



## STEERING COMMITTEE AGENDA

October 22, 2019, 1-2:30 p.m.

SBCTC Olympia, Bonanza Room and WebEx

### AGENDA

Item	Description	Minutes	Facilitator
1.	Welcome	2	Choi/Christy
2.	Approval of Minutes	3	Choi
3.	Update on DG2 <ul style="list-style-type: none"><li>• Upgrade &amp; Support Post Go-Live</li><li>• Conversion Activities &amp; Preparation for Go-Live</li><li>• Upgrade Communications Review &amp; Conversion Weekend Communications</li></ul>	10 10 5	CCS & TCC Clark & SBCTC Agency Janelle
4.	ctcLink Program Status <ul style="list-style-type: none"><li>• Remediation Status</li><li>• Overall Status<ul style="list-style-type: none"><li>○ Implementation Colleges</li><li>○ Pre-Implementation Colleges</li></ul></li><li>• Program Risk</li></ul>	20	Christy
5.	External Quality Management	10	QA
6.	ctcLink OCM and Communications <ul style="list-style-type: none"><li>• OCM Roadshows DG4, DG5, DG6</li><li>• Update on System Meetings:<ul style="list-style-type: none"><li>○ IT Commission – Oct. 10, 2019</li><li>○ Wash. Student Services Commission – Oct. 11, 2019</li><li>○ DG4 Kick-Off – Oct. 14, 2019</li><li>○ Legislative Briefing – Oct. 16, 2019</li></ul></li></ul>	20	Christy
7.	Action Items Review <ul style="list-style-type: none"><li>• Credit Card Processing</li></ul>	10	John B
8.	Agenda Items for Future Meetings	5	All
9.	Meeting Closure	0	Choi

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Shanda Haluapo, Clark
- Choi Halladay, Pierce
- Lisa Hjaltalin, CCs of Spokane
- Tim Wrye, Highline
- Grant Rodeheaver, SBCTC
- John Boesenberg, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Whitney Dickinson, OCIO Representative
- Ligia Cicos, Edmonds PM
- Clay Krauss, Tacoma PM

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Reuth Kim, ctcLink PM for QA, Risks/Issues
- Dani Bundy, ctcLink OCM and Training Manager

## Action Items/Follow-Up

Item	Description	Person	Date Open	Status