Workforce Education
Council Winter Meeting
Minutes February 6 – 7,
2020 Pierce College

Thursday, February 6, 2020

Call to Order

Chair Claire Korschinowski called the meeting to order at 8:43 and welcomed the group. We delayed the start to accommodate commuters who experienced poor weather and traffic conditions. Danny Marshall, Chair of the Steilacoom Tribe, provided a land acknowledgement statement along with a brief history lesson of their culture, existence, and traditions. Claire recognized the employees of Pierce College who prepared the facilities.

Host College Basics

JoAnne Baria, Pierce College, provided a brief overview of restroom locations and what to do in the event of an emergency.

Meeting Theme

Claire reviewed the theme of this meeting, collaboration, and what that means to each of us and our institutions.

WEC Business Meeting

Introduction of members

Introductions started with the WEC Exec and then the microphone was passed around. There were approximately 70 people in attendance, of which 10 (+) indicated it was their first WEC meeting.

Approval of Fall 2019 Minutes

Claire provided a couple minutes for review of the minutes from Fall WEC 2019. Guy Hamilton, Shoreline Community College, motioned approval of the minutes. Jake Jackson from Renton Technical College seconded the approval. The membership in attendance unanimously approved the minutes.

Treasurer’s Report

Jaclyn Jacot, WEC Exec/Community Colleges of Spokane, presented the report in Terry Cox’s absence. Jacklyn referenced the page in the handout that showed who had paid their dues. If you have not paid your dues for this year, please follow up on that. Tamara Gilchrest, Lower Columbia College, made a motion to approve the treasurer’s report. The motion was seconded by Paulette Lopez Yakima Valley Community College. There were no objections and the body unanimously approved of the treasurers report.

Bylaws Update Discussion
Claire reviewed the changes while Jaclyn scrolled the document for all members to follow along. Member definitions were reviewed to distinguish between voting and non-voting members. Quorums were also discussed and the math equation that will be used to determine the quorum. Composition section six is in regard the makeup of WEC Executive along with the change from secretary to recorder.

Article 7 Committees – Language clean up and removing of barriers preventing committee membership.

Paulette Lopez, Yakima Valley College, had questions regarding the electronic voting addition to the bylaws. Claire shared that the intent is to allow voting from the voting member even if they are not in the room. Example could be somebody on zoom.

Paulette Lopez had a second question regarding the timeline between when the changes were released and the duration of time prior to a vote. Claire shared that the bylaws were sent out in October and that the group had exceeded the minimum 30 days for review.

Kairie Pierce, Washington State Labor Council, had a question regarding the Ex-Officio status of members such as her. Jacklyn clarified that the language was intended to be broad in the event that external partnerships come and go.

**Hellos and Farewells**

Sharon Buck will be retiring in the near future was announced by Claire as Sharon has not arrived yet. Claire welcomed all new members and explained that she will be guiding them when it comes to committee work later in the day.

**Review of Agenda**

Claire talked about the location of the affinity groups that will assemble later in the day. Claire also made a call for anyone interested in joining WEC Exec in the spring of 2020. This is when we will be seeking new membership and all are welcome to apply.

**Meeting Survey – Poll Everywhere**

Claire introduced Chris Sullivan to talk about Poll Everywhere, PE. It is a way for everyone to anonymously respond instantly providing feedback. Chris provided the login information and gave everyone a couple minutes to get logged in. Chris then provided a practice run for everyone to participate.

**College Welcome**

Dr. Julie White, President, provided a college welcome. Dr. White discussed their typical program offerings as well as BAS programs. Veterinary Technology program will be breaking ground for a new building in spring 2020 and shortly thereafter remodeling their old facility and updating it for future use. Dr. White discussed their efforts to help students with everyday necessities including food and clothing.
4 Connections Presentation
• Veronica Wade and Sally Heilstedt

Veronica Wade provided the reasoning for a presentation on the 4 Connections. It was suggested by multiple people at the WEC meeting. Veronica then introduced Sally Heilstedt from Lake Washington Institute of Technology.

Sally opened the presentation and showed the group where they could follow along electronically. Sally explained her role as a dean and the areas that she oversees, and how that is all relevant to the 4 Connections.

The 4 Connections focus on student retention. It was a great presentation and Sally provided links for everyone to access down the road. Sally provided statistics of what changes have been seen at LWIT since this implementation.

Affinity Groups
• DEI
• Nursing & High Demand
• Apprenticeships
• Perkins CLNA
• Workforce Support Programs

Presentation on accessing the WEC Canvas Site
• Chris Sullivan

Chris brought up the CANVAS page for the WEC group to utilize moving forward. He showed them the features and functions that they will have access to moving forward.

Connecting Community Colleges and Employers
• Dan Ferguson and Rita Karam

Claire introduced Dan and Rita. Dan explained the importance of the relationship between the colleges and the employers of our students. Rita emphasized the gap in the volume of employees available to fill
skilled positions in industry. Community colleges play critical roles in transitioning students into employment through partnerships with industry. Federal and state governments are increasingly holding community colleges accountable for employment outcomes. Rita highlighted the benefits of partnerships between community colleges and businesses.

Groups worked within the confines of their tables to answer questions for Dan and Rita. The questions were built around identifying needs for building strong partnerships.

**Committee Work**

Committee Work
All five committees reported out on their work plan items

**Other Reports**

Nate Humphrey gave a ctcLink update
Kairie Pierce gave an update from the Washington State Labor Council
Amy Anderson gave a report out from Associate of Washington Business

**Thursday Adjourned**

Claire Korschinowski adjourned the meeting at 4:40 PM.

**Friday, February 7th, 2020**

Claire began the morning at 8:35 by welcoming everyone and soliciting any announcements

Claire adjourned the meeting at 11:50 am.