



ctcLink Executive Leadership Committee Meeting

June 3, 2021; 10:00 – 11:00 a.m.

Members

- **Kevin Brockbank**, co-chair, Spokane Community College President
- **Jan Yoshiwara**, co-chair, SBCTC Executive Director, ctcLink Project Executive Sponsor
- **Ed Brewster**, Grays Harbor College President
- **Joyce Loveday**, Clover Park Technical College President
- **Shouan Pan**, Seattle Community Colleges Chancellor
- **Lin Zhou**, Bates Technical College
- **Tim Wrye**, ctcLink Project Steering Committee chair (non-voting)
- **Grant Rodeheaver**, SBCTC Deputy Executive Director for IT (non-voting)
- **Christy Campbell**, ctcLink Project Director (non-voting)

Agenda

Item	Description	Minutes	Facilitator
1.	Welcome & Introductions	2	Kevin Brockbank
2.	Approval of April 29, 2021 Minutes	1	Kevin Brockbank
3.	ctcLink Executive Sponsor and Project Manager Virtual Summit – Overview	10	Christy Campbell, Tim Wrye
4.	ctcLink Steering Committee Update <ul style="list-style-type: none">• Recent Discussion Items• Upcoming Decision Items	10	Tim Wrye, Christy Campbell
5.	ctcLink Project Program Status <ul style="list-style-type: none">• Overall Project Status• Status by Deployment Group (DG5, DG6)• Top Project Risks• Quality Assurance Monthly Report (Moran)• Budget	15	Christy Campbell
6.	ctcLink Support Organization Update <ul style="list-style-type: none">• ctcLink Customer Support Update• ctcLink Accessibility Update• ctcLink Support Staffing Plan Update	20	Grant Rodeheaver
7.	Key Messages for WACTC Business Meeting & Adjourn	2	Kevin Brockbank