrbacher, Centralia  
Shirley Bean for Suzanne Johnson, Green River  
Suzanne Ames for Amy Morrison, Lake Washington

### Members Absent

Gary Locke, Bellevue  
Eric Murray, Cascadia  
Chemene Crawford, North Seattle  
Marty Cavalluzzi, Olympic  
Luke Robins, Peninsula  
Matthew Campbell, Pierce Puyallup  
Shouan Pan, Seattle Colleges

### Ex-Officio Members — SBCTC

Jan Yoshiwara, executive director  
Choi Hallady, deputy executive director, BO  
Grant Rodeheaver, deputy executive director, IT

### Guests and SBCTC Staff

Bryce McKibben, The Hope Center for College,  
Community and Justice  
Doug Mah, ACT president  
Greg Deitzel, ACT president-elect  
Eva Smith, Edmonds  
Tim Wrye, Highline  
Cherie Berthon, SBCTC  
Wayne Doty, SBCTC  
Beth Gordon, SBCTC  
Arlen Harris, SBCTC  
Joe Holliday, SBCTC  
Julie Huss, SBCTC  
Laura McDowell, SBCTC  
Kim Tanaka, SBCTC  
Julie Walter, SBCTC

## Call to Order and Welcome

Christine Johnson, WACTC president, called the meeting to order at 8 a.m. and welcomed those present.

## Approval of Minutes

**MOTION:** It was moved and seconded that WACTC approve the March 25, 2022 minutes without corrections.

**MOTION PASSED.**

## Treasurer's Report

Chris Bailey presented the treasurer's report with a current balance of \$8,321.52.

## Executive Committee Report — Christine Johnson, WACTC president

### State Board Executive Director Search

Sara Thompson Tweedy provided a brief update on the State Board Executive Director search. The search committee will hold its interviews the first week of May. System forums will be held May 16, and WACTC will have an opportunity to meet with each of the final candidates in a separate forum. Final interviews with the State Board are scheduled for May 26.

### 2023 Aspen Prize

Pierce College and South Puget Sound Community College were named as semifinalists for the 2023 Aspen Prize for Community College Excellence. They are two of 25 institutions in the running for the \$1 million prize by the Aspen Institute's Community College Excellence Program.

### Guest speaker

Bryce McKibben, representing [The Hope Center for College, Community, and Justice](#), provided a brief overview of congressional earmarks, discussed the process and described past projects that have received funding. He suggested reaching out to congressional delegation members early in the process so they are aware of college projects that could be included on their request list.

### Onboarding and transition planning

Leadership from WACTC, ACT and SBCTC prepared a summary of the system's leadership transition challenges and proposed short-term action steps for considerations.

With the magnitude of this period of leadership transitions, it is recommended that:

- The system retains a consultant to develop and implement a repeatable onboarding and leadership transition plan for new executives in the college system. The consultant would also offer activities for all college executives on collective college system advocacy and decision making in the federated system of governance.
- The consultant works with ACT to reinforce and ensure that local trustees understand their roles and responsibilities to successfully onboard their new executives.
- The consultant works with an oversight group that includes representatives of WACTC, ACT

and SBCTC.

- The college system onboarding plan is developed and implemented over the 12 month period beginning with the July 2022 presidents' retreat.
- Move forward the work supported by WACTC, ACT and SBCTC to redesign the college system's leadership development program (formerly known as WELA) with the goal of developing college leaders committed to equity, student success, fiscal health and college system advocacy.

**MOTION:** It was moved and seconded that WACTC approves moving forward with the proposal as presented.

**MOTION PASSED.**

### **Educational Services Committee Report — Sara Thompson Tweedy, chair**

Updates were provided on:

- Promising Practice Exchange — Meeting Student Basic Needs: April 21.
- Guided Pathways Advisory Committee.
- Centers of Excellence (CEO) five core expectations progress report.
- Equity Audit Workgroup Recommendation — Data collection and dissemination: Julie White will represent WACTC on the implementation group.
- Mental Health Counseling and Services Pilot Program mid-year report.

### **Critical Issues Committee Report — Michele Johnson, member**

Suggested topics for next year's committee:

- Enrollment strategies.
- Strategic direction of the system.

### **Running Start and Elementary and Secondary School Emergency Relief (ESSER) Funds**

The Office of Superintendent of Public Instruction (OSPI) is partnering with SBCTC to offset learning loss for students who qualify for the Running Start Program by providing additional funding to colleges to equitably provide:

- Support for students pursuing career and technical education (CTE) opportunities, including professional-technical courses that support the completion of a CTE sequence graduation pathway and progress toward certificate or degree completion.
- Support for students to complete the required college success preparatory course in the summer to ensure they gain an understanding of the skills and attitude needed to succeed in college environment as a Running Start student.
- Support for students to use the summer quarter for credit recovery to ensure on-time completion of a high school diploma.

In preparation of the May 6 program application release, a technical assistance webinar will be held May 3.

## Summer 2022 Running Start Funding

The Legislature invested \$3 million to support additional Running Start enrollment in the 2022 summer term for current Running Start students, including Class of 2022 high school graduates who are 15 or fewer credits from earning an associate degree.

More information and guidance will be sent out soon.

## Equity Committee — Julie White, vice chair

The Equity and Legislative and Public Information committees held a joint meeting with legislators to discuss the systems diversity, equity and inclusion efforts and possible future legislation.

## Technology Committee Report — Joyce Loveday, chair

Deployment Group (DG) 6-B, Clover Park Technical College, Columbia Basin College and Walla Walla Community College went live on ctcLink April 25, 2022. The remaining three colleges — Bates Technical College, South Puget Sound Community College and Yakima Valley College — will go live on May 9. A hybrid celebration to mark the end of the implementation phase is scheduled for May 17.

## New ctcLink governance

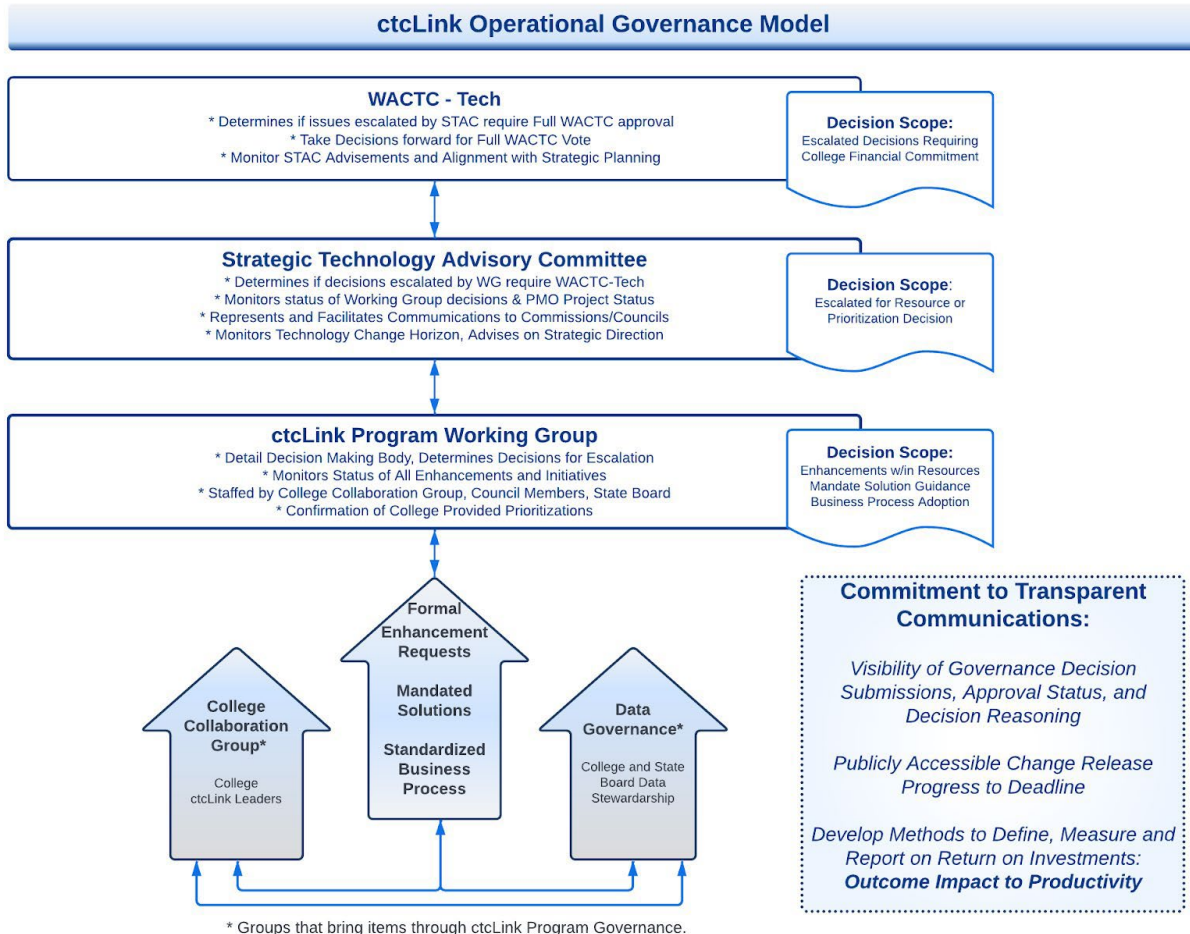
As the system prepares to transition from ctcLink implementation to ctcLink stabilization and optimization, Joyce Loveday, Grant Rodeheaver, Eva Smith and Tim Wrye provided an overview of the elements of the proposed governance structure, including:

- Revised ctcLink Guiding Principles.
- Revised Strategic Technology Advisory Committee (STAC) Charter.
- Revised ctcLink Working Group Charter.
- ctcLink Leader and ctcLink College Collaboration Group.
- ctcLink Governance Transition Plan.

The proposed new governance model is designed to close gaps in the implementation phase governance process to meet the following goals:

- Engage in decision-making and business process alignment across our system with the designated ctcLink leader at each college.
- Broad stakeholder participation in decision making.
- Ensure college subject matter expert input to prioritize changes and maximize limited system resources.
- Establish transparent communication channels for clear processes and activity status.

## Proposed ctcLink Program Governance



**MOTION:** It was moved and seconded that WACTC approves adoption of the ctcLink operational governance model recommended by the committee, including:

- ctcLink Program Governance.
- ctcLink Guiding Principles.
- Agreement that each college will designate a primary ctcLink leader to:
  - Serve as the primary liaison with SBCTC for all ctcLink matters.
  - Participate in the ctcLink College Collaboration Group.

**MOTION PASSED.**

## Capital Budget Committee Report — Darrell Cain, chair

Updates were provided on:

- Committee charges to commissions:
  - Best facility practices for diversity, equity and inclusion (DEI): Review the proposals and recommend best practices for using the built environment to promote DEI and how spaces can help close opportunity gaps.

- Future class and lab utilization: Review the proposals and provide a summary of how colleges expect to utilize their classroom and lab spaces in the future.
- Major project selection bias review: Review major project scoring criteria and results from the 2023-25 selection for systemic biases.
- Office of Financial Management’s inflation and contingency fund.
- Minor work requests

### 2023-25 capital budget development

At the March Presidents’ Academy, WACTC discussed the final prioritized list of college proposals for new major capital projects and all the other work that was done to develop the 2023-25 capital request. The committee presented two draft resolutions for first reading.

#### Version 1

For the 2023-25 capital budget request, WACTC recommends the State Board:

- Add all the projects that scored 70 or more points in the major project selection for 2023-25 to the pipeline below the existing projects in the pipeline.
- Keep all projects in the pipeline until funded.
- Request funding for major projects in the order they were added to pipeline.
- Have State Board staff work with the colleges to update all project cost estimates for changes in inflation, Architect/Engineer (A/E) Fee rates, laws, requirements, and sales tax rates.
- Use the structure required in Section 7012 of SSB 5651.

#### Version 2

For the 2023-25 capital budget request, WACTC recommends the State Board:

- Increase the system’s minor program improvement target to \$68,000,000 and request \$2,000,000 for each college for this purpose.
- Add all the projects that scored 70 or more points in the major project selection for 2023-25 to the pipeline below the existing projects in the pipeline.
- Keep all projects in the pipeline until funded.
- Request funding for major projects in the order they were added to pipeline.
- Have State Board staff work with the colleges to update all project cost estimates for changes in inflation, Architect/Engineer (A/E) Fee rates, laws, requirements, and sales tax rates.
- Use the structure required in Section 7012 of SSB 5651.

A poll was conducted to determine which version WACTC will recommend to the State Board.

Version 1: 6

Version 2: 18

**For the 2023-25 capital budget request, WACTC recommends Version 2, as presented above, to the State Board for its consideration and possible action**

## Operating Budget Committee Report — Tim Stokes, chair

### 2022-23 tuition rate

The State Board is scheduled to take action on the 2022-23 tuition rate at its May 5 meeting.

**MOTION:** It was moved and seconded that WACTC recommends the State Board:

- Adopt the maximum percentage tuition increase allowed by the Legislature for resident tuition.
- Non-resident tuition should be increased by the same percentage as resident tuition.

**MOTION PASSED.**

### 2023-25 operating budget priorities

At the previous day's Presidents' Academy, WACTC had a productive discussion on budget priorities for next biennium. The top four priorities identified were:

- Compensation.
- Diversity, equity and inclusion efforts.
- IT infrastructure.
- Support for high cost/workforce programs.

Following recent faculty input to the State Board, Jan Yoshiwara proposed the formation of a work group, including WACTC and union leadership, to work jointly on the elements of a faculty compensation budget request.

**MOTION:** It was moved and seconded to form a work group, including WACTC and union leadership, to work jointly on the elements of a faculty compensation budget request.

**MOTION FAILED.**

The academy also allowed preliminary discussion on possible policy proposals, including:

- Nursing simulation hours.
- Student debt forgiveness.
- Backfill for waivers for low wage, high demand programs.

The committee recommends the commissions consider their needs and report back before the retreat in July. The Operating Budget and Legislative and Public Information committees will hold a joint meeting at the retreat to further discuss possible policy proposals.

## Legislative and Public Information Committee Report — Ivan Harrell, chair

### Statewide advertising campaign: Big Future. Small Price Tag

An update on the statewide advertising campaign was provided including:

- Statewide metrics.
- Results of the survey sent to the Public Information Commission on whether to continue the campaign past September 2022.
- Possible funding options/approaches to continue campaign are:

- Have SBCTC subsidize the campaign to reduce the cost per college to about \$11,460.
- Have SBCTC subsidize the campaign to reduce the cost per college to about \$11,460, with college contributions based on the college's enrollment.
- Discontinue the statewide ad purchases altogether after September, recognizing that colleges could still [tailor the statewide strategies and collateral](#) for their own local campaigns.

The committee will continue the discussion on whether to continue the campaign past September 2022 and will make a recommendation to WACTC at the July retreat.

## Trustees Report — Doug Mah, ACT president and Greg Deitzel, ACT president-elect

### ACT Spring Conference

The spring conference is scheduled for May 19-20 at the Tacoma Silver Cloud Hotel hosted by Tacoma Community College. Conference sessions include:

- Keynote speaker: Erin Jones, Independent Education and Systems Consultant.
- What does it take to build an antiracist institution panel discussion.
- College Spark: Warren Brown, executive director, College Spark Washington.
- Transforming Lives recipients' student panel.
- ACT business meeting.
- The State of Higher Education Enrollments: Rick Torres, chief executive officer, National Student Clearinghouse.
- Enrollments: Opportunities and Possibilities: Lin Zhou, president, Bates Technical College and Chemene Crawford, president, North Seattle College.
- Legislative Action Committee: 2023 legislative and budget priorities.

### 2022 ACT award recipients

- Trustee Leadership: Jon Lane, Big Bend Community College.
- Chief Executive Officer: Christine Johnson, chancellor, Community Colleges of Spokane.
- Partner of the Year: T-Mobile, Cathy Jackson.
- Equity: Kevin McCarthy, president, Renton Technical College.
- Faculty Members: David Breed, high school completions, pre-college education division, Edmonds College.
- Professional Staff Member: Melinda Owens, executive assistant to the president, Big Bend Community College.
- Lifetime Achievement: Jan Yoshiwara, executive director, State Board for Community and Technical Colleges.



## State Board Report — Jan Yoshiwara, executive director

Updates were provided on:

- 200 part-time faculty conversions.
- Gov. Inslee's [Executive Order 22-04](#): Implementing the Washington state pro-equity anti-racism (PEAR) plan and playbook.
- State Board staffing update: Wayne Doty, capital budget director, announced he will retire June 30.

## Adjournment

There being no further business, the April 28, 2022 Board of Presidents meeting adjourned at 11:10 a.m. The next meeting will be June 2-3, 2022 at Wenatchee Valley College.

Minutes prepared by Julie Walter