



## STEERING COMMITTEE AGENDA

Feb. 9, 2021, 1 – 2:30 PM

Online via WebEx

### AGENDA

Item	Description	Minutes	Facilitator
1	<b>Welcome, Introduction of Members and Guests</b>	2	Tim, Christy
2	<b>Approval of Draft Minutes</b> <ul style="list-style-type: none"> <li>• Jan. 26, 2021</li> <li>• Jan. 28 Special Meeting Draft Minutes</li> </ul>	2	Tim
3	<b>DG4-A Go-Live, Feb. 8, 2021</b> <ul style="list-style-type: none"> <li>• Initial report of post go-live experience</li> </ul>	15	Tim, Christy
4	<b>Online Admissions Application Portal (OAAP)</b> <ul style="list-style-type: none"> <li>• Initial report of post go-live experience, accessibility update</li> </ul>	15	Sandy Main
5	<b>Replacement Solutions</b> <ul style="list-style-type: none"> <li>• <b>CampusCE Continuing Education</b> – <ul style="list-style-type: none"> <li>○ Update on UAT and go-live schedule</li> </ul> </li> <li>• <b>Planning &amp; Budget Cloud Solution (PBCS)</b> <ul style="list-style-type: none"> <li>○ Review activities, discussion, possible <b>ACTION</b></li> </ul> </li> </ul>	15	Susan Maxwell  Christyanna Dawson
6	<b>DG4-B Go-Live, Feb. 22, 2021</b> <ul style="list-style-type: none"> <li>• Final considerations, preparation</li> </ul>	10	Christy, Tara
7	<b>ctcLink Program Status</b> <ul style="list-style-type: none"> <li>• DG5 Status, DG6 Status</li> <li>• Budget, Overall Status</li> <li>• Program Risks and Issues</li> <li>• Moran/QA and OCIO</li> </ul>	10	Christy
8	<b>ctcLink Support Organization</b> <ul style="list-style-type: none"> <li>• Customer Support Update – Staffing, Workload/Activities</li> <li>• Production Support Update</li> <li>• ctcLink Accessibility Update</li> </ul>	10	Dani  Grant
9	<b>Committee Membership Discussion</b>	5	Tim
10	<b>ctcLink Project-Related Commission/Council Topics</b> <ul style="list-style-type: none"> <li>• Recent concerns, issues, questions</li> <li>• Topics for future SC meeting agenda</li> </ul>	5	All
11	<b>Agenda Items for Future Meetings &amp; Meeting Closure</b> <ul style="list-style-type: none"> <li>• Feb. 23, 2021 – CampusCE GO-Live Readiness, DG4-B Go-Live initial report, DG4-A update, PBCS initial report, OAAP check-in</li> <li>• March 9, 2021 – Updates: DG4-A and DG4-B, Replacement Solutions</li> </ul>	1	All

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Tim Wrye, Highline
- Ed Jaramillo, Skagit Valley
- Chad Stiteler, Bellingham Tech
- Grant Rodeheaver, SBCTC
- John Boesenberg, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
  - Paul Giebel, Moran Technology Consulting
  - Rich Tomsinski, OCIO Representative
  - Clay Krauss, Tacoma PM
  - Brian Lee, Clover Park PM
- ### Non-Voting Commission Reps
- Ruby Hayden, WSSSC
  - Carly Haddon, RPC
  - Peter Lortz, IC

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director