



## STEERING COMMITTEE AGENDA

June 15, 2021, 1-2:30 PM

Online via Webex

### AGENDA

Item	Description	Minutes	Facilitator
1	<b>Welcome, Introduction of Members and Guests</b> <ul style="list-style-type: none"> <li>Farewell to John Boesenberg</li> </ul>	5	Tim Wrye, Christy Campbell, All
2	<b>Approval of 6/1/2021 Draft Minutes</b>	5	Tim
3	<b>ctcLink Executive Leadership Committee (cELC) Meeting Overview</b> <ul style="list-style-type: none"> <li>ctcLink Support Staffing Plan</li> </ul>	10	Tim, Grant Rodeheaver
4	<b>SBCTC ctcLink Support Organization</b> <ul style="list-style-type: none"> <li>Customer Support Update</li> <li>Application Services               <ul style="list-style-type: none"> <li>Accessibility</li> <li>OAAP Update</li> <li>CyberSource and KeyBank Project</li> <li>HighPoint HCX (mobile upgrade)</li> </ul> </li> </ul>	20	Dani Bundy Sandy Main
5	<b>Requirements Traceability Matrix Review Process</b>	10	Christy
6	<b>ctcLink Program Status</b> <ul style="list-style-type: none"> <li>Deployment Groups Status: DG5, DG6</li> <li>Program Risks and Issues</li> <li>Moran/QA</li> </ul>	20	Christy Reuth Kim, DG5 Exec Sponsors Paul Giebel
7	<b>ctcLink Project-Related Commission/Council Topics</b>	5	Tim / All
8	<b>Agenda Items for Future Meetings &amp; Meeting Closure</b> <ul style="list-style-type: none"> <li><b>June 29, 2021</b> – DG6 Go-Live Dates discussion, Phase 2 CampusCE approval, RTM continued, onboard Choi Halladay</li> <li><b>Future agenda TBD</b> <ul style="list-style-type: none"> <li>SC presentation about Strategic Technology Advisory Committee (STAC) efforts to develop post-Project draft governance structure</li> <li>Third-party supplementary software to support Guided Pathways as a system</li> <li>Academic Structure - Guided Pathways</li> </ul> </li> </ul>	5	All

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Chad Stiteler, Bellingham Tech
- Tim Wrye, Highline
- Carolyn Tucker, Skagit Valley
- Grant Rodeheaver, SBCTC
- John Boesenber, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM

### Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Carly Haddon, RPC
- Peter Lortz, IC

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director
- Sandy Main, SBCTC Application Services Director
- Kenn Nied, SBCTC Interim Chief Technology Officer