



STEERING COMMITTEE AGENDA

September 24, 2019 1-2:30 PM

Clark College Penguin Union Building (PUB) room 258B and WebEx

AGENDA

Item	Description	Minutes	Facilitator
1.	Welcome	2	Christy
2.	Approval of Minutes	3	Choi
3.	ctcLink Methodology and QA Process	10	Reuth
4.	DG2 Go/No-Go Decision – Discussion & Action <ul style="list-style-type: none"> • DG2 Upgrade Go-Live – Tacoma, Spokane <ul style="list-style-type: none"> ○ Readiness Review/Recommendation from Tacoma, Spokane, SBCTC Production Support, ctcLink Project and Moran Technology Consulting • DG2 Conversion Go-Live – Clark, SBCTC Agency <ul style="list-style-type: none"> ○ Readiness Review/Recommendation from Clark, SBCTC Agency, SBCTC Production Support, ctcLink Project and Moran Technology Consulting • <i>Additional DG2 Go-Live Readiness Factors</i> <ul style="list-style-type: none"> ○ User Acceptance Testing Results / Open Issues ○ Load/Performance Testing ○ Accessibility Findings & Prioritization 	60	Christy
5.	ctcLink Program Status <ul style="list-style-type: none"> • Program Risk • Implementation Colleges • Pre-Implementation Colleges 	Will discuss highlights if time permits	Christy
6.	Remediation: Replacement Solutions Update <ul style="list-style-type: none"> • Security Mapping • Accessibility Testing Update • Campus CE Negotiations • OAA Next Steps • Budget Planning Tool 	Will discuss highlights if time permits	Christy/Others
7.	ctcLink OCM and Communications <ul style="list-style-type: none"> • OCM Roadshows DG4, DG5, DG6 • cELC – October 3 & 4, 2019 • ITC – October 10, 2019 • WSSSC – October 11, 2019 • Legislative Briefing – October 16, 2019 	10 Minutes	Christy
8.	Action Items Review and Agenda Items for Future Meetings	5	All
9.	Meeting Closure	0	Christy

Meeting Participants

Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Shanda Haluapo, Clark
- Choi Halladay, Pierce
- Lisa Hjaltalin, CCs of Spokane
- Tim Wrye, Highline
- Grant Rodeheaver, SBCTC
- John Boesenberg, SBCTC
- Carli Schiffner, SBCTC

Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Whitney Dickinson, OCIO Representative
- Ligia Cicos, Edmonds PM
- Clay Krauss, Tacoma PM

Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Reuth Kim, ctcLink PM for QA, Risks/Issues
- Dani Bundy, ctcLink OCM and Training Manager

Action Items/Follow-Up

Item	Description	Person	Date Open	Status