



## ctcLink Executive Leadership Committee Meeting

December 10, 2020; 10:00 a.m. – 11:00 a.m.

### Members

- **Kevin Brockbank**, co-chair, Spokane Community College President
- **Jan Yoshiwara**, co-chair, SBCTC Executive Director, ctcLink Project Executive Sponsor
- **Ed Brewster**, Grays Harbor College President
- **Joyce Loveday**, Clover Park Technical College President
- **Shouan Pan**, Seattle Community Colleges Chancellor
- **Lin Zhou**, Bates Technical College
- **Tim Wrye**, ctcLink Project Steering Committee chair (non-voting)
- **Grant Rodeheaver**, SBCTC Deputy Executive Director for IT (non-voting)
- **Christy Campbell**, ctcLink Project Director (non-voting)

### Agenda

Item	Description	Minutes	Facilitator
1.	<b>Welcome &amp; Introductions</b>	3	Kevin Brockbank
2.	<b>Approval of Nov. 19, 2020 Minutes</b>	2	Kevin Brockbank
3.	<b>ctcLink Steering Committee Update</b> <ul style="list-style-type: none"> <li>• Overview of meeting with WSSSC/FAC</li> </ul>	10	Tim Wrye, Christy Campbell
4.	<b>ctcLink Project Program Status</b> <ul style="list-style-type: none"> <li>• Overall Program Status <ul style="list-style-type: none"> <li>○ DG4 implementation status</li> </ul> </li> <li>• Current Risks &amp; Issues</li> <li>• Quality Assurance (Moran)</li> <li>• Budget</li> <li>• ctcLink Replacement Solutions Update</li> </ul>	15	Christy Campbell
5.	<b>Update on Instruction Commission Letter to WACTC</b> <ul style="list-style-type: none"> <li>• Discussion</li> </ul>	20	Jan Yoshiwara, Kevin Brockbank
6.	<b>ctcLink Support Organization Update</b> <ul style="list-style-type: none"> <li>• ctcLink Customer Support <ul style="list-style-type: none"> <li>○ Staffing Update, Current Focus Areas/Activities</li> </ul> </li> </ul>	5	Grant Rodeheaver
7.	<b>Key Messages for WACTC Business Meeting &amp; Adjourn</b>	5	Kevin Brockbank