



Meeting Title	ctcLink Steering Committee
Date:	October 23, 2018
Time:	1:00 – 2:30 PM
Location:	SBCTC Olympia, Bonanza Room & WebEx
Facilitator:	Christy Campbell

Agenda:

Item	Description	Duration	Facilitator
1.	Welcome	3 Minutes	Christy
2.	Approval of Minutes	2 Minutes	Choi
3.	CPW – Common Process Workshops <ul style="list-style-type: none">Managing Beginning of Term	15 Minutes	Ligia
4.	Guided Pathways Proposal	15 Minutes	Christy
5.	Status Update	30 Minutes	Christy
6.	Steering Committee Charter and Membership	10 Minutes	Christy
7.	College PM Request for Discussion: <ul style="list-style-type: none">QA Interviews with Colleges on ctcLinkNew Gartner IV&V	10 Minutes	Christy
8.	Meeting Closure – Action Items	5 Minutes	Christy

Participants:

Voting Members

- Reagan Bellamy, WVC
- Kurt Buttleman, Seattle
- Shanda Diehl, Clark
- Choi Halladay, Pierce
- Lisa Hjaltalin, Spokane
- Tim Wrye, Highline
- John Boesenberg, SBCTC
- Mark Jenkins, SBCTC
- Grant Rodeheaver, SBCTC

Non-Voting Members

- Christy Campbell, SBCTC
- Ligia Cicos, Edmonds
- Clay Krauss, Tacoma
- Whitney Dickinson, OCIO
- Paul Giebel, Moran

Meeting Minutes Summary:

Follow-Up Items:

Item	Description	Person	Date Open	Status
1.	CPW for Guided Pathways discussion, recommendation	Christy/Carli	9/25/18	Carli to bring recommendation back, possibly at 10/9 meeting
2.	Share Data Governance Committee's work on Meta Majors for ctclink (as part of Guided Pathways discussion)	Janelle will ask Carmen	9/25/18	
3.	Add Campus Solutions Global Design Review recommendations to future meeting	Jason check with John Henry on when it will come back to SC	9/25/18	CS will review and bring back only items that need SC approval
4.	Continuing Education RFP at future meeting	Christy/Jason	9/25/18	