



## STEERING COMMITTEE AGENDA

September 21, 2021, 1-2:30 PM

Online via Webex

### AGENDA

Item	Description	Minutes	Facilitator
1	<b>Welcome, Introduction of Members and Guests</b>	5	Tim Wrye, Christy Campbell, All
2	<b>Approval of 9/7/2021 Draft Minutes</b>	5	Tim
3	<b>SBCTC ctcLink Support Organization</b> <ul style="list-style-type: none"> <li>• SBCTC IT Staffing Update</li> <li>• Customer Support Update</li> <li>• Application Services Environment Updates               <ul style="list-style-type: none"> <li>○ Sept 18 - Campus Solutions PUM 22 deployment and DG6 Bio Demo Load</li> <li>○ Oct 8-10 - DG5-A Go-Live</li> <li>○ Oct 22-25 - DG5-B Go-Live</li> <li>○ Nov 5-8 - DG5-C Go-Live</li> </ul> </li> </ul>	30	Grant Rodeheaver Dani Bundy Sandy Main
4	<b>ctcLink Program Status</b> <ul style="list-style-type: none"> <li>• Overall Status</li> <li>• Budget Summary</li> <li>• Status by Deployment Group               <ul style="list-style-type: none"> <li>○ DG5 Update                   <ul style="list-style-type: none"> <li>▪ DG5 UAT stats</li> </ul> </li> <li>○ DG6 Update</li> </ul> </li> <li>• Program Risks and Issues</li> <li>• Moran Quality Assurance Report</li> </ul>	30	Christy  Tara Keen  Reuth, DG5/6 Exec Sponsors Paul Giebel
5	<b>ctcLink Project-Related Commission/Council Topics</b>	5	Tim/All
6	<b>Agenda Items for Future Meetings &amp; Meeting Closure</b> <ul style="list-style-type: none"> <li>• September 28 special meeting: When to expect meeting materials</li> <li>• September/October meeting schedule for DG5 Go-Live Readiness</li> <li>• Load testing</li> </ul>	5	All

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Chad Stiteler, Bellingham Tech
- Tim Wrye, Highline
- Carolyn Tucker, Skagit Valley
- Grant Rodeheaver, SBCTC
- Choi Halladay, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM

### Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Carly Haddon, RPC
- Peter Lortz, IC

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director
- Sandy Main, SBCTC Application Services Director
- Kenn Nied, SBCTC Interim Chief Technology Officer