



## STEERING COMMITTEE AGENDA

Sept. 8, 2020, 1-2:30 PM

Online via WebEx

### AGENDA

Item	Description	Minutes	Facilitator
1.	<b>Welcome, Introduction of Members and Guests</b>	2	Tim, Christy
2.	<b>Approval of Aug. 25, 2020 Draft Minutes</b>	1	Tim
3.	<b>DG4, DG5, DG6 Risk Meetings with Executive Sponsors</b> <ul style="list-style-type: none"><li>• Overview of discussion, themes</li><li>• Proposed next steps</li></ul>	20	Tim, Christy, All
4.	<b>DG3 Lessons Learned Report</b>	20	Reuth, Christy
5.	<b>ctcLink Customer Support Organization</b> <ul style="list-style-type: none"><li>• ctcLink Production Updates</li><li>• Customer Support Update – Staffing, Workload</li><li>• Guided Pathways in ctcLink<ul style="list-style-type: none"><li>○ Subplans</li><li>○ Meta-Majors</li></ul></li><li>• ctcLink Accessibility Update<ul style="list-style-type: none"><li>○ PeopleTools Upgrade – Update on Implementation</li></ul></li></ul>	20	Dani, Grant
5.	<b>ctcLink Program Status</b> <ul style="list-style-type: none"><li>• Remediation and Replacement Solutions<ul style="list-style-type: none"><li>○ CampusCE</li><li>○ Online Admissions Application</li><li>○ Budget Planning Tool (PBCS)</li></ul></li><li>• Budget</li><li>• Overall Status</li><li>• Program Risks and Issues</li><li>• Moran/QA and OCIO</li></ul>	20	Christy
6.	<b>ctcLink Project-Related Commission/Council Topics</b> <ul style="list-style-type: none"><li>• Issues, Topics for future meetings</li></ul>	5	All
7.	<b>Agenda Items for Future Meetings &amp; Meeting Closure</b>	2	All

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Tim Wrye, Highline
- Ed Jaramillo, Skagit Valley
- Chad Stiteler, Bellingham Tech
- Grant Rodeheaver, SBCTC
- John Boesenberg, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM

### Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Sachi Horback, IC
- To be named, CDEOC

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director

## Action Items/Follow-Up

Item	Description	Person	Date Open	Status