



**STEERING COMMITTEE**

September 10, 2019 1-3:30 PM  
 SBCTC Olympia, Bonanza Room and WebEx

**AGENDA**

Item	Description	Duration	Facilitator
1.	Welcome	2 Minutes	Christy
2.	Approval of Minutes	3 Minutes	Choi
3.	Chart of Accounts Update	10 Minutes	CCS, TCC, SBCTC
4.	Budget Planning Requirements – Discussion and Approval	10 Minutes	Christy
5.	DG4 Initiation Phase Peer Review Results and Gate 1 Recommendation	10 Minutes	Reuth
6.	Go-Live Dates Discussion and Approval <ul style="list-style-type: none"> <li>• Deployment Group 3</li> <li>• Deployment Group 4</li> </ul>	20 Minutes	Christy/Eli
7.	Deployment Readiness Documents <ul style="list-style-type: none"> <li>• Deployment Readiness Checklist</li> <li>• Organizational Go/No Go Recommendation Sign-Off</li> </ul>	20 Minutes	Reuth/Christy
8.	Guided Pathways Workshop Update <ul style="list-style-type: none"> <li>• Facilitator Update</li> <li>• New Requirements / Next Steps</li> </ul>	20 Minutes	Ligia / Christy
9.	ctcLink Governance Decision Options Template	10 Minutes	Christy
10.	ctcLink Program Status <ul style="list-style-type: none"> <li>• Program Risk</li> <li>• Implementation Colleges</li> <li>• Pre-Implementation Colleges</li> </ul>	20 Minutes	Christy
11.	Remediation: Replacement Solutions Update <ul style="list-style-type: none"> <li>• Security Mapping</li> <li>• Accessibility Testing Update</li> <li>• Campus CE Negotiations</li> <li>• OAA Next Steps</li> <li>• Budget Planning Tool</li> </ul>	20 Minutes	Christy/Others
12.	Action Items Review and Agenda Items for Future Meetings	5 Minutes	All
13.	Meeting Closure	2 Minutes	Christy

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Shanda Haluapo, Clark
- Choi Halladay, Pierce
- Lisa Hjaltalin, CCs of Spokane
- Tim Wrye, Highline
- Grant Rodeheaver, SBCTC
- John Boesenberg, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Whitney Dickinson, OCIO Representative
- Ligia Cicos, Edmonds PM
- Clay Krauss, Tacoma PM

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Reuth Kim, ctcLink PM for QA, Risks/Issues
- Dani Bundy, ctcLink OCM and Training Manager

## Action Items/Follow-Up

Item	Description	Person	Date Open	Status