



STEERING COMMITTEE AGENDA

May 18, 2021, 1-2:30 PM

Online via Webex

AGENDA

Item	Description	Minutes	Facilitator
1	Welcome, Introduction of Members and Guests	5	Tim Wrye, Christy Campbell
2	Approval of 5/4/2021 Draft Minutes	5	Tim
3	SBCTC ctcLink Support Organization <ul style="list-style-type: none"> • Customer Support Update • Application Services <ul style="list-style-type: none"> ○ Accessibility ○ OAAP Update ○ CyberSource and KeyBank Project ○ HighPoint HCX (mobile upgrade) 	25	Dani Bundy Sandy Main
4	ctcLink Program Status <ul style="list-style-type: none"> • Deployment Groups Status: DG5, DG6 • ctcLink Budget • Program Risks and Issues <ul style="list-style-type: none"> ○ DG5 Issues 125 & 126 • CampusCE • PBCS Timeline 	30	Christy Reuth Kim, DG5 Exec Sponsors Susan Maxwell Christy
5	Executive Sponsor/Project Manager Summit on May 21, 2021 - Brief overview of topics	10	Susan Maxwell. Tim, Christy
6	ctcLink Project-Related Commission/Council Topics	10	Tim / All
7	Agenda Items for Future Meetings & Meeting Closure <ul style="list-style-type: none"> • June 1 or 15 - Requirements Traceability Matrix • June 29, 2021 - DG6 Go-Live Dates discussion planned for late June, Phase 2 CampusCE approval • Future agenda TBD <ul style="list-style-type: none"> ○ Steering Committee presentation about Strategic Technology Advisory Committee (STAC) efforts to develop post-Project draft governance structure ○ Third-party supplementary software to support Guided Pathways as a system ○ Academic structure Guided Pathways 	5	All

Meeting Participants

Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Chad Stiteler, Bellingham Tech
- Tim Wrye, Highline
- Carolyn Tucker, Skagit Valley
- Grant Rodeheaver, SBCTC
- John Boesenber, SBCTC
- Carli Schiffner, SBCTC

Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM

Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Carly Haddon, RPC
- Peter Lortz, IC

Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director
- Sandy Main, SBCTC Application Services Director