



STEERING COMMITTEE AGENDA

Sept. 22, 2020, 1-2:30 PM

Online via WebEx

AGENDA

Item	Description	Minutes	Facilitator
1.	Welcome, Introduction of Members and Guests	3	Tim, Christy
2.	Approval of Sept. 8, 2020 Draft Minutes	2	Tim
3.	DG4, DG5, DG6 Risk Meetings with Executive Sponsors <ul style="list-style-type: none"> • Review common themes, issues, mitigations gathered from Sept. 1 and Sept 3 meetings • Next steps 	20	Tim, Christy, All
5.	ctcLink Customer Support Organization <ul style="list-style-type: none"> • Customer Support Update – Staffing, Workload/Activities • Guided Pathways in ctcLink <ul style="list-style-type: none"> ○ Meta-Majors – Next-Steps Communication • ctcLink Accessibility Update <ul style="list-style-type: none"> ○ Update on Level Access testing 	20	Dani, Grant
5.	ctcLink Program Status <ul style="list-style-type: none"> • Remediation and Replacement Solutions <ul style="list-style-type: none"> ○ CampusCE ○ Online Admissions Application ○ Budget Planning Tool (PBCS) • Budget • Overall Status • Program Risks and Issues • Moran/QA and OCIO 	25	Christy
6.	ctcLink Project-Related Commission/Council Topics <ul style="list-style-type: none"> • Recent concerns, issues, questions from Commissions/Councils? • Upcoming Enhancement Requests? • Topics for future SC meeting agenda? 	15	All
7.	Agenda Items for Future Meetings & Meeting Closure	5	All

Meeting Participants

Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Tim Wrye, Highline
- Ed Jaramillo, Skagit Valley
- Chad Stiteler, Bellingham Tech
- Grant Rodeheaver, SBCTC
- John Boesenberg, SBCTC
- Carli Schiffner, SBCTC

Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM

Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Sachi Horback, IC
- To be named, CDEOC

Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director

Action Items/Follow-Up

Item	Description	Person	Date Open	Status