



## ctcLink Executive Leadership Committee Meeting

July 16, 2020; Noon to 1:15 p.m.

### Members

- **Kevin Brockbank**, co-chair, Spokane Community College president
- **Jan Yoshiwara**, co-chair, SBCTC Executive Director, ctcLink Project Executive Sponsor
- **Chad Hickox**, Walla Walla Community College
- **Joyce Loveday**, Clover Park Technical College President
- **Shouan Pan**, Seattle Community Colleges Chancellor
- **Lin Zhou**, Bates Technical College
- **Tim Wrye**, ctcLink Project Steering Committee chair
- **Grant Rodeheaver**, SBCTC Deputy Executive Director for IT
- **Christy Campbell**, Chief Technology Officer – ctcLink Program

### Agenda

Item	Description	Minutes	Facilitator
1.	<b>Welcome &amp; Introductions</b>	2	Kevin Brockbank
2.	<b>Approval of June 4, 2020 Minutes</b>	1	Kevin Brockbank
3.	<b>ctcLink Governance</b> <ul style="list-style-type: none"> <li>• <b>Governance Model Review for New Members</b></li> <li>• <b>cELC Update/Overview – Membership, Scope, Meeting Structure</b></li> <li>• <b>Steering Committee Update</b> <ul style="list-style-type: none"> <li>○ New Membership Approval – <b>ACTION</b></li> <li>○ DG4-A and DG4-B Colleges &amp; Go-Live Dates</li> </ul> </li> </ul>	15	Kevin Brockbank, Tim Wrye, Christy Campbell
4.	<b>6/24/2020 ctcLink Memo to Presidents regarding ctcLink project risk due to budget cuts, furloughs – Discussion, Follow-up</b>	15	Kevin Brockbank, Christy Campbell, All
5.	<b>ctcLink Support Organization Update</b> <ul style="list-style-type: none"> <li>• ctcLink Customer Support – Current challenges <ul style="list-style-type: none"> <li>○ Team makeup and size</li> <li>○ Current challenges (ticket backlog)</li> </ul> </li> <li>• Guided Pathways in ctcLink</li> <li>• ctcLink Accessibility</li> </ul>	10	Grant Rodeheaver

Item	Description	Minutes	Facilitator
6.	<b>ctcLink Remediation &amp; Replacement Solutions Update</b> <ul style="list-style-type: none"> <li>• Pilot Remediation Review</li> <li>• Replacement Solutions Update <ul style="list-style-type: none"> <li>○ Online Admissions Application</li> <li>○ CampusCE for Continuing Education</li> <li>○ Budget Planning Tool</li> </ul> </li> </ul>	15	Christy Campbell
7.	<b>ctcLink Project Program Status</b> <ul style="list-style-type: none"> <li>• Overall Program Status</li> <li>• Quality Assurance (Moran)</li> <li>• OCIO Conditions</li> <li>• Budget</li> <li>• Executive Program Risks</li> </ul>	15	Christy Campbell
8.	<b>Key Messages for WACTC Business Meeting &amp; Adjourn</b>	2	Kevin Brockbank