

Updated: 11/7/22

**SBCTC considers answers in this Questions and Answers (Q&A) document to be the only official source for answers related to this funding source, aside from the Program Guidelines. Questions (Q) and answers (A) are presented in reverse order, showing the most recently-received questions at the top of the document. This is so that applicants may check back frequently during the application process and easily see new Q&As. This document will be updated through November 11, 2022.**

**Q: For the WA CDL Grant budget, if applicants request funding to serve more students than the available funding, will applicant awards be adjusted, or will some applicants be excluded from WA CDL contracting?**

A: The WA CDL application is a competitive process, therefore some applications may not be funded. Contracts will be awarded to the highest scoring applications. We will not know if budget adjustments will be necessary until all applications are received and funding recommendations are completed. Applications will be evaluated based on:

- A clear understanding of CDL program requirements and the goal of increasing the supply chain workforce, as evidenced in the application responses.
- Applicants' previous performance in the program, if the PCSC or SD has previously been within contract.
- ETPL records of performance obtained from the Workforce Training and Education Coordinating Board

**Q: For line 2Aa of the application do I enter the total number of students we plan on enrolling in our CDL program, or just the students we plan on offering grants to?**

A: The responses for lines 2Aa, b, and c should reflect the total number of students the applicant intends to enroll during the grant period. The narrative justification entered on line 2B should provide clarification on the number of students the applicant is requesting funding for.

**Q: Where can I verify if we are a WRT contractor?**

A: Applicants should check with their business office to determine if the PCSC is currently contracted to provide their students WRT financial aid. Current WRT contractors, and future PCSC applicants who receive a WA CDL grant this year will be allowed to submit an expedited application, skipping some sections of the WA CDL grant application. Line 1C of the application allows the applicant to check that they meet this qualification.

**Q: Line 1C. says PDSC is that a typo, or what is a PDSC?**

A: The question on Line 1C should state PCSC not PDSC.

**Q: Line 3C, what does non-CDL Students refer to?**

A: Non-CDL Students for this question refers to students not receiving WA CDL financial assistance. The

applicant should provide a clear response to demonstrate how they will manage student files in a way that makes students receiving WA CDL financial assistance distinguishable from non-CDL students.

**Q: Line 3J, do we need to attach a Master CDL file?**

A: The response to line 3J should describe your Master CDL file (see Page 7 of the Program Guidelines <https://www.sbctc.edu/colleges-staff/grants/cdl-pcsc>). The Master CDL file is maintained onsite at the school and does not need to be submitted with the application.

**Q: Where can I locate the Program Guidelines and Application Guidelines?**

A: Both of these important documents are located toward the bottom of the program webpage at: <https://www.sbctc.edu/colleges-staff/grants/cdl-pcsc>.

**Q: Will future funding be available and will it possibly cover equipment?**

A: Future funding is dependent on the state legislature continuing to provide resources for this program. At this time we expect that funding will be similar to what is being provided in FY 23 and be limited to student financial assistance. We will know more once the 2023 Washington State Legislature passes the 2023-25 Biennial Operating Budget, expected in late April 2023.

**Q: Can I print out the PowerPoint presentation?**

A: Both the recorded webinar and the PowerPoint presentation will be published and available for your use on this webpage at <https://www.sbctc.edu/colleges-staff/grants/cdl-pcsc>.

**Q: Where are instructions to submit application?**

A: Program requirements are included in the Program Guidelines, and step by step instructions to submit the application are included in the Application Guidelines. Both sets of guidelines can be found at: <https://www.sbctc.edu/colleges-staff/grants/cdl-pcsc>.

**Q: Does the student need to complete the course by June 30, 2023 or do they need to start the training by then?**

A: Please see the following sections of the [Program Guidelines](#) for detailed guidance about this question:

- Crossover Students (page 8)
- Grant Award Timing (page 9).

